

**REGULAR MEETING
BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT #152
PROBSTFIELD CENTER FOR EDUCATION
APRIL 13, 2015
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MEMBERS PRESENT: Mark Altenburg, Lisa Erickson, Cindy Fagerlie, Laurie Johnson, Scott Steffes, Bill Tomhave, Matt Valan, and Dr. Lynne A. Kovash.

MEMBER ABSENT: None.

CALL TO ORDER: Chair Fagerlie called the meeting to order at 7:00 p.m. and led everyone in attendance with the Pledge of Allegiance.

PREVIEW OF AGENDA: Superintendent Kovash recommended approval of the agenda to proceed with revisions to page 3 and the addition of pages 35.1 and 35.2.

APPROVAL OF AGENDA: Tomhave moved, seconded by Erickson, to approve the agenda as revised. Motion carried 7-0.

WE ARE PROUDS:

We Are Proud of the Moorhead High boys hockey team for being named the Class AA academic state champions, with a team GPA of 3.81, by the Minnesota Hockey Coaches Association. Team members are Carson Kosobud, Trey Greene, Jack Fahrendorf, David Carey, Alexander Mehnert, Jack Stensgard, Cooper Tietz, Luke Olson, Cole O'Connell, Alex Schmidt, Justin Keller, Jayden Masseth, Codee Brace, Will Borgen, Jacob Odegard, Seth Benson, Eli Johnson, Alex Erickson, Zach Boutain, Addison Hardy, Easton Masseth and Jacob Dittmer. Head coach is Jon Ammerman, and assistant coaches are Tony Kunka, Derek Thompson and Sean Bertie.

SUPERINTENDENT'S SPUD AWARD: (The Superintendent's Spud Awards are presented by the superintendent of Moorhead Area Public Schools to employees, students, parents and community members who display exceptional performance in their action and behavior to continue the district's tradition of excellence.)

The **Superintendent's Spud Award** was presented to Jace Duffield, North Dakota State University student and volunteer Destination Imagination team manager, for his distinguished service and dedication in managing the students and communicating with parents while serving as a volunteer team manager for a group of Ellen Hopkins Elementary second-grade students in Destination Imagination.

MATTERS PRESENTED BY CITIZENS/OTHER COMMUNICATIONS: (Citizens who wish to address a non-agenda item have the opportunity to speak by raising their hand and being recognized by the School Board chair. Speakers must state their name and will be limited to three minutes. Speakers must complete the sign-up form, which outlines the public input process, and submit it to the School Board secretary.)

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Diane Brendemuhl, 11293 30th Street North, stated her concerns related to the school district's support of special olympics.

CONSENT AGENDA: Steffes moved, seconded by Johnson, to approve the following items on the Consent Agenda:

Minutes - Approve the March 23, 2015 Meeting Minutes as presented.

Claims - Approve the April Claims, subject to audit, in the amount of \$1,156,182.42.

General Fund:	\$1,007,278.18
Food Service Fund:	\$124,648.39
Community Service Fund:	\$24,255.85
TOTAL	\$1,156,182.42

The March Wire Payments, subject to audit, in the amount of \$5,939,113.97.

General Fund:	\$1,646,276.46
Debt Redemption	\$4,291,475.00
Post Employment Irrevocable Trust Fund:	\$1,362.51
TOTAL	\$5,939,113.97

Donation - Accept the donation of \$3,600 in gift cards for Ellen Hopkins Elementary School. A donor, who requested to remain anonymous, donated the money over the course of a year (divided out to approximately \$300 a month) to be used for the most neediest students and families to assist in buying groceries, gas, clothes and other necessary living supplies and household items. Administration determined distribution of gift cards based on student needs.

Other Leave

Nicole Boersma - Paraprofessional, Robert Asp Elementary, effective March 16, 2015 for the remainder of the year.

Family/Medical Leaves

Loree Alverson - Paraprofessional, S.G. Reinertsen Elementary, Family Medical Leave (FMLA), effective April 8, 2015 through April 23, 2015.

Elvin Nerby - Custodian, Horizon Middle School, Family Medical Leave (FMLA), effective March 10, 2015 through April 8, 2015.

