

**REGULAR MEETING
BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT 152
PROBSTFIELD CENTER FOR EDUCATION
APRIL 10, 2017
PAGE 1**

CALL TO ORDER AND ROLL CALL: Chair Tomhave called the meeting to order at 7:00 p.m. and led everyone in attendance with the Pledge of Allegiance.

Members Present: Mark Altenburg, Cassidy Bjorklund, Melissa Burgard, Cindy Fagerlie, Scott Steffes, Bill Tomhave, Matt Valan and Dr. Lynne A. Kovash.

Member Absent: None.

PREVIEW OF AGENDA: Superintendent Kovash recommended approval of the agenda as presented.

APPROVAL OF AGENDA: Bjorklund moved, seconded by Steffes, to approve the agenda as presented. Motion carried 7-0.

WE ARE PROUD:

We Are Proud of Missy Eidsness, assistant superintendent of learning and accountability, and Dr. Jeremy Larson, principal at Horizon Middle School, for being selected for and completing the Minnesota Aspiring Superintendents' Academy. The academy, which is a partnership among Minnesota Association of School Administrators, American Association of School Administration, National Joint Powers Alliance and Minnesota Service Cooperatives, selects high-performing leaders and focuses on developing their knowledge, skills and dispositions that contribute to successful leadership as a superintendent.

We Are Proud of Horizon Middle School students who received individual awards in the Grade 6 Regional Math Masters Tournament held in Moorhead on March 17. Fourteen teams from the area participated in both individual and team rounds.

Individual medals went to Horizon students Giancarlo D'Agostino, first place, and Cooper Sorby, third place. Individual ribbons went to Carter Andreasen, sixth place, Yayhe Hashim, seventh place, and Katelynn Schwantz, ninth place. Cooper Sorby and Laiken Hall earned ribbons for sixth place (tie) in Fact Drill.

Their math teachers are Chelsea Keller, Diana Anderson and Barb Stack. Leigh Dornfeld is the Math Masters coordinator.

Math Masters of Minnesota is a statewide competition that challenges students to use higher-order thinking skills and problem-solving abilities in mathematics and recognizes academic effort and achievement.

**REGULAR MEETING
BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT 152
PROBSTFIELD CENTER FOR EDUCATION
APRIL 10, 2017
PAGE 2**

We Are Proud of the Horizon Middle School House 6B Team for placing fifth out of 14 teams in the Grade 6 Regional Math Masters Tournament held March 17 in Moorhead. Team members are Faith Altepeter, Cole Darling, Tim Foster, Yahye Hashim and Brandon Obowa. Their math teacher is Diana Anderson.

We Are Proud of the Horizon Middle School House 6A Team for placing third out of 14 teams in the Grade 6 Regional Math Masters Tournament held March 17 in Moorhead. Team members are Giancarlo D'Agostino, Laiken Hall, Ethan Larson, Theo Lecuyer and Chase Schmidt. Their math teacher is Chelsea Keller.

We Are Proud of the Horizon Middle School House 6C Team for placing first out of 14 teams in the Grade 6 Regional Math Masters Tournament held March 17 in Moorhead. Team members are Carter Andreasen, Miles Giddings, Brooklyn Johnson, Katelyn Schwantz and Cooper Sorby. Their math teacher is Barb Stack.

MATTERS PRESENTED BY CITIZENS/OTHER COMMUNICATIONS: (Citizens who wish to address a non-agenda item have the opportunity to speak by raising their hand and being recognized by the School Board chair. Speakers must state their name and will be limited to three minutes. Speakers must complete the sign-up form, which outlines the public input process, and submit it to the School Board secretary.

Katherine Zander Pallen - 2670 Meadow Creek Circle (Fargo, ND); Cindy Antonson-Lillevoid - 3610 11th Avenue South; and Dustin Berg, West Central Regional Juvenile Center head counselor, expressed support for Jacob Purrier and concern regarding the non-renewal of his probationary teaching contract. Letters of support were provided to board members and administration.

CONSENT AGENDA: Fagerlie moved, seconded by Bjorklund, to approve the following items on the Consent Agenda:

Minutes - Approve the March 27, 2017 Meeting Minutes as presented.

Claims - Approve the April Claims, subject to audit, in the amount of \$4,734,128.36.

