

**REGULAR MEETING
BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT 152
PROBSTFIELD CENTER FOR EDUCATION
MARCH 27, 2017
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CALL TO ORDER AND ROLL CALL: Chair Tomhave called the meeting to order at 7:00 p.m. and led everyone in attendance with the Pledge of Allegiance.

Members Present: Mark Altenburg, Cassidy Bjorklund, Melissa Burgard, Cindy Fagerlie (via remote video conference from 649 South Palo Verde Way, Mesa, Arizona), Scott Steffes, Bill Tomhave and Dr. Lynne A. Kovash.

Member Absent: Matt Valan.

PREVIEW OF AGENDA: Superintendent Kovash recommended approval of the agenda to proceed with revisions to pages 13 and 19.

APPROVAL OF AGENDA: Steffes moved, seconded by Bjorklund, to approve the agenda as revised. A roll call vote was taken; motion carried 6-0.

WE ARE PROUD:

We Are Proud of Dr. Lynne Kovash, superintendent of Moorhead Area Public Schools, for being named a 2017 Administrator of Excellence by the Minnesota Association of School Administrators (MASA). Kovash was honored for her leadership, concern for students, and active involvement in professional and community affairs at a statewide recognition ceremony during the MASA/MASE Spring Conference on March 10 in Brooklyn Park, Minn.

We Are Proud of Moorhead High School student Sophie Pepple for being selected for the MNSOTA Middle Level Honors Orchestra. The Middle Level Honors Orchestra performed Feb. 18 during the Minnesota Music Educators Association Convention at the Minneapolis Convention Center. Pepple is a student of Moorhead High orchestra teacher Anthony Eddleston.

We Are Proud of Moorhead High girls Nordic ski racing team members Sofie Overturf and Kate Ludwig for qualifying for the 2017 state tournament. Tom Dooher is head coach for Nordic ski racing.

We Are Proud of Tom Dooher, Moorhead High Nordic ski racing coach, for being named Section 8 coach of the year.

We Are Proud of the Moorhead High School wrestling team for qualifying the following individuals to the 2017 Minnesota Class 3A state tournament: Payton Horsted at 152 pounds, Jack Lien at 160 pounds, Riley Schock at 170 pounds, and Samuel Grove at 195 pounds. At the state tournament, Grove placed first in his weight division, and Schock placed fourth in his division. The wrestling head coach is Skip Toops, and assistant coaches are Curt Strom, Kenny Mark, Grant Brendemuhl, Mike Hamm, Trent Sovde and Mark Wychor.

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We Are Proud of the Moorhead High School boys hockey team for placing second in the 2017 Class 2AA boys hockey state tournament. The Moorhead Spuds beat Hill-Murray 4-2 in the first round of the state tournament, and they won the semifinal game against Lakeville South 3-2 before losing to Grand Rapids in the championship game. Carson Kosobud, Ethan Frisch and Carter Randklev were named to the All-Tournament Team. Moorhead defeated Roseau 6-0 in the Class 2A Section 8 championship, giving the Spuds their first trip to the state tournament since 2013. Team members are Carson Kosobud, Matt Herbranson, Isaac Howe, Ethan Frisch, Carter Randklev, Nolan Westra, Landon Overbo, Kyler Kleven, Cole O'Connell, Parker Dronen, Carter Howell, Sam Entzion, Jacob Holtgrewe, Jack Stetz, Parker Larson, Karson Kvalevog, Jake Beedy, Ryan Stafford, Lance Leonard and Thomas Klein. Head coach is Jon Ammerman, assistant coaches are Derek Thompson, Sam Walstad and Tony Kunka, and student managers are Cooper Czichotzki, Caden Howell and Sam Beedy.

MATTERS PRESENTED BY CITIZENS/OTHER COMMUNICATIONS: (Citizens who wish to address a non-agenda item have the opportunity to speak by raising their hand and being recognized by the School Board chair. Speakers must state their name and will be limited to three minutes. Speakers must complete the sign-up form, which outlines the public input process, and submit it to the School Board secretary.) None.

CONSENT AGENDA: Altenburg moved, seconded by Steffes, to approve the following items on the Consent Agenda:

Minutes - Approve the March 13, 2017 Meeting Minutes as presented.

Minnesota Super Bowl Host Committee Grant Acceptance - Accept the grant of \$48,409 from the Minnesota Super Bowl Host Committee Legacy Fund and direct administration to send a thank you.

The Minnesota Super Bowl Host Committee (MNSBHC) awarded Moorhead Area Public Schools two grants as part of its efforts to create a more healthy and active future for Minnesota children. Moorhead Area Public Schools received \$10,000 worth of equipment and infrastructure needed to provide an enhanced breakfast program for students at Red River Area Learning Center, and the district has received \$38,409 to provide creative play equipment for grades K-6 students through the purchase of Imagination Playground sets.

Family/Medical Leaves

Jessica Tellinghuisen - Bus Driver, District-wide, Family/Medical Leave (FMLA) beginning March 13, 2017 for an undetermined amount of time.

