

**REGULAR MEETING
BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT 152
PROBSTFIELD CENTER FOR EDUCATION
SEPTEMBER 11, 2017
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CALL TO ORDER AND ROLL CALL: Chair Tomhave called the meeting to order at 7:00 p.m., requested board member roll call, and led everyone in attendance with the Pledge of Allegiance.

Members Present: Mark Altenburg, Cassidy Bjorklund, Melissa Burgard, Cindy Fagerlie, Scott Steffes, Bill Tomhave, Matt Valan and Missy Eidsness.

Member Absent: Dr. Lynne A. Kovash.

PREVIEW OF AGENDA: Assistant Superintendent Missy Eidsness recommended approval of the agenda to proceed with a revision to page 30.

APPROVAL OF AGENDA: Fagerlie moved, seconded by Steffes, to approve the agenda as revised. Motion carried 7-0.

MATTERS PRESENTED BY CITIZENS/OTHER COMMUNICATIONS: (Citizens who wish to address a non-agenda item have the opportunity to speak by raising their hand and being recognized by the School Board chair. Speakers must state their name and will be limited to three minutes. Speakers must complete the sign-up form, which outlines the public input process, and submit it to the School Board secretary.) None.

CONSENT AGENDA: Valan moved, seconded by Burgard, to approve the following items on the Consent Agenda:

Minutes - Approve the August 28, 2017 Meeting Minutes as presented.

Claims - Approve the September Claims, subject to audit, in the amount of \$7,944,609.93.

General Fund: \$2,056,714.52
Food Service Fund: \$27,648.65
Community Service Fund: \$39,801.52
Debt Redemption Fund: \$350.00
Construction Fund: \$5,820,095.24
TOTAL: \$7,944,609.93

Approve the August Wire Payments, subject to audit, in the amount of \$2,240,352.96.

General Fund: \$2,219,184.96
Post Employment Irrevocable Trust: \$21,168.00
TOTAL: \$2,240,352.96

Increase to Adult Meals - Approve the adult meal price of \$3.65 for the 2017-18 school year, an increase of \$.25 compared to the 2016-17 school year.

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Family/Medical Leaves

Robin Grooters - Principal, Dorothy Dodds Elementary, medical leave (FMLA) beginning September 5, 2017 for an undetermined amount of time.

Linda Pederson - Paraprofessional, Moorhead High School, medical leave (non-FMLA) beginning August 28, 2017, intermittently through June 6, 2018.

Stacie Gregoire - Teacher, Horizon Middle School, medical leave (FMLA), half days beginning August 28, 2017 for approximately 2 weeks.

Kirsten Johnson - Teacher, S.G. Reinertsen Elementary, medical leave (non-FMLA) beginning August 28, 2017 through approximately September 29, 2017. (This is an extension of a previous leave.)

Lynne Kovash - Superintendent, District-wide, medical leave (non-FMLA) beginning August 29, 2017 for an undetermined amount of time. (This is an extension of a previous leave.)

Lisa Seljevold - Teacher, Ellen Hopkins Elementary, medical leave (non-FMLA) beginning August 28, 2017 through November 28, 2017. (This is an extension of a previous leave.)

Matthew Beiswenger - Teacher, Horizon East, medical leave (FMLA) beginning September 11, 2017 through October 6, 2017.

Sara Klostrieck - Paraprofessional, Horizon East, medical leave (FMLA) beginning October 3, 2017 through October 17, 2017.

Kayla Evenson - Administrative Assistant, Probstfield Center for Education, medical leave (FMLA) beginning approximately December 21, 2017 through approximately March 15, 2018.

Change in Contracts

Carolyn Edwards - Food and Nutrition Server, Moorhead High School, .79 FTE to Food and Nutrition Server, Horizon Middle School West Campus, .5 FTE, effective September 5, 2017 (new position per the 2017-18 Staffing Plan).

Tabatha Myers - Food and Nutrition Server, Horizon Middle School, .35 FTE to Food and Nutrition Server, Dorothy Dodds Elementary, .50 FTE, effective September 5, 2017 (new position per the 2017-18 Staffing Plan).

Bonnie Henkelman - Food and Nutrition Server, Horizon Middle School, .72 FTE to Food and Nutrition Server, Horizon Middle School West Campus, effective September 5, 2017 (new position per the 2017-18 Staffing Plan).