General Fund: \$1,384,219.76

Food Service Fund: \$152,555.35

Community Service Fund: \$24,410.48

Post Employment Irrevocable Trust Fund: \$2,884.00

Construction Fund: \$3,170,058.77

TOTAL: \$4,734,128.36

**REGULAR MEETING
BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT 152
PROBSTFIELD CENTER FOR EDUCATION
APRIL 10, 2017
PAGE 3**

Approve the March Wire Payments, subject to audit, in the amount of \$5,838,415.81.

General Fund: \$1,763,890.81

Debt Redemption: \$4,074,525.00

TOTAL: \$5,838,415.81

Donation - Accept the donation of the Buddy Bench for the Probstfield Elementary playground and direct administration to send a thank you.

Early Intervention Services (EIS) and Moorhead community members donated to the Probstfield Elementary School playground a Buddy Bench in memory of EIS paraprofessional Susie Bekkerus who passed away in October 2016. A dedication will be held in May 2017. The Buddy Bench is valued at \$600.

Resignations

Rebecca Lizotte - Lunchroom Supervisor, Probstfield Elementary, effective March 13, 2017.

Megan Brunner - Paraprofessional, Horizon Middle School, effective March 29, 2017.

Jessica Hansen - Food and Nutrition Server, Robert Asp Elementary, effective March 28, 2017.

Clifford McBeain - Night Custodian, S.G. Reinertsen Elementary, effective March 31, 2017.

Jennifer Bodensteiner - Teacher, Robert Asp Elementary, effective at the end of the 2016-2017 school year.

Jennifer Stiles - Assistant Principal, Horizon Middle School, effective June 30, 2017.

Termination

Richard Varanai - Food Server, S.G. Reinertsen Elementary, effective March 31, 2017.

Family/Medical Leaves

Rhonda Stoddard - Paraprofessional, Ellen Hopkins Elementary, Medical Leave (non-FMLA) beginning March 13, 2017 through March 24, 2017.

Jane Holtz - Teacher, Early Intervention Services, Family/Medical Leave (FMLA) beginning March 20, 2017 for the remainder of the school year.

Evan Youngs - Custodian, Horizon Middle School, Family/Medical Leave (FMLA) beginning March 24, 2017 through March 31, 2017.

Patricia Renstrom - Paraprofessional, S.G. Reinertsen Elementary, Medical Leave (non-FMLA), beginning March 27, 2017 for an undetermined amount of time.

Aushara Abdallah - Paraprofessional, Moorhead High School, Medical Leave (non-FMLA) beginning May 22, 2017 for the remainder of the school year.

New Employees

Christina Siebels - Food and Nutrition Server, Robert Asp Elementary, \$10.25 per hour, 2.75 hours per day, effective March 28, 2017 (replaces Jessica Hansen).

**REGULAR MEETING
BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT 152
PROBSTFIELD CENTER FOR EDUCATION
APRIL 10, 2017
PAGE 4**

Lydia Alfaro - Bus Driver, Transportation, \$16.01 per hour, 5 hours per day, effective April 3, 2017 (replaces Lydia Alfaro).

Grand Canyon University Agreement - Approve the agreement with Grand Canyon University Student Teaching/Internship as presented.

Motion carried 7-0.

AdvancED ACCREDITATION PRESENTATION: Dr. Kovash said Moorhead Area Public Schools is being recognized for achieving System Accreditation for the first time in fall of 2016 by the North Central Association Commission on Accreditation and School Improvement (NCA CASI), the Northwest Accreditation Commission (NWAC) and the Southern Association of Colleges and Schools Commission on Accreditation and School Improvement (SACS CASI), the regional accrediting agencies that span the AdvancED global network. This action was taken by the Accreditation Commission at its meeting on January 29, 2017. Accreditation signifies the district's commitment in pursuit of educational excellence. Accreditation certificates were presented to building administrators and the School Board.

LAKES COUNTRY SERVICE COOPERATIVE LEVEL IV SPECIAL EDUCATION

PROPOSAL: Superintendent Kovash and Duane Borgeson, executive director of learner support services, provided information related to the proposal stating the school district has a strong special education program with specialized services for our students. A small number of students require a highly specialized and intensive program. Based on estimates from regional special education directors, approximately 84 students in the Lakes Country Region would benefit from highly specialized and intensive programming. There are services in Moorhead for secondary students, but it is difficult to find appropriate placements for some elementary-age students who require more specialized and intensive services.

