

**REGULAR MEETING
BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT 152
PROBSTFIELD CENTER FOR EDUCATION
APRIL 11, 2016
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CALL TO ORDER AND ROLL CALL: Chair Tomhave called the meeting to order at 7:00 p.m., requested board member roll call, and led everyone in attendance with the Pledge of Allegiance.

Members Present: Mark Altenburg, Lisa Erickson, Cindy Fagerlie, Laurie Johnson, Scott Steffes, Bill Tomhave, and Dr. Lynne A. Kovash.

Member Absent: Matt Valan.

APPOINTMENT OF CLERK: Chair Tomhave appointed Lisa Erickson to serve as clerk pro tem for the meeting.

PREVIEW OF AGENDA: Superintendent Kovash recommended approval of the agenda to proceed with revisions to pages 18, 19 and 22.

APPROVAL OF AGENDA: Fagerlie moved, seconded by Johnson, to approve the agenda as amended. Motion carried 6-0.

WE ARE PROUD:

We Are Proud of Moorhead High girls Nordic ski racing team member Celine Kjærnsval for qualifying for the 2016 state tournament. Tom Dooher is head coach for Nordic ski racing.

We Are Proud of the Moorhead High School wrestling team for qualifying the following individuals to the 2016 Minnesota Class 3A state tournament: Wyatt Hanson at 160 pounds, Joseph Grove at 182 pounds, Samuel Grove at 195 pounds, and Brody Jerome at 220 pounds. Samuel Grove placed second individually at state. The wrestling head coach is Skip Toops and assistant coaches are Matt Nelson, John Wychor, Desmond Radunz, Mike Hamm, Trent Sovde, Jared Hotakainen, and Grant Brendemuhl.

We Are Proud of Horizon Middle School students who received individual awards in the Grade 6 Regional Math Masters Tournament held in Moorhead on March 11. Thirteen teams from the area participated in both individual and team rounds.

Individual ribbons went to Horizon students Jonathan Solhjem, first place; Gavin Gast, second place; William Hallman, third place; Carter Kostohryz, fourth place; and John Jenkins, 10th place. Fact Drill awards went to Martan Gregoire, third place; Anna Knain, fifth place; and Carter Kostohryz and William Hallman, tie for eighth place.

Their math teachers are Sara Bucher, Diana Anderson and Barb Stack. Leigh Dornfeld is the Math Masters coordinator.

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Math Masters of Minnesota is a statewide competition that challenges students to use higher-order thinking skills and problem-solving abilities in mathematics and recognizes academic effort and achievement.

We Are Proud of the Horizon Middle School House 6C Team for placing first out of 13 teams in the Grade 6 Regional Math Masters Tournament held March 11 at Horizon. Team members are William Hallman, Jonathan Solhjem, Taylor Foss, Karissa Garcia and Carson Triggs. Their math teacher is Barb Stack.

We Are Proud of the Horizon Middle School House 6B Team for placing third out of 13 teams in the Grade 6 Regional Math Masters Tournament held March 11 at Horizon. Team members are Mya Malusky, Grade Kolo, Gavin Gast, John Jenkins and Frederic Hauge. Their math teacher is Diana Anderson.

We Are Proud of the Horizon Middle School House 6A Team for placing sixth out of 13 teams in the Grade 6 Regional Math Masters Tournament held March 11 at Horizon. Team members are Martan Gregoire, Nathan Helgeson, Anna Knain, Carter Kostohryz and Charlie Maki. Their math teacher is Sara Bucher.

MATTERS PRESENTED BY CITIZENS/OTHER COMMUNICATIONS: (Citizens who wish to address a non-agenda item have the opportunity to speak by raising their hand and being recognized by the School Board chair. Speakers must state their name and will be limited to three minutes. Speakers must complete the sign-up form, which outlines the public input process, and submit it to the School Board secretary.)

Bert Chamberlain, 1816 24th Ave. S. - Chamberlain reported that while substitute teaching earlier in the day he learned of a connection between his high school choir teacher and music teacher Jon Larson. Chamberlain noted the need for a fence at Horizon for physical education classes and suggested the addition of mountain biking to the physical education curriculum.

CONSENT AGENDA: Steffes moved, seconded by Johnson, to approve the following items on the Consent Agenda:

Minutes - Approve the March 28, 2016 meeting minutes as presented.

Claims - Approve the April Claims, subject to audit, in the amount of \$1,254,474.61.