Veronica Garcia - Paraprofessional, Red River Area Learning Center, Family Medical Leave (FMLA), effective April 7, 2015 through April 20, 2015.

Nicole Bolluyt 4th Grade Teacher, Ellen Hopkins Elementary, Family Medical Leave (FMLA), effective September 8, 2015.

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Resignations

Joanne White - Adult Basic Education Teacher/Paraprofessional, effective April 22, 2015.
LeAnn Thorvilson - Counselor, Probstfield Elementary, effective May 29, 2015.
Jacqueline Barber - Teacher, Probstfield Elementary, effective June 1, 2015.
Sheyna Jensen - Teacher, S.G. Reinertsen Elementary, effective June 1, 2015.
Paula Gladback - LSS Teacher, District Wide, effective June 1, 2015.
Cassie Beedy - Teacher, Moorhead High School, effective June 1, 2015.

Change in Contract

Jeremy Larson - Interim Middle School Principal, to Middle School Principal, effective May 1, 2015 (replaces Lori Lockhart).

New Employees

Debra Beckett - Food and Nutrition Server, Probstfield Elementary, 2.75 hours per day, \$10.00 per day, effective April 1, 2015 (replaces Richard Variani).
Kajin Salih - Lunchroom Supervisor, Probstfield Elementary, 2.5 hours per day, \$10.00 per day, effective April 7, 2015 (replaces Bonita Brandt).
Greg Schuer - Night Custodian, Moorhead High School, A12 (0-2) \$15.06 per hour, 8 hours per day, effective April 8, 2015 (replaces Jeff LeRoux).
Kara Skjoiten - Learner Support Services Teacher, S.G. Reinertsen Elementary, 1.0 FTE, MA+30 (9) \$61,756.00, effective with the beginning of the 2015-2016 school year (replaces David Bowe).

Motion carried 7-0.

APPROVAL OF THIRD PARTY ADMINISTRATIVE SERVICES AND ANNUAL RENEWAL RATES FOR DISTRICT HEALTH INSURANCE:

Aaron Casper with National Insurance Services reviewed the health insurance bid process as required for the Health Insurance Transparency Act. Casper explained that the district's Health Insurance Committee recommended a change in third party administrative services to Health Partners and a 9.3 percent increase to the health insurance rates.

Erickson moved, seconded by Tomhave, to approve the change to Health Partners third party administrative services and approve a rate increase of 9.3% to current health insurance premiums effective July 1, 2015 as presented. Motion carried 7-0.

OVERVIEW OF MOORHEAD HIGH SCHOOL ASSESSMENT PLANS FOR APRIL 28,

2015: Angela Doll, Moorhead High assistant principal, reviewed the plans for April 28 to minimize the impact of testing on instructional days at the high school and present opportunities to help students expand their vision of the world of work. While juniors take the ACT and

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sophomores take the online MCA reading test, freshmen will participate in Spud-Ventures and be given tours of various businesses in the area. Seniors will participate in a career fair at Moorhead High School with more than forty firms that represent a full spectrum of careers and educational opportunities.

UPDATED K-5 STAFFING PLAN: Assistant superintendent Brandon Lunak provided clarification related to the staffing plan and anticipated cost of the plan. The revised K-5 staffing plan includes 25 students per classroom rather than 29 students per classroom as originally stated. The 2015-16 staffing plan includes an increase of 17.09 FTEs. The total cost including salary and benefits is estimated at \$1.5 million.

RESOLUTION RELATING TO THE TERMINATION AND NON-RENEWAL OF TEACHING CONTRACTS OF PROBATIONARY TEACHERS: Dehmer explained the reduction approved at the March 23 meeting of 1.0 Full-Time Equivalents (FTE) K-12 Math Coach. Additional staffing reductions are necessary due to statutory provisions, teachers returning from leaves and filling vacancies during the year. Some of these reductions will be absorbed through teacher transfers, retirements, resignations and leaves.

