

**REGULAR MEETING  
BOARD OF EDUCATION  
INDEPENDENT SCHOOL DISTRICT #152  
PROBSTFIELD CENTER FOR EDUCATION  
AUGUST 24, 2015  
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**MEMBERS PRESENT:** Mark Altenburg, Lisa Erickson, Cindy Fagerlie, Laurie Johnson, Scott Steffes, Bill Tomhave, Matt Valan and Dr. Lynne A. Kovash.

**MEMBER ABSENT:** None.

**CALL TO ORDER:** Chair Fagerlie called the meeting to order at 7:00 p.m. and led everyone in attendance with the Pledge of Allegiance.

**PREVIEW OF AGENDA:** Superintendent Kovash recommended approval of the agenda to proceed with a revision to page 38.

**APPROVAL OF AGENDA:** Tomhave moved, seconded by Johnson, to approve the agenda as revised. Motion carried 7-0.

**WE ARE PROUDS:**

**We Are Proud** of the Moorhead High girls track team member Mallori Johnson for qualifying for the 2015 Class AA state tournament. She placed ninth in the 300-meter hurdles. Rachel Lexcen is the girls track head coach, and Justin Gall is assistant coach.

**We Are Proud** of the Moorhead High boys track team members who qualified for the 2015 Class AA state tournament. They are Devante Delbrune, Connor Salisbury, Kyle Johnson, Joe Thibert, Eric Gibbons, Elijah Herrick, Luke Lillehaugen, Michael Dukinski, Malique Delbrune and Jade Lawrence. Kyle Johnson placed third in pole vault, and Connor Salisbury placed sixth in pole vault. The 4x800 relay team of Joe Thibert, Eric Gibbons, Elijah Herrick and Luke Lillehaugen placed 15th. Tom Dooher is the boys track head coach, and assistant coaches are Brodie Clark and Adam Stein.

**We Are Proud** of Mandy Boyle, a member of the Moorhead High School girls golf team, for advancing to the 2015 Class 3A girls golf state meet and placing in the top third. Head coach for the girls golf team is Karin Schumacher and assistant coach is Matt Western.

**MATTERS PRESENTED BY CITIZENS/OTHER COMMUNICATIONS:** (Citizens who wish to address a non-agenda item have the opportunity to speak by raising their hand and being recognized by the School Board chair. Speakers must state their name and will be limited to three minutes. Speakers must complete the sign-up form, which outlines the public input process, and submit it to the School Board secretary.) None.

**CONSENT AGENDA:** Erickson moved, seconded by Steffes, to approve the following items on the Consent Agenda:

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Minutes - Approve the August 10, 2015 meeting minutes as presented.

Family/Medical Leaves

Ruth Smith - Administrative Assistant, Transportation, Family/Medical Leave (FMLA), effective August 17, 2015 for approximately one week.

Leisha Allen - Paraprofessional/Noon Hour Supervisor, Robert Asp Elementary, Family/Medical Leave (non-FMLA), effective August 31, 2015 for approximately eight weeks.

Ashley Meagher - Counselor, Horizon Middle School, Family/Medical Leave (FMLA), effective October 15, 2015 through January 22, 2016.

Leaves of Absence

Stephanie Lorz - Early Childhood Special Education Teacher, Probstfield Elementary, effective with the 2015-2016 school year.

Julie Kummer - Learner Support Services Facilitator, District, effective for the 2015-2016 school year.

Tracy Alderman - Paraprofessional, Ellen Hopkins Elementary, effective for the 2015-2016 school year.

Retirement

Kristin Bakko - Paraprofessional, S.G. Reinertsen Elementary, effective August 11, 2015.

Resignations

Denise Balzum - Food and Nutrition, Probstfield Elementary, effective July 21, 2015.

Laverne Shaw-Bailey - English Language Learner Parent Liaison, District, effective August 5, 2015.

Sarah Antes - Paraprofessional, S.G. Reinertsen Elementary, effective August 6, 2015.

