

**ORGANIZATIONAL MEETING
BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT 152
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CALL TO ORDER AND ROLL CALL: Chair Tomhave called the meeting to order at 7:00 p.m., requested board member roll call, and led everyone in attendance with the Pledge of Allegiance.

Members Present: Mark Altenburg, Cassidy Bjorklund, Cindy Fagerlie, Scott Steffes, Bill Tomhave, and Missy Eidsness.

Members Absent: Matt Valan, Melissa Burgard and Dr. Lynne A. Kovash.

PREVIEW OF AGENDA: Assistant Superintendent Missy Eidsness recommended approval of the agenda to proceed with revisions to pages 74 and 79.

APPROVAL OF AGENDA: Steffes moved, seconded by Fagerlie, to approve the agenda as revised. Motion carried 5-0.

WE ARE PROUD:

We Are Proud of Moorhead High School student Bridget McManamon who placed first for her business, Herstory, at the Fargo Moorhead West Fargo Chamber of Commerce's Young Entrepreneurs Academy Investor Panel Shark Tank in April. She advanced to compete in the Saunders Scholars Competition in Rochester, N.Y., on May 5. McManamon's business, Herstory, aims to raise awareness and access to hygiene products for underprivileged girls.

We Are Proud of the Moorhead High School speech team for being named the Section 8AA champions for the 23rd consecutive year and advancing 28 speakers in 26 entries to the 2017 state speech tournament on April 21. At the state tournament, the Spuds earned 16 medals, including five gold medals, and won a second-straight State AA speech championship.

The following students were medalists at state: McKensie Bedore placed first in storytelling, Sarah Schulz placed first in informative speaking, Noel Kangas placed first in prose, Carolyn Solberg placed first in great speeches, Devon Solwold and Izzy Larson placed first in dramatic duo, Luke Seidel placed second in drama, Ariana Grollman, placed second in humor, Maryn Cella placed third in great speeches, Sophia Klindt placed fourth in humor, Megan Duchene placed fourth in extemporaneous reading, Abby Dahlberg and Skyler Klostrieck placed fifth in duo, Kenan Stoltenow placed sixth in drama, Jennie Hastings placed sixth in poetry, Katherine Leiseth placed seventh in extemporaneous reading, Lauren Cartwright placed eighth in creative, and Bridget McManamon placed eighth in extemporaneous speaking. Head coach of the Moorhead Speech team is Rebecca Meyer-Larson.

We Are Proud of the Moorhead High School students who qualified for the National Speech and Debate Association tournament in Birmingham, Ala., in June. The following students qualified

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for the national tournament: Alex Church in humor, Jessica Anderson in oratory, Skyler Klostreich/Abby Dahlberg in dramatic duo, Ariana Grollman in humor, Kenan Stoltenow in dramatic duo, Sophia Klindt in dramatic duo and humor, Simon Beach in international extemporaneous speaking, Bridget McManamon in domestic extemporaneous speaking, McKensie Bedore in informative speaking, Devon Solwold in dramatic duo and dramatic interpretation, and Izzy Larson in dramatic duo and programmed oral interpretation. Head coach of the Moorhead Speech team is Rebecca Meyer-Larson.

We Are Proud of Moorhead High School seniors Sarah Schulz and Devon Solwold for being named National YoungArts Foundation winners. Schulz was named an honorable mention winner in theater, and Solwold was named a merit winner in cinema arts. Thousands of young artists nationwide submitted auditions and portfolios in 10 disciplines in the visual, literary and performing arts; the winners represent the top 8 percent of all applicants. Schulz and Solwold participated in master classes, workshops and performances with other winners during YoungArts New York from April 25-30, 2017. They are students of Rebecca Meyer-Larson.