Stephanie Gruenberg - Food and Nutrition Server, S.G. Reinertsen Elementary, .50 FTE to .75 FTE, S.G. Reinertsen Elementary, effective September 5, 2017 (new position per the 2017-18 Staffing Plan).

Dana Putz - Food and Nutrition Server, Robert Asp Elementary, .35 FTE to .75 FTE, Robert Asp Elementary, effective September 5, 2017 (replaces Kipper Rowland).

Galen Bares - Food and Nutrition Server, Horizon Middle School, .35 FTE to Horizon Middle School East Campus, .5 FTE, effective September 5, 2017 (new position per the 2017-18 Staffing Plan).

Kipper Rowland - Assistant Cook, Robert Asp Elementary, .50 FTE to .75 FTE, Robert Asp Elementary, effective September 5, 2017 (replaces April Gordon).

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Tonya Fees - Food and Nutrition Server, Probstfield Elementary, .50 FTE to .75 FTE, Moorhead High School, effective September 5, 2017 (replaces Carolyn Edwards).

Khalisa Yasin - Jump Start Paraprofessional, .80 FTE to 1.0 FTE, Paraprofessional, Horizon Middle School West Campus, effective August 30, 2017 (replaces Megan Brunner).

Najiba Kahar - Lunchroom Supervisor, Probstfield Elementary, to Paraprofessional, EIS, .80 FTE, B21 (0-2) \$16.45 per hour, 6.75 hours per day, 4 days per week, effective August 28, 2017 (replaces Kelley Willers).

Becky Flaa - Paraprofessional, Dorothy Dodds, .50 FTE to Jump Start Paraprofessional, Probstfield Center for Education, 1.0 FTE, effective September 11, 2017 (replaces Khalisa Yasin).

Resignations

Abdiweli Ibrahim - Paraprofessional, Horizon Middle School, effective August 24, 2017.

Noah Fugelstad - Paraprofessional, Moorhead High School, effective August 31, 2017.

Louis Thrash - LSS Teacher, Dorothy Dodds Elementary, effective August 31, 2017.

New Employees

Shelly Brooks - Paraprofessional, Horizon Middle School West Campus, 1.0 FTE, B21 (0-2) \$16.45 per hour, 6.75 hours per day, 5 days per week, effective August 25, 2017 (replaces Abdiweli Ibrahim).

Christol Kendall Machart - Jump Start Teacher, Probstfield Center for Education, \$30.16 per hour, effective August 28, 2017 (replaces Tori Lauderbaugh).

Rebeca Manske - Sign Language Interpreter, Probstfield Center for Education, B32 (3) \$29.18 per hour, 4 hours per day, 4 days per week, effective August 28, 2017 (replaces contracted services).

Alixandra Johnson - Sign Language Interpreter, Ellen Hopkins Elementary, B32 (0-2) \$27.37 per hour, 7 hours per day, 5 days per week, effective August 28, 2017 (new position due to increased enrollment).

Kelsey Lindell - Music Teacher, Ellen Hopkins Elementary, 1.0 FTE, BA (0) \$37,613.00, effective with the 2017-18 school year (new position per 2017-18 Staffing Plan).

Jodi Smith - Elementary Teacher, Dorothy Dodds Elementary, 1.0 FTE, BA+10 (10) \$51,136.00, effective with the 2017-18 school year (new position per the 2017-18 Staffing Plan).

Ruqaya Akhbari - Paraprofessional, EIS, .80 FTE, B21 (0-2) \$16.45 per hour, 6.75 hours per day, 4 days per week, effective August 28, 2017 (replaces Juan Caesares).

Mary Jo Gaugler - Paraprofessional, Horizon Middle School West Campus, 1.0 FTE, B21 (9) \$18.33 per hour, 6.75 hours per day, 5 days per week, effective August 29, 2017 (replaces Amber Solum).

Don Buegel - Paraprofessional, Horizon Middle School West Campus, 1.0 FTE, B21 (0-2) \$16.45 per hour, 6.75 hours per day, 5 days per week, effective August 29, 2017 (replaces Rebecca Arends).

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Heidi Bushy - Paraprofessional, Horizon Middle School West Campus, 1.0 FTE, B21 (5) \$17.46 per hour, 6.75 hours per day, 5 days per week, effective August 30, 2017 (replaces Tasha Turner).