Kirsten Johnson - Teacher, S.G. Reinertsen Elementary, Family/Medical Leave (FMLA) beginning March 14, 2017 for an undetermined amount of time.

Josh St. Louis - Assistant Principal, S.G. Reinertsen Elementary, Family/Medical Leave (FMLA)

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beginning March 30, 2017 through April 5, 2017.

Faye Smiley-Aakre - Teacher, Ellen Hopkins Elementary, Family/Medical Leave (FMLA)
beginning April 3, 2017 for the remainder of the school year.

Resignations

Mariam Kako - Food and Nutrition Server, Probstfield Elementary, effective March 17, 2017

Rebecca Arends - Paraprofessional, Moorhead High School, effective March 21, 2017.

Tasha Turner - Paraprofessional, Horizon Middle School effective March 24, 2017.

Other Leave of Absence

Melanie Scott - Paraprofessional, Moorhead High School, effective March 7, 2017 for the remainder of the 2016-2017 school year.

New Employees

Rebecca Lizotte - Lunchroom Supervisor, Probstfield Elementary, \$10.25 per hour, 2 hours per day, effective March 13, 2017 (replaces Lydia Alfaro).

Joseph Larosier - Bus Driver, Transportation, \$16.10 per hour, 5 hours per day, effective March 20, 2017 (replaces Jose Rodriguez).

Teresa Schuster - MARSS Coordinator, Probstfield Center for Education, C41 (6) \$21.85 per hour, effective April 10, 2017 (replaces Pam Hancock).

A roll call vote was taken; motion carried 6-0.

2017-18 PRELIMINARY STAFFING PLAN: Superintendent Kovash reviewed the preliminary staffing plan for 2017-18. The increase in staff is based on the projected enrollment growth and the opening of two new buildings in the fall of 2017. Priorities for staffing included class sizes, equity in the four elementary schools and providing building support in schools.

The staffing plan includes:

Licensed Staff

1. Elementary (K-4) +2.0 FTE
 - Addition of 2.0 FTE designated for elementary schools to balance class sizes. Administration will continue to monitor class sizes to make specified building placement and to adjust for enrollment growth. Additional sections will allow the district to continue the focus on maintaining elementary class sizes within district guidelines, a priority of the 2016 renewal of the operating levy.
2. Horizon Middle School West Campus (5-6) +2.0 FTE
 - Addition of 2.0 FTE designated to Horizon West for 1.0 FTE in Art and a 1.0 FTE Interventionist.
3. Horizon Middle School East Campus (7-8) +2.0 FTE

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- Addition of 2.0 FTE designated for the Innovation Academy Pilot Program. This will provide the opportunity for a choice program for grades 7 and 8. This choice also will help to balance class sizes, a priority of the 2016 referendum.
- 4. Moorhead High School (9-12)
 - No additional FTE designated.
- 5. Special Education +1.5 FTE
 - Addition of 1.5 FTE designated to Special Education. Additional staffing includes 2.0 FTE special education teachers, 1.0 FTE speech language pathologist, and .5 FTE literacy position. There will be a reduction of a 1.0 FTE early childhood lead teacher and 2.0 FTE Alternative Delivery of Specialized Instructional Services (ADSIS) mathematics coaching. Reallocation of these positions will be for instructional and behavioral support.
- 6. Support Staff (funded with Federal Programs, grants and other sources) +1.0 FTE
 - Addition of 1.0 FTE designated to provide staff development and instructional support at the K-6 grade levels. This position is supported by an increase of .25 FTE (staff development) and the reduction of a .25 FTE supervisor and a .50 non-aligned instructional coach.
- 7. Elementary Physical Education/Health Fitness +2.4 FTE
 - Addition of 1.4 FTE designated to elementary physical education to provide additional support to K-4 elementary schools due to increased sections, and an additional 1.0 FTE has been designated to Horizon West.
- 8. Elementary Music +1.0 FTE
 - Addition of 1.0 FTE designated for general music instruction at Dorothy Dodds Elementary. This will provide equitable music instruction at the four elementary schools.
- 9. Elementary Art +1.0 FTE
 - Addition of 1.0 FTE designated for art instruction at Dorothy Dodds Elementary. This will provide for equitable art instruction at the four elementary schools.
- 10. Music (5-12) +1.0 FTE
 - Addition of 1.0 FTE designated to Horizon West to provide general music for grades 5-6. This will provide the comparable music instruction at the fifth-grade level.
- 11. Resource Strategists +1.25 FTE
 - Addition of .25 FTE designated to Dorothy Dodds Elementary and 1.0 FTE to Horizon West. This will provide full-time resource strategists at each elementary school and at the grades 5-6 level.
- 12. Administrative (Principals and Administrators) +2.0 FTE
 - Addition of 2.0 FTE designated for Horizon West. Carla Smith was named the principal at Horizon West. Robin Grooters and Nancy Wilson will be transferred to Dorothy Dodds Elementary. The current openings will be the principal at

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S.G. Reinertsen to replace Carla Smith and a new assistant principal at Horizon West.