We Are Proud of Moorhead High's fall musical "Little Shop of Horrors" for being recognized with Hennepin Theatre Trust's highest honors in the 2016-17 SpotLight Musical Theatre Program. The company was awarded outstanding overall production, outstanding overall performance, outstanding ensemble performance, outstanding vocal performance by an ensemble, outstanding acting performance by an ensemble, outstanding dance performance by an ensemble, outstanding student orchestra, outstanding overall technical team, and honorable mention technical crew.

Individual Spotlight acting awards went to Sarah Schulz and Devon Solwold for outstanding performance in a leading role and Izzy Larson, Ariana Grollman and Jessica Anderson for outstanding performance in a supporting role. McKensie Bedore and Jason Daniels received honorable mentions. Evaluator recognition went to Kenan Stoltenow, Alex Church, Jaxon Dewald, Konner Doucette and Jacob Fuder. Rebecca Meyer-Larson directed "Little Shop of Horrors." Moorhead High students will be honored at the SpotLight Showcase on June 12, 2017, at the historic State Theatre.

We Are Proud of Moorhead High School student Izzy Larson, who was named a 2017 Minnesota Scholar of Distinction in Theatre Arts for her performance and scholarship project concerning connection and collaboration in social justice theater. The Scholars of Distinction award program, which is sponsored by the Minnesota Department of Education, honors students who demonstrate excellence in theater arts, science, STEM, mathematics, social studies and leadership. The Perpich Center for Arts Education administers the Scholars of Distinction in Theater Arts program, which requires students to submit a portfolio of work and present a culminating artistic project. Fifty-seven Minnesota students were honored at a recognition

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ceremony May 20, 2017. Larson was one of five students who received the designation of Scholar of Distinction in Theater Arts.

MATTERS PRESENTED BY CITIZENS/OTHER COMMUNICATIONS: (Citizens who wish to address a non-agenda item have the opportunity to speak by raising their hand and being recognized by the School Board chair. Speakers must state their name and will be limited to three minutes. Speakers must complete the sign-up form, which outlines the public input process, and submit it to the School Board secretary.) None.

ORGANIZATION OF THE SCHOOL BOARD:

Meeting Date, Time and Location - Fagerlie moved, seconded by Steffes, to set the regular meetings of the School Board for 7:00 p.m. in the Probstfield Center for Education Board Room 224 on the second and fourth Monday of each month with the exception of Monday, December 11, 2017 (one meeting in December), Tuesday, May 29, 2018 (due to Memorial Day holiday) and the annual organizational meeting Monday, July 16, 2018 (one meeting in July). Motion carried 5-0.

School Board Compensation - Fagerlie moved, seconded by Steffes, to set the School Board member compensation rate at \$800 per month. Motion carried 5-0.

Committee Appointments - Bjorklund moved, seconded by Altenburg, to approve the committee assignments for the 2017-18 school year as determined:

DISTRICT-WIDE STANDING COMMITTEES:

Steffes and Valan - Activities Advisory Council
Burgard and Altenburg - Community Education Advisory Council
Steffes and Altenburg - District Health Insurance Committee
Bjorklund and Fagerlie - Instruction and Curriculum Advisory Committee (ICAC)
Tomhave and Burgard - Policy Review Committee

ADMINISTRATIVE COMMITTEES:

Not Required - Calendar Committee
Tomhave and Bjorklund - Citizen Finance Advisory Committee
Burgard and Steffes - Continuing Education Committee
Fagerlie and Steffes, Alt. - District Technology Committee
Burgard - Early Childhood Family Education Advisory Committee
Bjorklund and Steffes - Health/Safety/Wellness Committee
Fagerlie - Indian Education Parent Committee
Valan - Minnesota State High School League
Steffes - Sabbatical Leave Committee

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Valan and Altenburg - Safe and Healthy Learners Committee
Valan - Special Education Parent Advisory Committee
Bjorklund and Valan - Staff Development Committee
Members Rotate - Superintendent's Advisory Council (SAC)
Bjorklund - Teacher Evaluation Committee
Altenburg - Title I District Parent Advisory Committee

COMMUNITY COMMITTEES:

