

**ORGANIZATIONAL MEETING
BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT 152
PROBSTFIELD CENTER FOR EDUCATION
JANUARY 9, 2017
PAGE 1**

CALL TO ORDER: Chair Tomhave called the meeting to order at 7:00 p.m. and led everyone in attendance with the Pledge of Allegiance.

OATH OF OFFICE: Chair Tomhave led the Oath of Office Ceremony for Cassidy Bjorklund, Melissa Burgard and Scott Steffes elected to the 2017-2021 term. Newly elected members took their seat on the School Board.

ROLL CALL: Chair Tomhave requested board member roll call:

Members Present: Mark Altenburg, Cassidy Bjorklund, Melissa Burgard, Scott Steffes, Bill Tomhave and Dr. Lynne A. Kovash.

Member Absent: Matt Valan.

PREVIEW OF AGENDA: Superintendent Kovash recommended approval of the agenda to proceed with a revision to page 34.

APPROVAL OF AGENDA: Steffes moved, seconded by Altenburg, to approve the agenda as revised. Motion carried 5-0.

MATTERS PRESENTED BY CITIZENS/OTHER COMMUNICATIONS: (Citizens who wish to address a non-agenda item have the opportunity to speak by raising their hand and being recognized by the School Board chair. Speakers must state their name and will be limited to three minutes. Speakers must complete the sign-up form, which outlines the public input process, and submit it to the School Board secretary.) None.

ORGANIZATION OF THE SCHOOL BOARD:

Election of Officers: Steffes moved, seconded by Bjorklund, to nominate Bill Tomhave to serve as chair for the one-year term (2017). Motion carried 5-0.

Tomhave moved, seconded by Burgard, to nominate the following slate of officers for the one-year term (2017) on the Moorhead School Board, and cast a unanimous ballot by acclamation:

Chairperson: Bill Tomhave
Vice-Chair: Scott Steffes
Clerk: Matt Valan
Treasurer: Cassidy Bjorklund

Motion carried 5-0.

**ORGANIZATIONAL MEETING
BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT 152
PROBSTFIELD CENTER FOR EDUCATION
JANUARY 9, 2017
PAGE 2**

APPOINTMENT OF CLERK: Chair Tomhave appointed Melissa Burgard to serve as clerk pro tem for the meeting.

Committee Appointments: Steffes moved, seconded by Altenburg, to approve the committee appointments as discussed:

DISTRICT-WIDE STANDING COMMITTEES:

Steffes and Valan - Activities Advisory Council
TBD and Altenburg - Community Education Advisory Council
Tomhave and Bjorklund - Executive Finance Committee
Steffes and TBD - District Health Insurance Committee
Bjorklund and Altenburg - Instruction and Curriculum Advisory Committee (ICAC)
Valan and Altenburg, Alt. - Moorhead Schools Legacy Foundation
Tomhave and Burgard - Policy Review Committee
Bjorklund and Valan - Staff Development Committee

ADMINISTRATIVE COMMITTEES:

Not Required - Calendar Committee
Tomhave and Bjorklund - Citizen Finance Advisory Committee
Burgard and TBD and Steffes, Alt. - Continuing Education Committee
TBD and Steffes, Alt. - District Technology Committee
Burgard - Early Childhood Family Education Advisory Committee
Bjorklund and Steffes - Health/Safety/Wellness Committee
Altenburg - Indian Education Parent Committee
Valan and Tomhave - Legislative Committee
Valan - Minnesota State High School League
TBD and TBD and Steffes, Alt. - Negotiations Committee
Steffes - Sabbatical Leave Committee
Valan and Altenburg - Safe and Healthy Learners Committee
Valan - Special Education Parent Advisory Committee
Members Rotate - Superintendent's Advisory Council (SAC)
Bjorklund - Teacher Evaluation Committee
Altenburg - Title I District Parent Advisory Committee

COMMUNITY COMMITTEES:

Tomhave (Steffes Alternate) - Clay County Joint Powers Collaborative Governance Board and Executive Committee (Board of Directors)
Tomhave and Steffes - Joint Powers Committee

ADOPT-A-SCHOOL:

Tomhave - Probstfield (PreK-K)

**ORGANIZATIONAL MEETING
BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT 152
PROBSTFIELD CENTER FOR EDUCATION
JANUARY 9, 2017
PAGE 3**

Altenburg - Ellen Hopkins Elementary
Burgard - Robert Asp Elementary
Steffes - S.G. Reinertsen Elementary
Bjorklund - Horizon Middle School
TBD - Moorhead High
Valan - Red River Area Learning Center

Motion carried 5-0.

CONSENT AGENDA: Altenburg moved, seconded by, Steffes, to approve the following items on the Consent Agenda:

Minutes - Approve the December 12, 2016 Meeting Minutes as presented.