Tomhave moved, seconded by Erickson, to approve the Resolution Relating to the Termination and Non-Renewal of Teaching Contracts of Probationary Teachers as follows:

WHEREAS, the following teachers are probationary teachers in Independent School District 152:

<u>Termination and Non-Renewal of Teaching Contracts</u>	<u>Licensure</u>	<u>FTE</u>
Matthew Anderson	EBD	1.00
Cristina Camarero	Elementary	1.00
Lacey Haskamp	EBD	1.00
Maria Johnson	Elementary	1.00
Chen Lin	Chinese	1.00
Wei Wei Qian	Chinese	1.00
Michelle Rolewitz	American Sign Language	0.1875
Shella Schneider	Elementary	1.00
Lisa Schmidt	Elementary	1.00
Karina Schwindt	Elementary	1.00
Leah Spotts	Business	1.00
Carmen Valero	Elementary	1.00
Jane VanHatten	Spanish	0.30
Laura Wieck	EBD	1.00

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Motion carried 7-0.

APPROVAL OF POLICY 232: Erickson moved, seconded by Tomhave, to approve the policy, Health Insurance Committee 232, as presented. Motion carried 7-0.

APPROVAL OF POLICY 410: Steffes moved, seconded by Tomhave, to approve the policy, Employment of Faculty and Staff 410, as presented. Motion carried 7-0.

APPROVAL OF POLICY 411: Steffes moved, seconded by Valan, to to approve the policy, Veterans' Preference Hiring 411, as presented. Motion carried 7-0.

APPROVAL OF POLICY 413: Johnson moved, seconded by Erickson, to approve the policy, Employment Background Checks 413, as presented. Motion carried 7-0.

APPROVAL OF POLICY 414: Altenburg moved, seconded by Tomhave, to approve the policy, Employee Public and Private Personnel Data 414, as presented. Motion carried 7-0.

APPROVAL OF POLICY 421: Steffes moved, seconded by Johnson, to approve the policy, Employee Drug and Alcohol Testing 421, as presented. Motion carried 7-0.

APPROVAL OF POLICY 422: Valan moved, seconded by Johnson, to approve the policy, Family and Medical Leave 422, as presented. Motion carried 7-0.

APPROVAL OF POLICY 424: Altenburg moved, seconded by Steffes, to approve the policy, Employee Right to Know – Exposure to Hazardous Substances 424, as presented. Motion carried 7-0.

APPROVAL OF POLICY 425: Johnson moved, seconded by Tomhave, to approve the policy, Health and Safety Protection 425, as presented. Motion carried 7-0.

APPROVAL OF POLICY 445: Steffes moved, seconded by Altenburg, to approve the policy, Employees as Vendors of School Supplies 445, as presented. Motion carried 7-0.

APPROVAL OF POLICY 473: Tomhave moved, seconded by Johnson, to approve the policy, Licensed Personnel Performance Evaluation 473, as presented. Motion carried 7-0.

APPROVAL OF POLICY 536: Tomhave moved, seconded by Altenburg, to approve the policy, Wellness 536, as presented. Motion carried 7-0.

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SCHOOL DISTRICT FACILITIES UPDATE: Lunak said construction projects this summer include Moorhead High School pool construction project and the Probstfield kitchen renovation project.

SUPERINTENDENT REPORT: Dr. Kovash noted Jeremy Larson was named the Horizon Middle School principal and added he was the unanimous choice due to his many strengths including culture building. Kovash announced Lt. Governor Tina Smith was scheduled to visit a preschool classroom at Probstfield and meet with building and district administrators. Kovash noted the new format of the board agenda and requested board members to contact her if they had questions related to the NovusAGENDA (paperless agenda) software and mentioned the next step will be to choose devices to continue the software pilot.

COMMITTEE REPORTS: Brief reports were heard regarding the Ellen Hopkins PTAC, Superintendent's Advisory Council, S.G. Reinertsen PTAC, Activities Advisory Council, Moorhead Legacy Foundation Committee, Joint Powers Committee and Citizen Finance Committee meetings. Johnson reported she attended the State Destination Imagination Tournament and 5 of the 8 teams advanced to the global tournament. Valan noted he attended the Moorhead High School Speech Open House and the Phil Seljevold track meet.

OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD: Board member Erickson reminded board members of the April 21 Community Education Appreciation Event.

ADJOURNMENT: Hearing no objections, the Chair adjourned the meeting at 7:56 p.m.

Laurie Johnson, Clerk