Tomhave (Steffes Alternate) - Clay County Joint Powers Collaborative Governance Board
Tomhave and Steffes - Joint Powers Committee
Valan and Altenburg, Alt. - Moorhead Schools Legacy Foundation

ADOPT-A-SCHOOL:

Tomhave - Dorothy Dodds Elementary
Altenburg - Ellen Hopkins Elementary
Burgard - Robert Asp Elementary
Steffes - S.G. Reinertsen Elementary
Bjorklund - Horizon Middle School
Fagerlie - Moorhead High School
Valan - Red River Area Learning Center

SCHOOL BOARD COMMITTEES:

Tomhave and Bjorklund - Executive Finance Committee
Valan and Tomhave - MSBA Legislative Liaison
Bjorklund and Fagerlie and Steffes, Alt. - Negotiations and Grievance Committee

Motion carried 5-0.

CONSENT AGENDA: Steffes moved, seconded by Bjorklund, to approve the following items on the Consent Agenda:

Minutes - Approve the June 26, 2017 meeting minutes as presented.

2017-18 Memberships - Approve the approve the 2017-18 memberships to Lakes Country Services Cooperative and Minnesota School Boards Association.

Designate Official Newspaper 2017-18 - Approve designating *The Extra* as the school district's official newspaper for the 2017-18 school year.

Legal Services 2017-18 - Approve obtaining legal services on a time and material basis.

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Designate Identified Official with Authority 2017-18 - Approve designating Dr. Lynne A. Kovash, Superintendent, as the Minnesota Department of Education Identified Official with Authority for the Moorhead Area Public Schools.

Resolution for Investment of Excess Funds 2017-18 - Approve the resolution for investment of excess funds giving authority and responsibility to the Assistant Superintendent of Finance and Operations or designee in accordance with Minnesota Statute 118A.04 for the 2017-18 school year.

Official Depositories 2017-18 - Approve designating the 2017-18 school district official depositories as presented.

Resolution Authorizing Payment of Goods and Services 2017-18 - Approve the resolution to authorize the Assistant Superintendent of Finance and Operations to make goods and services in advance of School Board approval for the 2017-18 school year consistent with Minnesota Statutes 123B.11, 123B.02 and 471.38.

Resolution for Collection of NSF Checks and Leases - Approve the resolution for collection of NSF checks and leases giving authority and responsibility to the Assistant Superintendent of Finance and Operations for the 2017-18 school year.

School Leaders Errors & Omissions Insurance Deductible 2017-18 - Approve that the Moorhead Area Public School District pay the deductible for any employee or school board member who is protected by the school district's current Leaders Errors & Omissions Insurance.

Authorize Staff to Initiate Financial Transactions 2017-18 - Authorize the listed district personnel to make transactions on the listed accounts for the 2017-18 school year.

Dairy and Bakery Bids 2017-18 - Accept the dairy bid received from Cass-Clay and the bakery bid received from Pan-O-Gold for the 2017-18 school year.

Food Service Disposable Products Bid 2017-18 - Accept the Food Service Disposable Products bid awarded to Cole Papers for the 2017-18 school year.

Chemical Products Bid 2017-18 - Accept the chemical products bid received by Cole Papers for the 2017-18 school year.

Claims - Approve the July Claims, subject to audit, in the amount of \$6,787,035.53.

General Fund: \$1,301,914.34

Food Service Fund: \$66,192.34

Community Service Fund: \$23,512.86

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Debt Redemption Fund: \$450.00
Post Employment Irrevocable Fund: \$2,800.00
Post Employment Benefits Debt Service: \$450.00
Construction Fund: \$5,391,715.99
TOTAL: \$6,787,035.53

Approve the June Wire Payments, subject to audit, in the amount of \$1,978,112.79.
General Fund: \$1,977,704.79
Post Employment Irrevocable Trust Fund: \$408.00
TOTAL: \$1,978,112.79

Additional Staffing - Approve the additional staffing for the 2017-18 school year for home liaisons for a cost of \$40,435.20 as presented.