Maureen Bogdan - Paraprofessional, Robert Asp Elementary, effective August 7, 2015.

Kristen Pierre - Paraprofessional, S.G. Reinertsen Elementary, effective August 10, 2015.

Martin Lindstrom - Paraprofessional, Moorhead High School, effective August 13, 2015.

Maxine Larkin - Food and Nutrition Server, Horizon Middle School, effective August 14, 2015.

Tim Hillier - Bus Driver, Transportation, effective August 14, 2015.

Victoria Schempp - Food and Nutrition Server, Horizon Middle School, effective August 17, 2015.

Dixie Duncan - Interpreter, Moorhead High School, effective August 31, 2015.

Change in Contracts

Lorrie Frendin - Paraprofessional, Probstfield Center for Education to Jump Start Teacher, \$27.16 per hour, 37.5 hours per week, effective with the 2015-2016 school year (replaces Stephanie Kotta)

Patricia Haugen - 3rd Grade Teacher, S.G. Reinertsen Elementary to Math Interventionist, Ellen Hopkins Elementary/S.G. Reinertsen Elementary, effective with the 2015-2016 school year.

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Julie Kummer - Facilitator, District wide to LSS Program Coordinator – Elementary, 1.0 FTE D63 (5) \$71,323, effective August 17, 2015 (replaces Michele Mogen).

Jessica Molstre - Kindergarten Teacher, Probstfield Elementary to Literacy Teacher, Probstfield Elementary, effective with the 2015-2016 school year (new position per 2015-2016 staffing plan).

Kipper Rowland - Lunchroom Supervisor, Robert Asp Elementary to Food Server, Robert Asp Elementary, A11(5) \$15.40 per hour, 4 hours per day, effective with the 2015-2016 school year (replaces Tammy Anderson).

Becky Sipe - Paraprofessional, Robert Asp Elementary to Math Interventionist, Robert Asp Elementary/Probstfield Elementary, 1.0 FTE BA+30 (0) \$40,024, effective with the 2015-2016 school year (new position per 2015-2016 staffing plan).

New Employees

Nicole Parr - Lunchroom Supervisor, Robert Asp Elementary, 3 hours per day, \$10.25 per hour, effective September 8, 2015 (replaces Christie Steen).

Sharon Hendrickson - Food and Nutrition Server, Probstfield Elementary, 2.75 hours per day, \$10.25 per hour, effective September 8, 2015 (replaces Debra Beckett).

Desmond Radunz - Paraprofessional, Horizon Middle School, B21 (3) \$16.30 per hour, 6.75 hours per day, effective August 31, 2015 (replaces Louie Thrash).

Abbra Olson - Paraprofessional, Horizon Middle School, B21 (3) \$16.30 per hour, 6.75 hours per day, effective August 31, 2015 (replaces Andrea Milbrandt).

Nicole Braaten - Paraprofessional, Horizon Middle School, B21 (3) \$16.30 per hour, 6.75 hours per day, effective August 31, 2015 (replaces Kim Anderson).

Tammy Risinger - Paraprofessional, Robert Asp Elementary, B21 (3) \$16.30 per hour, 6.75 hours per day, effective August 31, 2015 (replaces Maureen Bogden).

Parwin Husain - Crossing Guard/Lunchroom Supervisor, Probstfield Elementary, \$10.25 per hour, 5.5 hours per day, effective September 8, 2015 (replaces Diane Sandland).

Heather Schuetz - Lunchroom Supervisor/Crossing Guard, S.G. Reinertsen Elementary, \$10.25 per hour, 5 hours per day, effective September 8, 2015 (replaces Suzanne Bolgrean).

Lydia Alfaro - Bus Assistant, Transportation, \$13.86 per hour, 5 hours per day, effective August 17, 2015 (replaces Sarah Kluck).

