



INDEPENDENT SCHOOL DISTRICT 152

Special School Board Meeting
Probstfield Center for Education Board Room 224
2410 14th Street South
Moorhead, Minnesota

August 22, 2017
5:00 PM

MISSION STATEMENT: To develop the maximum potential of every learner to thrive in a changing world.

ATTENDANCE:

Mark Altenburg	_____	Scott Steffes	_____
Cassidy	_____	Bill Tomhave	_____
Bjorklund	_____		_____
Melissa Burgard	_____	Matt Valan	_____
Cindy Fagerlie	_____	Dr. Lynne A. Kovash	_____

AGENDA

1. CALL TO ORDER

- A. Call to Order and Roll Call
- B. Pledge of Allegiance
- C. Preview of Agenda - Missy Eidsness, Assistant Superintendent
- D. Approval of Meeting Agenda

Moved by:

Seconded by:

Comments:

- E. Matters Presented by Citizens/Other Communications (Non-Agenda Items)

(Citizens who wish to address a non-agenda item have the opportunity to speak by raising their hand and being recognized by the School Board chair. Speakers must state their name and will be limited to three minutes. Speakers must complete the sign-up form, which outlines the public input process, and submit it to the School Board secretary.)

2. RESOLUTION CALLING SPECIAL ELECTION TO FILL SCHOOL BOARD VACANCY AND NOTICE OF SPECIAL ELECTION: Missy Eidsness

Suggested Resolution: Move to approve the Resolution Calling Special Election to Fill School Board Vacancy and the Notice of Special Election as presented.

Moved by:
Seconded by:
Comments:

3. **OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD**

4. **ADJOURNMENT**

CALENDAR OF EVENTS

Special School Board - August 22, 5 p.m., PCE

All Staff Breakfast and Assembly - August 28, 7:30 a.m., MHS Commons and Auditorium

School Board - August 28, 7 p.m., PCE

E-12 Classes Begin - September 5



MOORHEAD
AREA PUBLIC SCHOOLS

Office of Superintendent
Memo S.18.018R

TO: School Board

FROM: Dr. Lynne A. Kovash, Superintendent

DATE: 8/16/2017

RE: Resolution Calling Special Election to Fill School Board Vacancy and Notice of Special Election

Attached please find the Resolution Calling Special Election to Fill School Board Vacancy and Notice of Special Election for your review.

Suggested Resolution: Move to approve the Resolution Calling Special Election to Fill School Board Vacancy and the Notice of Special Election as presented.

Moved by:
Seconded by:
Comments:

LAK:mde

ATTACHMENTS:

Description		Type
<input type="checkbox"/>	Resolution	Cover Memo
<input type="checkbox"/>	Notice	Cover Memo

RESOLUTION CALLING SPECIAL ELECTION TO FILL SCHOOL BOARD VACANCY

WHEREAS, a vacancy exists in the office of school board member with a term expiring the first Monday in January, 2019; and

WHEREAS, the vacancy has occurred more than 90 days prior to the first Tuesday after the first Monday in November in the year in which the vacancy occurs;

NOW THEREFORE, BE IT RESOLVED by the School Board of Independent School District No.152, State of Minnesota, as follows:

1. The clerk shall accept affidavits of candidacy for this office during the same filing period as applicable to the school district general election, i.e. between 84 and 98 days before the date of the special election.

2. (a) It is necessary to hold a special election to elect one (1) individual to fill the vacancy in the term of School Board Member expiring the first Monday in January, 2019.

(b) The clerk shall include on the special election ballot the names of the individuals who file or have filed Affidavits of Candidacy during the period established for filing such affidavits, as though they had been included by name in this resolution. The clerk shall not include on the ballot the names of individuals who file timely affidavits of withdrawal in the manner specified by law.

3. The special election shall be held on Tuesday, the 7th day of November, 2017 between the hours of 7 o'clock a.m. and 8:00 o'clock p.m.

If the special election is held in conjunction with the state primary election, the state general election or the school district primary or general election in the even-numbered year, the precincts and polling places for this special election are those polling places and precincts or parts of precincts located within the boundaries of the school district and which have been established by the cities or towns located in whole or in part within the school district.