Clay County Collaborative Governance Agreement Amendments - Approve the amendments to the Clay County Collaborative Governance Agreement as presented.

Claims - Approve the January Claims, subject to audit, in the amount of \$4,703,420.80.

General Fund: \$1,373,333.85
Food Service Fund: \$162,676.12
Community Service Fund: \$14,607.98
Post Employment Irrevocable Trust Fund: \$5,600.00
Construction Fund: \$3,147,202.85
TOTAL: \$4,703,420.80

Approve the January Wire Payments, subject to audit, in the amount of \$1,806,738.53.

General Fund: \$1,806,738.53
TOTAL: \$1,806,738.53

Family/Medical Leaves

Julie Morlock - Teacher, S.G. Reinertsen, Family/Medical Leave (FMLA) beginning December 6, 2016 through December 16, 2016.

Kathy Sayler - Paraprofessional, Moorhead High School, Family/Medical Leave (non-FMLA) beginning December 9, 2016 through December 21, 2016.

Max Israel - Custodian, Probstfield Center for Education, Family/Medical Leave (non-FMLA) beginning December 12, 2016 through April 9, 2017.

Rosalinda Vargas - Paraprofessional, Horizon Middle School, Family/Medical Leave (non-FMLA) beginning December 15, 2016 through December 20, 2016.

Mario Valdez - Paraprofessional, Moorhead High School, Family/Medical Leave (non-FMLA), beginning December 30, 2016 for six to eight weeks.

**ORGANIZATIONAL MEETING
BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT 152
PROBSTFIELD CENTER FOR EDUCATION
JANUARY 9, 2017
PAGE 4**

Toni Kleber - Paraprofessional, Moorhead High School, Family/Medical Leave (non-FMLA), intermittently beginning January 3, 2017 through January 18, 2017.

Nicole Boersma - Paraprofessional, Robert Asp, Family/Medical Leave (non-FMLA), beginning January 23, 2017 through March 23, 2017.

Change in Contracts

Kjersten Skatvold - LSS Paraprofessional, Robert Asp Elementary, to LSS Teacher, Robert Asp Elementary, 1.0 FTE, BA+30 (3) \$26,635.85, effective December 19, 2016 (new position approved per the December 12, 2016 School Board meeting).

Carolyn Edwards - Food and Nutrition Server, Moorhead High School, 2.75 hours per day to Food and Nutrition Server, Moorhead High School, A11 (2) \$15.51 per hour, 6.25 hours per day, effective December 20, 2016 (replaces Rhonda Barrows).

Resignations

Savine Lapjani - Crossing Guard/Lunchroom Supervisor, S.G. Reinertsen Elementary, effective December 9, 2016.

Janae Boswell - Paraprofessional, Ellen Hopkins Elementary, effective December 9, 2016.

Mary Jaskowiak - Lunchroom Supervisor, Probstfield Elementary, effective December 15, 2016.

Shelan Mohammed - Lunchroom Supervisor, Ellen Hopkins Elementary, effective December 16, 2016.

Rachael Wessman - Paraprofessional, Horizon Middle School, effective January 13, 2017.

Termination

Bridget Graffis - Paraprofessional, Probstfield Elementary, effective January 3, 2017.

New Employees

Jade Richards - ABE Teacher, Vista Center for Education, \$30.16 per hour, 6 hours per week, effective December 8, 2016 (replaces Dianne Lapka).

Kari Plienis - Food & Nutrition Server, Ellen Hopkins Elementary, \$10.25 per hour, 2.75 hours per day, effective December 12, 2016 (replaces Hattie Henkelman).

Dana Putz - Food and Nutrition Server, Robert Asp Elementary, \$10.25 per hour, 2.75 hours per day, effective December 12, 2016 (replaces Tonya Fees).

Emily Bitz - Early Riser Family Advocate, Ellen Hopkins Elementary, 1.0 FTE, C44 (0-3) \$29.52 per hour 7.25 hours per day, effective December 20, 2016 (new position approved per the November 21, 2016 school board meeting).

Matthew Peterson - Physical Education Teacher, Ellen Hopkins Elementary, 1.0 FTE, BA (3) \$23,691.78, effective December 20, 2016 (replaces Kaylee Jaeger).

Natalie Hest - Paraprofessional, Probstfield Elementary, B21 (0-2) \$16.09 per hour, 6.75 hours per day, 5 days per week, effective January 3, 2017 (new position approved per the November 21, 2016 school board meeting).

**ORGANIZATIONAL MEETING
BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT 152
PROBSTFIELD CENTER FOR EDUCATION
JANUARY 9, 2017
PAGE 5**

Mackenzie Randklev - Elementary Teacher, Ellen Hopkins Elementary, 1.0 FTE, BA (0) \$21,286.52, effective January 3, 2017 (replaces Tracey Johnson).