Jennifer Jelinek - Lunchroom Supervisor/Crossing Guard, S.G. Reinertsen Elementary, \$10.25 per hour, 5 hours per day, effective September 8, 2015 (replaces Melissa Williams).

Danielle Lundberg - Learner Support Services, Teacher, Robert Asp Elementary, 1.0 FTE, MA Step 7, \$51,212, effective with the 2015-2016 school year (replaces Andrea Olson).

Nicole Hillier - Title 1 Reading Teacher, Ellen Hopkins Elementary, .5 FTE, BA (0) \$17,956.50, effective with the 2015-2016 school year (replaces Alison Reinke).

Stacy Warzecha - English Language Learner Teacher, Horizon Middle School, 1.0 FTE, MA+30 (10) \$63,412.00, effective with the 2015-2016 school year (replaces Laura Hartsell).

Chantel Nelson - One to One Student LPN, Ellen Hopkins Elementary, B31 (3) \$18.52 per hour, 7.5 hours per day, 183 days per year, effective August 31, 2015 (replaces Natasha NeNow).

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Allyson Ishaug - Paraprofessional, West Central Regional Juvenile Center, B21 (0-2) \$15.72 per hour, 6.75 hours per day, effective August 31, 2015 (replaces Sarah Kneeland).

Taylor Bates - Learner Support Services Teacher, Robert Asp Elementary, 1.0 FTE, BA (1) \$37,070.00, effective with the 2015-2016 school year (replaces Katie Oster).

Michelle Damewood - English Language Learner, Horizon Middle School, 1.0 FTE, MA (10) \$55,430.00, effective with the 2015-2016 school year (replaces Amy Taylor).

Hannah Hanson - Learner Support Services Teacher, Robert Asp Elementary, 1.0 FTE, BA (0)\$35,913.00, effective with the 2015-2016 school year (replaces Betty Bierdman).

Christine Hert - Guidance Counselor, Robert Asp Elementary, 1.0 FTE, MA (1) \$42,787.00, effective with the 2015-2016 school year (replaces Maret Kashmark).

Faredda Jari - Paraprofessional, Early Intervention Services, B21 (0-2) \$15.74 per hour, 6.75 hours per day, 4 days per week (replaces Nazira Nasim).

Judith Henry-Huber - Elementary Education Teacher, Robert Asp Elementary, 1.0 FTE, BA (5) \$41,680.00, effective with the 2015-2016 school year (replaces Josh St. Louis).

Hayat Karimi - Crossing Guard/Lunchroom Supervisor, Probstfield Elementary, \$10.25 per hour, 5.5 hours per day, effective September 8, 2015 (replaces JoAnn Brockoven).

Carla Riley - COTA, Probstfield Elementary, \$19.27 per hour, 6.75 hours per day, effective August 31, 2015 (replaces Alyssa Bakken).

Angela Scott - Paraprofessional, Probstfield Elementary, B21 (0-2) \$15.74 per hour, 6.75 hours per day, 4 days per week, effective August 31, 2015 (replaces Melissa Ambers).

Krista Steele - Learner Support Services Teacher, Moorhead High School, 1.0 FTE, MA(0) \$41,394.00, effective with the 2015-2016 school year (replaces Blake Plankers).

Alyssa Purrier - Technology Project Coordinator, District wide, B24 (7) \$18.29 per hour, 7.2 hours per day, effective July 20, 2015 (replaces Lynn Day).

Susan Knorr - Mentor, District wide, 80-150 hours per year, \$27.34 per hour, effective August 24, 2015 to June 30, 2016 (limited contract).

Mary Johnson - Mentor, District wide, 80-150 hours per year, \$27.34 per hour, effective August 24, 2015 to June 30, 2016 (limited contract).

Carolyn Lillehaugen - Mentor, District wide, 80-150 hours per year, \$27.34 per hour, effective August 24, 2015 to June 30, 2016 (limited contract).

Courtney LaLonde - Mentor, District wide, 80-150 hours per year, \$27.34 per hour, effective August 24, 2015 to June 30, 2016 (limited contract).