Lakes Country Service Cooperative is proposing three sites for specialized instruction. Moorhead, Alexandria and Fergus Falls would be the sites selected for these beginning programs. The proposed program is a Level IV (a more intensive behavioral setting for students). The three programs would be located outside the regular school buildings and will work closely with the student's home district to provide a program that will eventually lead to the student developing the skills needed to return successfully to the home district.

The Moorhead site would be for grades K-5 elementary students, with a site for secondary students at Fergus Falls and a site at Alexandria for students identified as autism spectrum disorder. Lakes Country has proposed 13.8 FTEs that would provide the staffing for the three sites. Staffing will include teachers, paraprofessionals, administration and related service providers such as speech/language, occupational therapy and physical therapy as needed.

**REGULAR MEETING
BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT 152
PROBSTFIELD CENTER FOR EDUCATION
APRIL 10, 2017
PAGE 5**

The cooperative agreement will provide the means for districts to work together to share non-reimbursable costs of the programming. The program will be funded using a combination of fees, medical assistance and levy.

There will be Region IV advisory teams of special education directors and superintendents to advise on many factors including analysis of needs based on data, criteria for student admittance, program revisions, program expansion and location and lease levy arrangements.

Steffes moved, seconded by Burgard, to approve the resolution for Moorhead Area Public Schools - ISD 152 to participate in shared Level IV regional programming in partnership with Lakes Country Service Cooperative - ISD 926. Motion carried 7-0.

RESOLUTION RELATING TO THE TERMINATION AND NON-RENEWAL OF TEACHING CONTRACTS OF PROBATIONARY TEACHERS: Kristin Dehmer, executive director of human resources, explained the reductions approved at the March 27 board meeting of 2.33 full-time equivalents (FTEs) of programs and a licensed position. Additional staffing reductions are necessary due to statutory provisions, teachers returning from leaves and filling vacancies during the year. Some of these reductions will be absorbed through teacher transfers, retirements, resignations and leaves.

Fagerlie moved, seconded by Steffes, to approve the Resolution Relating to the Termination and Non-Renewal of Teaching Contracts of Probationary Teachers as presented:

WHEREAS, the following teachers are probationary teachers in Independent School District 152:

Termination and Non-Renewal of Contracts - Licensure Area - FTE

Carolina Aleman - Elementary Education - 1.00

Matthew Backlund - DD - 1.00

Allison Bendickson - ECSE - 0.50

Sara Bucher - Science - 1.00

Cristina Camarero - Elementary - 1.00

Abigail Harthun - EIS - 1.00

Maranda Jacobson - EBD - 1.00

Clark Olson - EBD - 1.00

Jacob Purrier - Social Studies - 1.00

Wei Wei Qian - Chinese - 1.00

Matthew Retzer - EBD - 1.00

Louis Thrash - EBD - 1.00

Carmen Valero - Elementary - 1.00

Jenny West - EBD - 1.00

**REGULAR MEETING
BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT 152
PROBSTFIELD CENTER FOR EDUCATION
APRIL 10, 2017
PAGE 6**

Aaron Wilmar - EBD - 1.00

Discussion was held regarding the June 30 deadline (end of school year) for probationary teaching contracts and policies and procedures required by state law. Dehmer explained the district has a teacher growth and evaluation plan that was agreed upon by both the School Board and teacher union that was followed. Supervisors are trained and the plan includes observation and artifacts as well as reflective work on the part of the teacher.

Altenburg moved to table the item until the May 8 board meeting. Discussion was held regarding board options related to the item. Tomhave said procedurally the board is not able to table the item rather to postpone. Altenburg rescinded the motion to table the item.

Valan amended the original motion, seconded by Bjorklund, to remove Jacob Purrier's name from the list of teachers. A roll call vote was taken; motion failed 4-3.

Altenburg moved, seconded by Valan, to postpone the agenda item until the May 8 board meeting. A roll call vote was taken; motion failed 4-3.

A roll call vote was taken on the original motion; motion carried 5-2.

**RESOLUTION RELATING TO THE OFFERING OF PART-TIME TEACHING
CONTRACTS TO PROBATIONARY TEACHERS:**

Dehmer requested consideration of the resolution directing administration to offer part-time teaching contracts to the probationary teacher listed below.