Kathryn Witte - Paraprofessional, EIS, .80 FTE, B21 (0-2) \$16.45 per hour, 6.75 hours per day, 4 days per week, effective August 30, 2017 (replaces DeeAnna Naasz).

Joan Fjeldseth - Paraprofessional, Moorhead High School, 1.0 FTE, B21 (7) \$17.90 per hour, 6.75 hours per day, 5 days per week, effective August 30, 2017 (replaces Trish Floyd).

Rachel Storms - Paraprofessional, Dorothy Dodds, 1.0 FTE, B21 (3) \$17.01 per hour, 6.75 hours per day, 5 days per week, effective August 28, 2017 (replaces Brenda Lewis).

Charles Jordan - Paraprofessional, Horizon Middle School West Campus, 1.0 FTE, B21 (3) \$17.01 per hour, 6.75 hours per day, 5 days per week, effective August 28, 2017 (replaces Christy Daniels).

Katie Wendt - Jump Start Teacher, Probstfield Center for Education, \$30.16 per hour, effective August 29, 2017 (replaces Brittney Torgerson).

Tina Spieker - Paraprofessional, Dorothy Dodds Elementary, 1.0 FTE, B21 (3) \$17.01 per hour, 6.75 hours per day, 5 days per week, effective September 11, 2017 (replaces Jan Wegge Schlick).

Sara Bucher - Paraprofessional, Red River Area Learning Center, B21 (3) \$17.01 per hour, effective August 28, 2017 (replaces Michael Hennessy).

Linda Dahl - Lunchroom Supervisor, Horizon Middle School West Campus, \$10.50 per hour, 3 hours per day effective September 5, 2017 (new position per 2017-18 Staffing Plan).

Sheila McNea - Lunchroom Supervisor, Horizon Middle School West Campus, \$10.50 per hour, 3 hours per day, effective September 5, 2017 (new position per 2017-18 Staffing Plan).

John Lubitz - Physical Education Teacher, S.G. Reinertsen Elementary/High School, .86 FTE, MA (2) \$39,468.84, effective August 31, 2017 (new position per the 2017-18 Staffing Plan).

Clark Olson - LSS Teacher, S.G. Reinertsen Elementary, 1.0 FTE, BA+20 (8) \$50,575.00, effective August 29, 2017 (new position per the 2017-18 Staffing Plan).

Alyssa Gallegos - Food and Nutrition Server, Robert Asp Elementary, \$12.40 per hour, 2.75 hours per day, effective September 5, 2017 (replaces Christie Cleary).

Maria Hoppe - Food and Nutrition Server, Horizon Middle School East Campus, \$12.40 per hour, 2.75 hours per day, effective September 5, 2017 (replaces Maxine Larkin).

Mariah Hoeper - Food and Nutrition Server, Dorothy Dodds Elementary, \$12.40 per hour, 2.75 hours per day, effective September 5, 2017 (new position per 2017-18 Staffing Plan).

Shauna Stalboerger - Food and Nutrition Server, Robert Asp Elementary, \$12.40 per hour, 2.75 hours per day, effective September 5, 2017 (replaces Christina Withers).

Samantha Baxton - Lunchroom Supervisor, Dorothy Dodds Elementary, \$10.50 per hour, 2 hours per day, effective September 5, 2017 (replaces Justin Hanefeld).

Catherine Israel - Lunchroom Supervisor/Crossing Guard, Dorothy Dodds Elementary, \$10.50 per hour, 5.5 hours per day, effective September 5, 2017 (new position per 2017-18 Staffing Plan).

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Amanda Eide - Paraprofessional, Robert Asp Elementary, 1.0 FTE, B21 (0-2) \$16.45 per hour, 6.75 hours per day, 5 days per week, effective September 5, 2017 (Replaces Nicole Boersma).
Chelsea Cash - LSS Teacher, Horizon Middle School East Campus, 1.0 FTE, BA (0) \$37,613.00, effective August 28, 2017 (replaces Vicky Vorachek).

Motion carried 7-0.

RESOLUTION REGARDING SUPERINTENDENT: Bill Tomhave explained the Superintendent is currently on leave from her full-time duties and the district is in need of a Superintendent on a full-time basis to perform the statutory duties of the position and oversee the day-to-day operations of the district.

Tomhave said the Assistant Superintendent of Finance and Operations is recommended to be appointed Acting Superintendent until the School Board deems it advisable to revisit this matter.