General Fund:	\$1,086,854.04
Food Service Fund:	\$150,094.19
Community Service Fund:	\$15,626.38
Post Employment Trust Fund:	\$1,900.00
TOTAL	\$1,254,474.61

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Approve the March Wire Payments, subject to audit, in the amount of \$1,719,441.53.

General Fund:	\$1,716,826.53
OPEB Trust Fund:	\$2,615.00
TOTAL	\$1,719,441.53

Donation - Accept the donation of a trombone for the Horizon Middle School music program and direct administration to send a thank you. The instrument is valued at \$150.

Family/Medical Leaves

LaRae Mikkelson - Teacher, Ellen Hopkins Elementary, family/medical leave (FMLA) beginning March 29, 2016 for the rest of the school year.

Hope Schmidt - Teacher, Robert Asp Elementary, family/medical leave (FMLA) intermittent leave beginning on April 4, 2016 for the remainder of the school year.

Ronald Halvorson - Custodian, Moorhead High School, family/medical leave (FMLA) beginning April 4, 2016 for approximately four weeks.

Lauri Winterfeldt - Supervisor, Community Education, family/medical leave (FMLA) beginning April 11, 2016 through approximately April 15, 2016.

Deanna Monson - Teacher, Horizon Middle School, family/medical leave (FMLA) beginning approximately May 11, 2016 for the remainder of the school year.

Heather Keeler-Johnson - Administrative Assistant, Probstfield Center for Education, family/medical leave (FMLA) beginning on June 27, 2016 and ending August 22, 2016.

Resignations

Sunaj Beljulji - Crossing Guard/Lunchroom Supervisor, S.G. Reinertsen Elementary, effective March 25, 2016.

Virginia Rutter - Media Administrative Assistant, Probstfield Elementary, effective at the end of the 2015-2016 school year.

Jared Hotakaninen - Elementary Teacher, Robert Asp Elementary, effective at the end of the 2015-2016 school year.

Zachary Holm - LSS Teacher, Robert Asp Elementary, effective at the end of the 2015-2016 school year.

Rebecca Frosig - LSS Teacher, Probstfield Elementary, effective at the end of the 2015-2016 school year.

Jessica Larson - Elementary Teacher, S.G. Reinertsen Elementary, effective at the end of the 2015-2016 school year.

Carrie Ness-Savageau - LSS Teacher, Horizon Middle School, effective at the end of the 2015-2016 school year.

Ramelle Day - Health/Physical Education Teacher, Ellen Hopkins Elementary, effective at the end of the 2015-2016 school year.

Lorrie Frendin - Jump Start Teacher, Probstfield Elementary, effective June 3, 2016.

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Hope Schmidt - Elementary Teacher, Robert Asp Elementary, effective at the end of the 2015-2016 school year.

Retirement

Karen Lind - Elementary Teacher, currently on leave of absence, effective May 1, 2016.

New Employees

Hattie Henkelman - Food and Nutrition Server, Ellen Hopkins Elementary, 2.75 hours per day, \$10.75 per hour, effective March 30, 2016 (replaces Dawn Hall).

Jodee Peterson - Lunchroom Supervisor/Crossing Guard, S.G. Reinertsen Elementary, 5 hours per day, \$10.75 per hour, effective April 6, 2016 (replaces Abdia Bare).

Ebado Abdale - Lunchroom Supervisor/Crossing Guard, S.G. Reinertsen Elementary, 3.5 hours per day, \$10.75 per hour, effective April 7, 2016 (replaces Abdia Bare).

APPROVAL OF RESOLUTION RELATING TO THE TERMINATION AND NON-RENEWAL OF TEACHING CONTRACTS OF PROBATIONARY TEACHERS:

Kristin Dehmer, executive director of human resources, explained the reduction approved at the March 28 board meeting of 0.0 Full-Time Equivalents (FTE). Additional staffing reductions are necessary due to statutory provisions, teachers returning from leaves and filling vacancies during the year. Some of these reductions will be absorbed through teacher transfers, retirements, resignations and leaves.