If the special election is held in conjunction with the school district primary or general election in the odd-numbered year, the school district combined polling places and the precincts served by those polling places, as previously established and designated by school board resolution for school district elections not held on the day of a statewide election, are hereby designated for this special election.

If the special election is held on any other date in the even-numbered or odd-numbered year than one of those specified above, the school district combined polling places and the precincts served by those polling places, as previously established and designated by school board resolution for school district elections not held on the day of a statewide election, are hereby designated for this special election. In this case, the clerk is hereby authorized and directed to prepare a notice to any voters who

will be voting at a combined polling place for this special election. The notice must be sent by nonforwardable mail to every affected household in the school district with at least one registered voter. The notice must be mailed no later than fourteen (14) days before the date of the election. A notice that is returned as undeliverable must be forwarded immediately to the appropriate county auditor. The notice must include the following information: the date of the election, the hours of voting and the location of the voter's polling place. This notice may be in the same form as the notice of special election to be published and posted.

4. The clerk is hereby authorized and directed to cause written notice of said special election to be provided to the county auditor of each county in which the school district is located, in whole or in part, at least seventy-four (74) days before the date of said special election. The notice shall include the date of said special election and the office to be voted on at said special election.

The clerk is hereby authorized and directed to cause notice of said special election to be posted at the administrative offices of the school district at least ten (10) days before the date of said election.

The clerk is hereby authorized and directed to cause a sample ballot to be posted at the administrative offices of the school district at least four (4) days before the date of said election and to cause two sample ballots to be posted in each polling place or combined polling place on election day. The sample ballot shall not be printed on the same color paper as the official ballot. The sample ballot for a polling place or combined polling place shall reflect the offices, candidates and rotation sequence on the ballot used in that polling place.

The clerk is hereby authorized and directed to cause notice of said special election to be published in the official newspaper of the district, for two (2) consecutive weeks with the last publication being at least one (1) week before the date of said election.

The clerk is authorized and directed to cause the rules and instructions for use of the optical scan voting system to be posted in each polling place or combined polling place on Election Day.

The notice of election so posted and published shall state the office to be filled as set forth in the form of ballot below, and shall include information concerning each established precinct and polling place.

The notices to be posted and published may be combined with the Notice of General Election or the Notice of Primary Election if the general or primary and the special election are held together.

5. The names of candidates to fill a vacancy who have filed an affidavit of candidacy must be listed on the ballot under the separate heading "Special Election for School Board Member to fill vacancy in term expiring January 7, 2019." Their names must be listed as though they had been included by name in this resolution. The clerk shall not include on the ballot the names of individuals who file timely affidavits of withdrawal in the manner specified by law.

6. The name of each candidate to fill the vacancy in office at this special election shall be rotated with the names of the other candidates to fill the vacancy in office in the manner specified in Minnesota law.

7. The ballot shall be in substantially the following form:

Special Election Ballot

Independent School District No. 152
Moorhead Area Public Schools

November 7, 2017

**Special Election
for School Board Member to fill vacancy
in term expiring January 7, 2019**

Instructions to Voters:

To vote, completely fill in the oval(s) next to your choice(s), like this:



Vote for One

☐

Amy Arel

☐

Angie Dannewitz-Johnson

☐

Elijah J. Dee, Sr.

☐

Kara Gloe

☐

Lisa Hage

☐

David J. Hallman

☐

Lisa Holter

☐

Ruel C. Johnson

☐

Tanya Kunza

☐

Brian Mancini

☐

David Marquardt

☐

David Thingvold

☐

Keith Vogt

☐

Write-in, if any

8. The School District clerk shall make all Campaign Financial Reports required to be filed with the school district under Minnesota Statutes, Section 211A.02, available on the school district's website. The clerk must post the report on the school district's website as soon as possible, but no later than thirty (30) days after the date of the receipt of the report. The school district must make a report available on the school district's website for four years from the date the report was posted to the website. The clerk must also provide the Campaign Finance and Public Disclosure Board with a link to the section of the website where reports are made available.