Steffes moved, seconded by Bjorklund, to approve the Resolution Relating to the Offering of Part-Time Teaching Contracts to Probationary Teachers as follows:

WHEREAS, the full-time probationary teachers whose contracts were terminated effective at the end of the 2016-2017 school year and non-renewed for the 2017-2018 school year, shall be offered part-time teaching contracts for the 2017-2018 school year as follows:

Current Contract - Reduction - Contract Offer

Wei Wei Qian - 1.00 - 0.165 - 0.835

Motion carried 7-0.

**RESOLUTION APPROVING AND AUTHORIZING THE PURCHASE AGREEMENT
OF MUSCATELL SUPERCENTER BUILDING:**

Brandon Lunak, assistant superintendent of finance and operations, explained that the Cunningham Group led the school district through a

**REGULAR MEETING
BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT 152
PROBSTFIELD CENTER FOR EDUCATION
APRIL 10, 2017
PAGE 7**

collaborative process to develop a comprehensive, fiscally responsible facilities master plan to address significant needs for student capacity, along with safety and 21st learning needs. Additionally, Cunningham Group and its engineering consultants completed a facility condition assessment to evaluate all of the district's facilities.

This facility evaluation summary reported the current transportation building needed substantial improvements and presented many challenges for operations at the current facility. The report found the building was in poor condition and needed numerous corrections. If it was planned to be in service for the future, substantial renovation or full replacement should be considered.

The School Board accepted the Master Facilities Plan on February 23, 2015 and directed administration to develop plans for further action. As a part of the action and availability of property in the district, the district had discussions to purchase property belonging to Ward Muscatell. After closed School Board meetings to discuss the purchase price, an agreement has been reached.

The agreement between Ward Muscatell and Moorhead Area Public Schools authorizes the execution of the purchase agreement for \$2.7 million for the Muscatell Super Center building and property located at 1313 30th Avenue South, Moorhead, Minnesota. The building is approximately 30,000 square feet and is located on a 7.2 acre site. This site will be used for the transportation and operation departments for the district. This transaction will be final once the district obtains a successful Conditional Use Permit with the City of Moorhead and a facility inspection.

The School Board would authorize the Assistant Superintendent of Finance and Operations to execute the agreements on behalf of the district and to execute certificates, documents and agreements as may be necessary and appropriate to complete the acquisition.

Valan moved, seconded by Steffes, to approve and authorize the execution of a purchase agreement for \$2.7 million for the Ward Muscatell Super Center located at 1313 30th Avenue South pending approval of the Conditional Use Permit Application with the City of Moorhead and the ability to obtain a facility inspection. Motion carried 7-0.

ERATE BID FOR THE WIRELESS NETWORK INFRASTRUCTURE PROJECT: Lunak reported that due to the addition of two new buildings, Moorhead Area Public Schools issued a Form 470 pursuant to Federal Erate legislation seeking bids to provide equipment for the district's wireless network infrastructure project; Netrix IT was the sole bidder for the project. Wireless access points are slated to be installed at Dorothy Dodds and the Horizon grades 5-6 addition.

**REGULAR MEETING
BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT 152
PROBSTFIELD CENTER FOR EDUCATION
APRIL 10, 2017
PAGE 8**

Fagerlie moved, seconded by Altenburg, to approve the contract with Netrix IT in the amount of \$87,375.00. Motion carried 7-0.

ERATE BID FOR THE WIRED NETWORK INFRASTRUCTURE EQUIPMENT

SWITCHES: Lunak reported that due to the addition of two new buildings, Moorhead Area Public Schools issued a Form 470 pursuant to Federal Erate legislation seeking bids to provide

equipment for network infrastructure equipment switches. The award is for Erate funding year April 1, 2017 to September 30, 2018 for Category 2 components. Marco was the sole vendor to submit a proposal. Network switches will be installed at the Horizon Middle School campus. Existing switches at Horizon Middle School will be relocated to Dorothy Dodds Elementary School.

Fagerlie moved, seconded by Burgard, to approve the contract with Marco in the amount of \$201,237.85. Motion carried 7-0.

POLICY 513 EARLY ADMISSIONS: Valan moved, seconded by Fagerlie, to approve the policy, Early Admissions 513, as presented. Motion carried 7-0.

POLICY 610 ONLINE LEARNING OPTIONS: Steffes moved, seconded by Fagerlie, to approve the policy, Online Learning Options 610, as presented. Motion carried 7-0.

POLICY 447 EMPLOYEE RESPONSIBLE USE OF SOCIAL MEDIA: Fagerlie moved, seconded by Steffes, to approve the policy, Employee Responsible Use of Social Media 447, as presented. Motion carried 7-0.