Fagerlie moved, seconded by Erickson, to approve the Resolution Relating to the Termination and Non-Renewal of Teaching Contracts of Probationary Teachers as follows:

WHEREAS, the following teachers are probationary teachers in Independent School District 152:

Termination and Non-Renewal of Contracts - Licensure Area - FTE

Matt Backlund - DD - 1.00

Sara Bucher - Elementary - Math - 1.00

David Bye - Science - 1.00

Cristina Camarero - Elementary - 1.00

Sabrina Chen - Chinese - 1.00

Becky Cutler - EBD/LD - 1.00

Jennifer Dahl - EBD - 1.00

Danielle Lundberg - DD - 1.00

Kaitlin McNary - Spanish - 1.00

Matthew Retzer - EBD - 1.00

Jade Richards - EL - 1.00

Michele Rolewitz - American Sign Language - 0.125

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Julia Sammon - Elementary - 1.00
Shella Schneider - Elementary - 1.00
Cassandra Thomason - Elementary - 1.00
Louis Thrash - EBD -1.00
Carmen Valero - Elementary - 1.00
Stacy Warzecha - EL - 1.00
Tiffaney Wiedeman - Physical Education - 0.40
Nicole Zimmerman - Early Childhood Special Ed - 1.00

A roll call vote was taken and the motion carried 6-0.

OVERVIEW OF K-5 MATHEMATICS PROGRAM: Vicki Breneman, math support, Andrea Manston, math coach, Chris Triggs, Robert Asp Elementary principal, and Ryan LaDage, Ellen Hopkins Elementary principal, presented an overview of the mathematics curriculum *Bridges in Mathematics*. They summarized the process used by the math committee to select new resources for the math adoption, discussed progress of the pioneering process currently ongoing and highlighted guiding principles that drove the adoption process.

School district teachers and administrators researched and reviewed curriculum for K-5 mathematics during the 2014-15 and 2015-16 school year. The elementary math committee reviewed state standards, researched best practices and revised curriculum maps to identify resources needed to support instruction.

Steffes moved, seconded by Erickson, to approve the K-5 curriculum adoption for mathematics. Motion carried 6-0.

APPROVAL OF BUILDER'S RISK INSURANCE QUOTATIONS: Brandon Lunak, assistant superintendent of finance and operations, said Builder's Risk Insurance is used to cover property during construction. Builder's Risk also provides coverage for building materials on the job site that are used in construction of the new building. There are other coverages provided by Builder's Risk Insurance that the district's current property and liability policy doesn't cover or offers reduced limits. If the district were to simply insure the building for its completed value on the district property and liability package policy, the district would pay for the insurance premiums instead of the Builder's Risk premium. Builder's Risk quotes were received from Hanover, Chubb and Travelers Insurance Companies.

Altenburg moved, seconded by Steffes, to approve the Builder's Risk Insurance package in the amount of \$85,239 from Chubb Insurance Company. Motion carried 6-0.

SCHEDULE SPECIAL SCHOOL BOARD MEETINGS: Dr. Lynne Kovash recommended

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special School Board meetings were recommended for Thursday, April 14 and Thursday, April 28, 2016 at 5 p.m. in PCE Board Room 224 to review building bond construction bids for the grades 5-6 school connected to Horizon Middle School and grades K-4 new elementary school.

Steffes moved, seconded by Johnson, to approve the recommendation to call special school board meetings for Thursday, April 14 and Thursday, April 28, 2016, at 5 p.m. in PCE Board Room 224 for the purpose of reviewing building bond construction bids. Motion carried 6-0.

APPROVAL OF POLICY 238: Fagerlie moved, seconded by Erickson, to approve the policy, Citizen Finance Advisory Committee 238, as presented. Motion carried 6-0.

APPROVAL OF POLICY 415: Fagerlie moved, seconded by Altenburg, to approve the policy, Part-Time and Substitute Staff Salaries 415, as presented. Motion carried 6-0.

APPROVAL OF POLICY 422: Steffes moved, seconded by Johnson, to approve the policy, Family and Medical Leave 422, as presented. Motion carried 6-0.

APPROVAL OF POLICY 423: Steffes moved, seconded by Fagerlie, to approve the policy, Health Examination 423, as presented.

APPROVAL OF POLICY 426: Johnson moved, seconded by Steffes, to approve the policy, Employee Assistance 426, as presented. Motion carried 6-0.

APPROVAL OF POLICY 441: Fagerlie moved, seconded by Johnson, to approve the policy, Employee Use of Facilities for Private Gain 441, as presented. Motion carried 6-0.

APPROVAL OF POLICY 443: Johnson moved, seconded by Steffes, to approve the policy, Subpoena of a School District Employee 443, as presented. Motion carried 6-0.

APPROVAL OF POLICY 450: Altenburg moved, seconded by Erickson, to approve the policy, Employee-Student Relationships 450, as presented. Motion carried 6-0.

APPROVAL OF POLICY 480: Altenburg moved, seconded by Johnson, to approve the policy, Master Agreements with Employee Groups 480, as presented. Motion carried 6-0.