NOTICE OF SPECIAL ELECTION

INDEPENDENT SCHOOL DISTRICT NO. 152
MOORHEAD AREA PUBLIC SCHOOLS
STATE OF MINNESOTA

NOTICE IS HEREBY GIVEN, that the special election has been called and will be held in and for Independent School District No. 152 (Moorhead), State of Minnesota, on Tuesday, the 7th day of November, 2017, for the purpose of electing one (1) school board member for a one-year term. The ballot shall provide as follows:

INSTRUCTIONS TO VOTERS:

To vote, completely fill in the oval(s) next to your choice(s) like this:



Special Election for School Board Member to fill vacancy in term expiring January 7, 2019
Vote for One

- | | |
|-----------------------|-------------------------|
| <input type="radio"/> | Amy Arel |
| <input type="radio"/> | Angie Dannewitz-Johnson |
| <input type="radio"/> | Elijah J. Dee, Sr. |
| <input type="radio"/> | Kara Gloe |
| <input type="radio"/> | Lisa Hage |
| <input type="radio"/> | David J. Hallman |
| <input type="radio"/> | Lisa Holter |
| <input type="radio"/> | Ruel C. Johnson |
| <input type="radio"/> | Tanya Kunza |
| <input type="radio"/> | Brian Mancini |
| <input type="radio"/> | David Marquardt |
| <input type="radio"/> | David Thingvold |
| <input type="radio"/> | Keith Vogt |
| <input type="radio"/> | _____ |
| | Write-in, if any |

The polling place and combined polling places for this election and the precincts served by those polling places will be as follows:

COMBINED POLLING PLACE 1: St. Francis de Sales Church
601 15th Ave. N.
Moorhead, MN 56560

This combined polling place serves all territory in Independent School District No. 152 located in Moorhead City Ward 1 (Precincts 1 and 2), Georgetown Township, Kragnes Township, Moland Township, Morken Township and Oakport Township; Clay County, Minnesota.

COMBINED POLLING PLACE 2: Moorhead Youth Hockey Arena
707 SE Main Ave.
Moorhead, MN 56560

This combined polling place serves all territory in Independent School District No. 152 located in Moorhead City Ward 2 (Precincts 3, 4, 5a and 5b) and Glyndon Township; Clay County, Minnesota.

COMBINED POLLING PLACE 3: Bethesda Lutheran Church
401 40th Ave. S.
Moorhead, MN 56560

This combined polling place serves all territory in Independent School District No. 152 located in Moorhead City Ward 3 (Precincts 6a, 6b, 7 and 8), Holy Cross Township, Kurtz Township and Moorhead Township; Clay County, Minnesota.

COMBINED POLLING PLACE 4: Lutheran Church of the Good Shepherd
4000 28th St. S.
Moorhead, MN 56560

This combined polling place serves all territory in Independent School District No. 152 located in Moorhead City Ward 4 (Precincts 9, 10, 11 and 12), Elmwood Township, Sabin City and Alliance Township; Clay County, Minnesota.

POLLING PLACE 5: Dilworth Community Center
709 1st Ave. NW
Dilworth, MN 56529

This polling place serves all territory in Independent School District No. 152 located in Dilworth City, Clay County, Minnesota.

POLLING PLACE 6: Georgetown Community Center
127 Main Street
Georgetown, MN 56546

This polling place serves all territory in Independent School District No. 152 located in Georgetown City, Clay County, Minnesota.

Any eligible voter residing in the school district may vote at said election at the polling place designated above for the precinct in which he or she resides. The polls for said election will be opened at 7:00 o'clock a.m. and will close at 8:00 o'clock p.m. on the date of said election.

A voter must be registered to vote to be eligible to vote in this election. An unregistered individual may register to vote at the polling place on Election Day.

Dated: August 22, 2017

BY ORDER OF THE SCHOOL BOARD

School District Clerk
Independent School District No. 152
(Moorhead Area Public Schools)
State of Minnesota