13. Supervisory +0.75 FTE

- Addition of .75 FTE designated for a 1.0 FTE Early Childhood Program Manager at Probstfield Center for Education. This position will provide leadership in the early childhood area. This position uses the reduction of a lead teacher in Early Childhood. The reduction of .25 in the Literacy/EL Program Manager position will provide the additional FTE for instructional support staff under number 6.

Non-Licensed Staff

1. Paraprofessionals/Security -9.00FTE

- Reduction of 9.0 FTE to support the increase in special education instructional staff.

2. Non-Aligned/TCI +1.50 FTE

- Addition of 1.5 FTE designated for Non-Aligned/TCI. This includes an increase of 2.0 FTE for behavior support at Horizon East and Horizon West and a 1.0 FTE building technician at Dorothy Dodds Elementary. There will be reduction of 1.0 FTE Early Riser position and a .50 FTE instructional coaching position.

3. Clerical/Confidential Administrative Assistants +3.60 FTE

- Addition of 3.6 FTE designated for clerical/confidential administrative assistants. This includes 2.0 FTE for administrative support at Horizon West, a 1.0 FTE media assistant at Horizon West, and .6 FTE administrative support to Dorothy Dodds Elementary.

4. Custodial +4.00 FTE

- Addition of 4.0 FTE custodial staff due to the increase in facility square footage with two buildings opening in the fall of 2017.

Altenburg moved, seconded by Burgard, to approve the 2017-18 Preliminary Staffing Plan as presented. A roll call vote was taken; motion carried 6-0.

RESOLUTION FOR DISCONTINUING AND REDUCING EDUCATION PROGRAMS

AND POSITIONS: Kristin Dehmer, executive director of human resources, explained the resolution for discontinuing and reducing educational programs and licensed positions. The positions to be reduced are: 2.00 FTE Alternative Delivery, K-5 and 0.33 FTE Chinese, Grades 9-12.

Steffes moved, seconded by Bjorklund, to approve the resolution directing administration to effect termination or reduction and non-renewal of educational programs and positions as listed. A roll call vote was taken; motion carried 6-0.

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FIRST READING OF POLICIES: The board conducted a first reading of policies, Early Admissions 513, Online Learning Options 610, Employee Responsible Use of Social Media 447, Electronic Communications Between Employees and Students 448, Safety and Security Technology 712, MAPS Electronic Network and Systems Responsible Use and Safety 731, Comparable Worth/Pay Equity Review Process 403, Chemical Use and Abuse 420, Employee Drug and Alcohol Testing 421, Family and Medical Leave 422, Employee Publications, Instructional Materials, Inventions, and Creations 440, School District Evaluation of Personnel 470, Administrator and Supervisor Performance Evaluation 471, Principal Performance Evaluation 472, Wellness 536, and Student Teachers and Interns 921.

SUPERINTENDENT REPORT: Dr. Kovash provided information from recent state and national meetings. At EdLeader21 she learned about the Profile of a Graduate and importance of engaging the community, which the district does, to stop saying “preparing students for the 21st century” as we are in that period, and the book “The Power of Branding, Telling Your School’s Story,” related to social media and the importance of positive messages. She noted social media is rapidly changing and provided examples of her tweets and use of hashtags on @MoorheadSuper. She also added districts nationally are implementing a program called EdPrep, an academy concept for high school sophomores who want to enter education to assist the students in becoming teachers.

COMMITTEE REPORTS: Brief reports were heard related to the Policy Review Committee, Robert Asp PTAC, Instruction and Curriculum Advisory Committee, Citizen Finance Advisory Committee and Community Education Advisory Council meetings.

OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD: Dr. Kovash noted MSBA Phase III Workshop was scheduled for April 5 in Fergus Falls and asked board members to contact Michelle if interested in attending. Kovash informed the board that the Moorhead High School Task Force would be touring Alexandria High School, Chaska High School and Burnsville High School April 25 and 26. Board members were asked to contact Michelle by April 5 if attending. Kovash also informed board members that a tour of Dorothy Dodds Elementary School and Horizon East and West Schools was scheduled for April 28. Board members were asked to contact Michelle if available to attend.

CLOSE PUBLIC MEETING: Steffes moved, seconded by Bjorklund, to close the public meeting at 8:27 p.m., pursuant to Minn. Stat. 13D.05, Subd. 3(c)(3) for the purpose of discussing the purchase or sale of real or personal property. A roll call vote was taken; motion carried 6-0.

The board recessed at 8:27 p.m. and reconvened at 8:32 p.m.

OPEN PUBLIC MEETING: Steffes moved, seconded by Bjorklund, to open the public meeting at 8:50 p.m. A roll call vote was taken; motion carried 6-0.

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ADJOURNMENT: Hearing no objections, the Chair adjourned the meeting at 8:51 p.m.

Matt Valan, Clerk