Indian Education Grant Renewal (Title VII) - Accept the renewal of the Indian Education Grant Title VII from the U.S. Department of Education for \$86,834 for the 2017-18 school year.

Local Educational Agency (LEA) - Approve appointing Melissa Eidsness as the LEA for Title I, II, III and IV for the 2017-18 school year.

Continuing Contract/Tenure - Approve the Continuing Contract/Tenure of Matt Anderson, Tyler Bormann, Erin Bowen, Katelynn Braaten, Tamara Brooks, Lacey Cote, Kaitlin Danielson, Andrew Eklund, Mary Jo Good, Nicole Groves, Alicia Gulbranson, Cory Herrmann, Traci Hofferber, Katherine Jenson, Stacy Jenson, Kelly Koppang, Mollie Lackmann, Ashley Meagher, Peggy Morken, Angela Mott, Kairsten Nelson, Andrew Parochka, Nicole Pierson, Elizabeth Plankers, Alicia Rader, Megan Ramsey, Michaela Reuss, Kristine Rusten, Lisa Schmidt, Amy Sharpe, Christine Sorby, Leah Spotts, Andrew Tichy, Brittany Torgerson and Kayla Wainscott as presented.

Change in Contracts

Lynnelle Dirksen - Assistant Principal, Robert Asp Elementary to Principal, Ellen Hopkins Elementary, E82 (6) \$98,392.35, effective July 18, 2017. (Replaces Ryan LaDage)

Hope Ray - Paraprofessional, Ellen Hopkins Elementary to Building Administrative Assistant, Ellen Hopkins Elementary, A13 (4) \$17.45 per hour, 8 hours per day, effective August 2, 2017 (replaces Nicole Stumo).

Elizabeth Palm - Second Cook, Horizon West Middle School, from 8 hours per day to 7 hours per day, effective with the 2017-2018 school year (new position per 2017-18 staffing plan).

Kris Thompson - Youth Enrichment Coordinator, .75 FTE to Youth Enrichment/Community Education Coordinator, 1.0 FTE effective September 1, 2017 (new position per 2017-18 staffing plan).

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Kari Yates - Program Manager Literacy and EL, District Office, from 1.0 FTE to .75 FTE, effective July 1, 2017.

Alicia Gulbranson - Independent Study, Red River Area Learning Center, to Teacher, Red River Area Learning Center, BA (12) \$55,367.00, effective with the 2017-2018 school year.

Family/Medical Leaves

Ruth Smith - Administrative Assistant, Transportation, Family/Medical Leave (FMLA) beginning July 10, 2017 through approximately August 18, 2017.

Sarah Dimond - Counselor, Ellen Hopkins Elementary, medical leave (non-FMLA) beginning approximately September 18, 2017 through approximately December 4, 2017.

Resignations

Kristen Fildes - Jump Start Teacher, Probstfield Elementary, effective June 27, 2017.

Eric Sanders - Application Systems Administrator, Probstfield Center for Education, effective July 21, 2017.

New Employees

Sarah Dimond - Counselor, Ellen Hopkins Elementary, 1.0 FTE, MA (3) \$47,300.00, effective with the 2017-18 school year (replaces William Franklin).

Michael Bare - Physical Education Teacher, Horizon West Middle School, 1.0 FTE, BA (10) \$49,135.00 effective with the 2017-18 school year (new position per 2017-18 staffing plan).

Sarah Wagar - Physical Education Teacher, Robert Asp Elementary, .69 FTE, BA (0) \$25,952.97, effective with the 2017-18 school year (new position per 2017-18 staffing plan)

Austin Zollner - 6th Grade Teacher, Horizon West Middle School, 1.0 FTE, BA (0) \$37,613.00, effective with the 2017-18 school year (new position per 2017-18 staffing plan).

Jonae Mundstock - Social Studies Teacher, Red River Area Learning Center, 1.0 FTE, BA+20 (10) \$53,048.00, effective with the 2017-18 school year (replaces Kelsy Jenkins).

