

## Staff Development Meeting Minutes

Tuesday, November 17, 2015

Secondary: 7 a.m., Moorhead High School

Elementary: 3:15 p.m., Probstfield Center for Education

**Members Present:** *Secondary* - Missy Eidsness, Tanya Ochoa, Dave Lawrence, Jeremy Larson, Krystal Anderson, Isaac Lundberg, Craig Fahrendorf and Ann Janel Simonson and Kelsy Jenkins. *Elementary* - Missy Eidsness, Tanya Ochoa, Carla Smith, Ryan LaDage, Jessica Rieniets, Jayme Krsnak, Julie Arnold, Wendy Rheault, Sarah Anderson, Amy Pederson, Karen Reierson

1. **Review of Minutes** - *Secondary*: Motion to approve by Isaac Lundberg , seconded by Janel Simonson. Motion carried. *Elementary*: Motion to approve by Carla Smith, seconded by Karen Reierson.
2. **Review of November 9th PD** - There was a lot of positive feedback from November 9th professional development. Red River staff had a trauma based workshop delivered through MSUM. Students talked about what the teachers could do to help them after they have gone through a trauma based event. Infinitec was a new choice that was offered. Many felt that the training portion for Infinitec could be shorten. Overall there was a lot of good feedback and staff thought it was a good option for getting the EL licensure requirement. Haiku and Naviance training were offered at the secondary level. Staff liked the idea of having time that day to apply the new concepts that they learned. Teachers felt strongly that they are not always given adequate notice to present on a PD day.
3. **Update on Conference Tab** - Missy talked about some of the updates in the conference tab she has requested from the technology department. She has requested that there could be an electronic sign in for attendees at the training. Missy would also like to see the system send out an email a day or two before the conference to remind teachers which class they are signed up for. She is hoping that some of these changes could be ready for MLK PD day, pending technology schedule.
4. **Q Comp Application** - The Q Comp application was completed and sent in. We need to wait and see if the state accepts it. There are four half days that teams would use to work on PLC related topics. The four days that were put on the application are a half day on the Friday before school starts, half day before winter break, a half day on Presidents day and a half day in March before spring break. There would also be a new teacher leaders in each building to be trained as PLC facilitators. In addition, the Q-Comp application allows for two new positions, one would be Q Comp coordinator and the other secondary coach. Missy is hoping to hear back before the end of January.
5. **Calendar** - Suggestions from committee to consider for the 2016-17 calendar that Missy will present to the calendar the committee by February.
  - a. During workshop week reduce technology time, but reschedule it to the Nov. PD-day.
  - b. Elementary Math Implementation of Bridges needs to be planned out for the first year roll-out
  - c. Concern at Elementary level the balance of literacy and math training needs.

6. Missy would like to invite paras, crossing guards and other contracted groups to attend one of our meetings in January or February.

**Upcoming Meeting:** January 19th