Matthew Retzer - Learner Support Services Teacher, Ellen Hopkins Elementary, 1.0 FTE, BA (4) \$40,524.00, effective with the 2015-2016 school year (replaces Matthew Western).

Louis Thrash - Learner Support Services Teacher, Ellen Hopkins Elementary, 1.0 FTE, BA (0) \$35,913.00, effective with the 2015-2016 school year (replaces Laura Wieck).

Ashley Satre - Kindergarten Teacher, Probstfield Elementary, 1.0 FTE, BA (0) \$35,913.00, effective with the 2015-2016 school year (replaces Jessica Molstre).

Amber Denault - Kindergarten Teacher, Probstfield Elementary, 1.0 FTE, BA (0) \$35,913.00, effective with the 2015-2016 school year (new due to enrollment).

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Zachary Holm - Learner Support Services Teacher, 1.0 FTE, BA (1) \$37,070.00, effective with the 2015-2016 school year (replaces Shella Schneider).

Motion carried 7-0.

**APPROVAL OF LAND ACQUISITION CONTRACT WITH PROFFUTT LIMITED**

**PARTNERSHIP**: Brandon Lunak, assistant superintendent of finance and operations, explained the purchase agreement between Moorhead Area Public Schools and PROffutt Limited Partnership, for property located in Clay County, Minnesota. The parcel is located in NW 1/4 of Section 14, Township 139 North, Range 48 West, of the 5th P.M., Clay County, Minnesota. The property consists of 20 acres and is bare ground with no improvements.

Moorhead Area Public Schools will pay \$450,000 or \$22,500 per acre for purchase of the property. Once the purchase agreement has been finalized, Moorhead Area Public Schools will deposit \$10,000 as earnest money into an escrow account at Northern Title Company following the execution of the purchase agreement. The earnest money will either be credited toward the purchase price at closing or refunded to Moorhead Area Public Schools, contingent on passage of the Nov. 3 bond referendum.

Steffes moved, seconded by Tomhave, to approve the land acquisition of 20 acres from the PROffutt Limited Partnership for the approximate sum of \$450,000 with the contingencies as described in the purchase agreement. A roll call vote was taken, and the motion carried 7-0.

**MOORHEAD HIGH SCHOOL HALL OF HONOR**: Dr. Kovash reported each year the Moorhead High School (MHS) Hall of Honor recognizes alumni, faculty, staff and other community members who have demonstrated notable accomplishments or provided significant contributions to their school, community or society.

Beginning with eight inaugural members in 2004, 56 members have been inducted into the Hall of Honor. This fall the three 2015 members to the Hall of Honor will be recognized at an induction ceremony on October 3. This year's inductees are Darvin C. Miller, Peter Rogness, and Shirley J. Tweten.

The Hall of Honor committee reviewed nominations and conducted research of records to select outstanding candidates. Hall of Honor committee members are Dave Lawrence, Dean Haugo, Pam Gibb, Mary Flesberg, Linda Jones, Rick Westra, Arnold Ellingson, and Matt Naugle. Corporate sponsors of the Moorhead High School Hall of Honor are Moorhead Public Service, Bell State Bank and Trust and Gate City Bank.

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**ENROLLMENT AND STAFFING:** Dr. Kovash reported that at the March 23, 2015 School Board meeting, the preliminary staffing plan was approved. At that time district enrollment was projected to be 6,104. At this time, enrollment is 6,173 with students entering the district daily. The projections estimated an increase of 213 students, and district estimates now show an increase of 282 students.

Kindergarten was staffed for 525 students, and the kindergarten enrollment is 559 as of August 24, 2015. Two kindergarten teachers and additional sections of physical education and music will be added.

Also due to the increase in students, a special education teacher will also be added to Probstfield based on the identified needs in the Individual Education Plans of new kindergarten students.