Pamela Krier - Paraprofessional, Robert Asp Elementary, B21 (0-2) \$16.09 per hour, 6.75 hours per day, 5 days per week, effective January 3, 2017 (replaces Kjersten Skatvold).

Jill Roaldson - Assistant Coach Girls Golf, Moorhead High School, .08 (2) \$3,432.00, effective with the 2016-2107 season (replaces Karin Schumacher).

Motion carried 5-0.

MOORHEAD HIGH SCHOOL DESTINATION IMAGINATION TEAM PROJECT: Team manager Heidi Twedt introduced Moorhead High School students Rachel Craig, Emma Craig, Lydia Flaspohler and Maren Twedt who presented their Destination Imagination service learning challenge Project Outreach. The Project Outreach challenge is called Ready, Willing and Fable. Points of interest for the challenge are:

- Identify, design, plan and carry out a project that addresses a real community need.
- Create a live presentation of a team-created fable that integrates information about the project. Include an impact prop and character that changes appearance.
- Create and present two team choice elements that show off the team's interests, skills, areas of strength and talents.

Team members worked with a child psychiatrist from Sanford to develop a presentation aimed at sixth-grade students to help them learn about depression and anxiety, and how to act around children with mental illness. The grade 6 counselor at Horizon Middle School helped them arrange to give their presentation to each grade 6 house at Horizon.

An additional part of the challenge is to present what they have accomplished to a group that would be interested in hearing about their topics of mental health and anxiety.

SCHOOL BOARD MEMBER VACANCY: Chair Bill Tomhave provided information related to the process of appointing a replacement for board member Laurie Johnson. Tomhave recommended appointing former board member Cindy Fagerlie to fill the vacant board seat.

Tomhave said he had been contacted by past board members or candidates about the appointment. Appointing Fagerlie, whose term just ended, allows for continuity on the board without having a delay in training a new member, and it does not advantage anyone who might be running for the position in the special election, Tomhave said.

Fagerlie's appointment would be effective 30 days after the adoption of the resolution unless a valid petition to reject the appointee is filed with the school district clerk pursuant to Minnesota Statutes.

**ORGANIZATIONAL MEETING
BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT 152
PROBSTFIELD CENTER FOR EDUCATION
JANUARY 9, 2017
PAGE 6**

Unless state law changes, Moorhead Area Public Schools will be required to run a special election to fill the remainder of Johnson's term — approximately one year. This will cost the district \$10,000 to \$20,000.

Tomhave moved, seconded by Steffes, pursuant to Minnesota Statutes, Section 123B.09, Subd. 5b, Cindy Fagerlie is hereby appointed to fill the vacancy and to serve until a successor is elected and qualified. The appointment shall be effective thirty (30) days after the adoption of this resolution unless a valid petition to reject the appointee is filed with the school district clerk pursuant to Minnesota Statutes, Section 123B.09, Subd. 5b within that thirty (30) day time period. A roll call vote was taken; motion carried 5-0.

SUPERINTENDENT REPORT: Dr. Kovash reported the City of Moorhead, City of Dilworth, Clay County and Moorhead and D-G-F School Districts attended a press conference at Dilworth City Hall today and signed a proclamation sponsored by the Joint Powers Committee to proclaim January 9-13 as Law Enforcement Appreciation Week. We are all asked to wear blue this Friday as one way to show our support.

Dr. Kovash reported on work being done on the Designing Moorhead High School's 21st Century Academic/Instructional Program and said board members were asked to participate at upcoming community focus group listening sessions scheduled for January 17, January 31 and February 21 from 5-7 p.m. in the Moorhead High School media center. A broader community survey will also be done in February. Dr. Kovash requested a board liaison be assigned to serve on the High School Steering Committee; Cassidy Bjorklund was assigned to the committee.

Dr. Kovash said that as the school district is planning what education should look like at the high school in 10 years, she said to consider that the Apple iPhone is 10 years old today and think how rapidly technology has changed the world and what could happen in the next 10 years.

Dr. Kovash reminded board members of the annual Intergovernmental Retreat scheduled for January 17 at CCRI. Board members were asked to contact Michelle with plans to attend. She asked board members to stay after the board meeting to determine travel to the MSBA Leadership Conference.

COMMITTEE REPORTS: A brief report was heard related to the Joint Powers Committee meeting.

OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD: None.

**ORGANIZATIONAL MEETING
BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT 152
PROBSTFIELD CENTER FOR EDUCATION
JANUARY 9, 2017
PAGE 7**

ADJOURNMENT: Hearing no objections, the Chair adjourned the meeting at 7:47 p.m.

Melissa Burgard, Clerk Pro Tem