APPROVAL OF POLICY 510: Altenburg moved, seconded by Steffes, to approve the policy, Attendance Areas 510, as presented. Motion carried 6-0.

APPROVAL OF POLICY 537: Steffes moved, seconded by Erickson, to approve the policy, Service Animals 537, as presented. Motion carried 6-0.

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APPROVAL OF POLICY 703: Altenburg moved, seconded by Fagerlie, to approve the policy, Naming of School Buildings and School Grounds 703, as presented. Motion carried 6-0.

APPROVAL OF POLICY 710: Fagerlie moved, seconded by Johnson, to approve the policy, School District Crisis Management 710, as presented. Motion carried 6-0.

APPROVAL OF POLICY 713: Altenburg moved, seconded by Steffes, to approve the policy, School District Automated External Defibrillator (AED) 713, as presented. Motion carried 6-0.

APPROVAL OF POLICY 714: Johnson moved, seconded by Erickson, to approve the policy, Health and Safety 714, as presented. Motion carried 6-0.

APPROVAL OF POLICY 721: Steffes moved, seconded by Fagerlie, to approve the policy, Student Transportation Safety 721, as presented. Motion carried 6-0.

APPROVAL OF POLICY 732: Fagerlie moved, seconded by Johnson, to approve the policy, Use of All School Equipment and Materials for Instructional Purposes Off School Premises 732, as presented. Motion carried 6-0.

APPROVAL OF POLICY 810: Altenburg moved, seconded by Fagerlie, to approve the policy, Establishment, Adoption and Modification of the School District's Financial Annual Operating Plan 810, as presented. Motion carried 6-0.

APPROVAL OF POLICY 820: Steffes moved, seconded by Johnson, to approve the policy, Cash Management 820, as presented. Motion carried 6-0.

APPROVAL OF POLICY 821: Johnson moved, seconded by Fagerlie, to approve the policy, Purchase Order Management 821, as presented. Motion carried 6-0.

APPROVAL OF POLICY 822: Steffes moved, seconded by Fagerlie, to approve the policy, Payroll Management 822, as presented. Motion carried 6-0.

APPROVAL OF POLICY 823: Johnson moved, seconded by Fagerlie, to approve the policy, Check Cashing 823, as presented. Motion carried 6-0.

APPROVAL OF POLICY 833: Altenburg moved, seconded by Johnson, to approve the policy, Disposition of Obsolete Equipment and Material 833, as presented. Motion carried 6-0.

APPROVAL OF POLICY 834: Steffes moved, seconded by Fagerlie, to approve the policy, Public Gifts to the School District 834, as presented. Motion carried 6-0.

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APPROVAL OF POLICY 904: Fagerlie moved, seconded by Steffes, to approve the policy, Community Use of School Facilities and Equipment 904, as presented. Motion carried 6-0.

SUPERINTENDENT REPORT: Dr. Kovash reported that along with the growing school district, there is excitement about the new school buildings. She said administrators will be meeting with staff and students to discuss learning environments. Dr. Kovash shared a video from Spring Lake Park about the importance of the learning environment to include furnishings and other aspects of the learning spaces. Schools are changing from using technology to connect our students globally and to learn in a different way to looking at the way students' learn. Dr. Kovash also noted a citizen committee, focused on Moorhead growth, will be meeting to discuss Moorhead's demographic trends and projected growth.

COMMITTEE REPORTS: Brief reports were heard related to the Ellen Hopkins PTAC, Joint Powers Committee, Superintendent's Advisory Council, Teacher Evaluation Committee, and District Technology Committee meetings. Erickson noted the Health/Safety/Wellness Committee would not be meeting and Johnson noted she attended the Destination Imagination Regional and State Tournaments. She reported several teams will be advancing to global finals.

OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD: Dr. Kovash reminded board members of the following meetings: April 14 special board meeting at 5 p.m., April 18 Horizon grades 5-6 addition groundbreaking at 4:30 p.m., May 4 new elementary site groundbreaking at 4 p.m., April 19 Community Education spring recognition at 5:30 p.m., and the May 4 Education Moorhead recognition banquet at 5:30 p.m. Board members were asked to contact Michelle if attending the events. Altenburg noted there was an "Eyes Wide Open" event scheduled for May 5 at 6:30 p.m. at West Fargo High School regarding the heroin crisis and said a proposal was presented to legislature to increase funding for more counselors in the schools.

ADJOURNMENT: Hearing no objections, the Chair adjourned the meeting at 8:24 p.m.

Lisa Erickson, Clerk Pro Tem