S.G. Reinertsen Elementary is over capacity with 880 students and is full in grades one, three, four and five. Hopkins Elementary is full at grades one and four. Robert Asp Elementary is able to take more students at grades one, three and five. In order to accommodate families and students, administration made the decision to add teachers at the elementary level. With three more weeks until the beginning of school, it was important to have space for additional students who will enroll by the beginning of the school year.

A teacher also will be added at both grade two and grade four to maintain the class sizes indicated in the staffing plan and district priorities. The classes will be added at Robert Asp Elementary School. These additions will allow for administrative transfers and for families to be placed together in one building.

The district is entering a time of accelerated growth. In 2014-15, the district experienced a 4% growth with another 4% growth in the 2015-16 school year. The district has added 778 students over the last four years.

Valan moved, seconded by Steffes, to approve the addition of four classroom teachers, one special education teacher and increased time for physical education and music, to adjust for increased student enrollment at the elementary grades. Motion carried 7-0.

**APPROVAL OF 2015-16 EMPLOYEE HANDBOOK:** Kristin Dehmer, executive director of human resources, reviewed the updated employee handbook.

Steffes moved, seconded by Tomhave, to approve the 2015-2016 Employee Handbook as presented. Motion carried 7-0.

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**2014-15 ASSESSMENT RESULTS:** Missy Eidsness, assistant superintendent of learning and accountability, reviewed the Minnesota Comprehensive Assessment (MCA) data and College Board Advanced Placement (AP) results for the 2014-15 school year. The MCA report shows the district average compared to the state average for the percent of students proficient on the MCA assessments in reading, mathematics and science. The Advanced Placement report compares the district average to the state and global averages for results on the AP exams taken by Moorhead students. The AP scores have increased from 54% to 62% earning a three or better on all AP exams taken.

The Minnesota Comprehensive Assessments are given yearly and are one indicator of Moorhead's academic achievement. In reading, Moorhead Area Public Schools has narrowed the gap between the district and the state average. Moorhead is 58.8% proficient compared to the state at 59.4% in reading, 55.9% proficient compared to the state at 60.2% in mathematics and 48.2% proficient compared to the state at 53% in science.

Moorhead Schools will begin its second year of implementing a new reading curriculum at the elementary level and its first year of implementing a secondary English Language Arts curriculum. In mathematics, the district-wide elementary math committee will be making its final recommendations for updating the math curriculum and highlighting professional development needs for the district.

**SCHOOL DISTRICT FACILITIES UPDATE:** Lunak provided construction project updates regarding the Probstfield kitchen and the S.G. Reinertsen addition.

**SUPERINTENDENT REPORT:** Dr. Kovash reported she and Dan Bacon, director of transportation and safety, discussed road construction delays related to the first day of school. Information regarding alternative routes for busing may be sent publicly. She also reminded board members of the September 23 MREA area meeting and MSBA Statewide Advocacy Tour noting both meetings were located at the Lakes County Service Cooperative. Board members were asked to contact Michelle if attending. Dr. Kovash made note of the referendum document distributed to board members at the meeting and commented it would be used for employee and other presentations.

**COMMITTEE REPORTS:** Brief reports were heard related to the Instruction and Curriculum Advisory Committee and Executive Finance Committee meetings.

**OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD:** Chair Fagerlie indicated the superintendent's evaluation was scheduled for the September 14 board meeting and the survey deadline was September 8.

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**CLOSE PUBLIC MEETING:** Tomhave moved, seconded by Erickson, to close the public meeting at 8:16 p.m., pursuant to Minn. Stat. 13D.03, for the purpose of discussing negotiation strategies. Motion carried 7-0.

**OPEN PUBLIC MEETING:** Tomhave moved, seconded by Johnson, to open the public meeting at 9:01 p.m. Motion carried 7-0.

**ADJOURNMENT:** Hearing no objections, the Chair adjourned the meeting at 9:02 p.m.

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Laurie Johnson, Clerk