POLICY 448 ELECTRONIC COMMUNICATIONS BETWEEN EMPLOYEES AND STUDENTS: Bjorklund moved, seconded by Valan, to approve the policy, Employee Communications Between Employees and Students 448, as presented. Motion carried 7-0.

POLICY 712 SAFETY AND SECURITY TECHNOLOGY: Burgard moved, seconded by Fagerlie, to approve the policy, Safety and Security Technology 712, as presented. Motion carried 7-0.

POLICY 731 MOORHEAD AREA PUBLIC SCHOOLS ELECTRONIC NETWORK AND SYSTEMS RESPONSIBLE USE AND SAFETY: Altenburg moved, seconded by Burgard, to approve the policy, Moorhead Area Public Schools Electronic Network and Systems Responsible Use and Safety 731, as presented. Motion carried 7-0.

POLICY 403 COMPARABLE WORTH/PAY EQUITY REVIEW PROCESS: Fagerlie moved, seconded by Bjorklund, to approve the policy, Comparable Worth/Pay Equity Review

**REGULAR MEETING
BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT 152
PROBSTFIELD CENTER FOR EDUCATION
APRIL 10, 2017
PAGE 9**

Process 403, as presented. Motion carried 7-0.

POLICY 420 CHEMICAL USE AND ABUSE: Burgard moved, seconded by Altenburg, to approve the policy, Chemical Use and Abuse 420, as presented. Motion carried 7-0.

POLICY 421 EMPLOYEE DRUG AND ALCOHOL TESTING: Valan moved, seconded by Steffes, to approve the policy, Employee Drug and Alcohol Testing 421, as presented. Motion carried 7-0.

POLICY 422 FAMILY AND MEDICAL LEAVE: Steffes, moved, seconded by Burgard, to approve the policy, Family and Medical Leave 422, as presented. Motion carried 7-0.

POLICY 440 EMPLOYEE PUBLICATIONS, INSTRUCTIONAL MATERIALS, INVENTIONS, AND CREATIONS: Bjorklund moved, seconded by Steffes, to approve the policy, Employee Publications, Instructional Materials, Inventions, and Creations 440, as presented. Motion carried 7-0.

POLICY 470 SCHOOL DISTRICT EVALUATION OF PERSONNEL: Altenburg moved, seconded by Burgard, to approve the policy, School District Evaluation of Personnel 470, as presented. Motion carried 7-0.

POLICY 471 ADMINISTRATOR AND SUPERVISOR PERFORMANCE EVALUATION: Fagerlie moved, seconded by Steffes, to delete the policy, Administrator and Supervisor Performance Evaluation 471, as presented. Motion carried 7-0.

POLICY 472 PRINCIPAL PERFORMANCE EVALUATION: Burgard moved, seconded by Fagerlie, to delete the policy, Principal Performance Evaluation 472, as presented. Motion carried 7-0.

POLICY 536 WELLNESS: Steffes moved, seconded by Altenburg, to approve the policy, Wellness 536, as presented. Motion carried 7-0.

POLICY 921 STUDENT TEACHERS AND INTERNS: Fagerlie moved, seconded by Bjorklund, to approve the policy, Student Teachers and Interns 921, as presented. Motion carried 7-0.

SUPERINTENDENT REPORT: Dr. Kovash reported on a meeting she attended regarding the Bush Foundation and Two Revolutions related to innovative middle school level practices. She noted she was glad to see a group of Moorhead teachers also attending the meeting.

COMMITTEE REPORTS: Brief reports were heard related to the Moorhead Schools Legacy

**REGULAR MEETING
BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT 152
PROBSTFIELD CENTER FOR EDUCATION
APRIL 10, 2017
PAGE 10**

Foundation, Joint Powers Committee, District Staff Development Committee, Ellen Hopkins PTAC, and the Clay County Collaborative Governance Board meetings.

OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD: Dr. Kovash noted Jim Smith, Missy Eidsness and Brandon Lunak worked very hard developing a document related to logistics for this year's move to the various buildings. The document will be released to staff next week.

Dr. Kovash reminded board members of the April 25-26 tour of Alexandria, Chaska and Burnsville High Schools and the April 28 tour of the district's construction sites. Board members were asked to contact Michelle if attending the tours.

ADJOURNMENT: Hearing no objections, the Chair adjourned the meeting at 8:52 p.m.

Matt Valan, Clerk