Brenda Leon - Elementary Teacher, Robert Asp Elementary, MA+10 (9) \$58,309.00, effective with the 2017-18 school year (replaces Kari Johnson).

Michelle Aune - Health Technician, Robert Asp Elementary, B22 (3) \$18.20 per hour, 7.25 hours per day, effective August 28, 2017 (new position per 2017-18 staffing plan).

Priscilla Todt - Spanish Teacher, Horizon East Middle School, 1.0 FTE, BA (0) \$37,613.00, effective with the 2017-18 school year (replaces Kaitlyn McNary).

Melinda Anderson - Administrative Assistant, Adult Basic Education, 185 days annually, A12 (0-2) \$16.17 per hour, effective July 13, 2017 (replaces Christy Revering).

Hilda Cervantes Cardona - School Patrol Advisor, Dorothy Dodds Elementary, .070 (0) \$2,825.00, effective with the 2017-18 school year (replaces Ashley Hammero).

David George - School Patrol Advisor, S.G. Reinertsen Elementary, .070 (7) \$3,451.00, effective with the 2017-18 school year (replaces Gary Jensrud).

Dillon Simmons - Network Administrator, Probstfield Center for Education, 1.0 FTE, C43 (15) \$37.50 per hour, effective July 31, 2017 (replaces Pat Jinadasa).

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Motion carried 5-0.

TRANSPORTATION CONTRACTS FOR 2017-2018 AND 2018-2019 SCHOOL YEARS:

Brandon Lunak, assistant superintendent of finance and operations, and Dan Bacon, director of transportation, briefly reviewed the student transportation contracts. The contractor supplies and maintains the number of school buses and personnel required to fulfill the district's need for pupil transportation services.

Steffes moved, seconded by Fagerlie, to approve the student transportation contracts with Richards Transportation, Red River Acquisitions, and Schuck Bus Services for the 2017-2018 and 2018-2019 school years with an option to negotiate extensions to the contract. Motion carried 5-0.

EARLY MIDDLE COLLEGE: Deb Pender, director of alternative programs, Janel Simonson, school counselor at Red River Area Learning Center, and Maronda Robertson and Tom Dubbels, counselors from Minnesota State Community and Technical College, provided an update on Moorhead's Early Middle College program after completing one year of implementation.

The Minnesota Department of Education defines the Early/Middle College program as a high school program that allows a pupil to earn a high school diploma while also earning postsecondary credits toward a degree or credential including a certificate, diploma or an associate's degree. An Early College Program is a high school program that allows a pupil to earn a high school diploma while also conferring a certification, associate's degree, or up to two years of credit toward a bachelor's degree. Early/Middle College Programs are designed to serve students in the academic middle — especially low-income, English language learners, first generation college students, and/or students of color.

Students are considered eligible if they are enrolled in a core school day State Approved Alternative Program (SAAP) under the graduation incentives program as defined by the Minnesota Department of Education. The program must meet criteria to be determined as an Early or Middle College Program with eligible participants as defined above.

UPDATED DISTRICT AND SCHOOL PROFILES: Missy Eidsness, assistant superintendent, briefly reviewed updates to the 2015-16 District and School Profiles, which will be updated in October and the spring each year. The majority of data in the School Profiles is updated in October. This includes district and school demographics, enrollment, student achievement and human resources data. Each spring, graduation, mobility, and remaining demographics and achievement data will be updated. Graduation rates are released each February by the Minnesota Department of Education for the previous spring's graduating class.

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Steffes moved, seconded by Bjorklund, to approve the updated 2015-2016 District and School Profiles. Motion carried 5-0.

COMMITTEE REPORTS: A brief report was heard related to the Citizen Finance Advisory Committee meeting.

OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD: None.

ADJOURNMENT: Hearing no objections, the Chair adjourned the meeting at 8:09 p.m.

Matt Valan, Clerk