Tomhave moved, seconded by Valan, to approve the Resolution Regarding Superintendent as presented. A roll call vote was taken and the motion carried 7-0.

NOTICE OF SPECIAL ELECTION AMENDED: Missy Eidsness, assistant superintendent of learning and accountability, explained the school district was informed on Tuesday, August 29, 2017 that the City of Georgetown would not be conducting a special election on November 7, 2017. The Notice of Special Election was approved at the August 28 School Board meeting and therefore an amendment was required. The amended notice will not include the City of Georgetown as a polling place for the November 7, 2017 Special Election.

Steffes moved, seconded by Bjorklund, to approve the amended Notice of Special Election as presented. Motion carried 7-0.

CONSTRUCTION UPDATE: Dan Kleist from Gehrtz Construction Services provided an update on the district's construction projects. Construction was completed at Dorothy Dodds Elementary and is mostly complete at the three elementary schools. Some lockers haven't arrived, but will be installed once they get here. At Horizon Middle School West Campus, efforts to complete the areas needed to start the school year have delayed construction on the remaining areas of the school. The north academic wing will be completed in mid to late November, and staff and students will move into the second classroom wing possibly around Thanksgiving break. Art classrooms will be completed after that, with the auditorium to be completed by the end of February.

OPENING DAY ENROLLMENT 2017-18: Brandon Lunak, acting superintendent/assistant superintendent of finance and operations, reported the opening day enrollment was 6,701, which is 163 students more than opening enrollment from a year ago and 213 more students than were

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enrolled at the end of the 2016-17 school year. The largest class in the district is second grade with 613 students followed by fifth grade with 550 students and third grade with 546 students. Tenth grade is the smallest grade level in the district with 462 students.

Enrollment typically fluctuates the first few weeks of the school year before stabilizing in October and November. An updated report and projected figures for the next several years will be presented to the School Board in November.

2017-18 STRATEGIC PRIORITIES AND WORLD'S BEST WORKFORCE GOALS:

Eidsness reviewed the 2017-18 Moorhead Area Public Schools Strategic Priorities and World's Best Workforce Goals. The strategic priorities were developed through a community engagement process in 2013. Through this process, members of the community provided direction through surveys and focus groups. Information and data from various sources (AdvancED, Minnesota Student Health Survey and listening sessions) also provided guidance for the continuing work on the district plans. The strategic priorities provide the framework for the district goals and guide each school's goals for the school improvement process. This information will be used as the World's Best Workforce Plan and will be monitored through surveys and additional data.

Strategic priority areas are:

- 21st Century Schools: Establish a culture of learning that supports the needs of the 21st century learner and develops the whole student to thrive in a changing world.
- School and Community: Build comprehensive and responsive communication systems and partnerships with community stakeholders to promote and advance quality education for all learners.
- Facilities: Provide equitable education facilities and financial resources for technological tools and the infrastructure needed across the district to meet the needs of students, families and communities.
- Equitable Educational Opportunities: Provide programs and services to all students to eliminate race and socioeconomic indicators as predictors of student success.
- Mental Health / Character Development: Create a safe, caring and welcoming environment for all students, where the unique qualities and diversity of students are recognized and respected.
- Human Resources: Provide processes for the quality, effectiveness and continuity of staff through the use of comprehensive recruitment, professional development, supervision and evaluation.

Fagerlie moved, seconded by Burgard, to approve the updated 2017-18 Moorhead Area Public Schools Strategic Priorities and World's Best Workforce Goals as presented. Motion carried 7-0.

COMMITTEE REPORTS: Brief reports were heard related to the Indian Education Parent Committee, Joint Powers Committee and Clay County Joint Powers Collaborative Governance

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Board meetings. Valan asked board members and the audience to pause silently for a moment to direct good thoughts to Dr. Kovash for strength and healing.

OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD: Chair Tomhave reminded board members of the September 29 Homecoming Parade and the September 30 MHS Hall of Honor Induction Ceremony, and requested they contact Michelle if attending.

CLOSE PUBLIC MEETING: Steffes moved, seconded by Bjorklund, to close the public meeting at 8:10 p.m., pursuant to Minn. Stat. 13D.03, for the purpose of discussing negotiation strategies. Motion carried 7-0.

OPEN PUBLIC MEETING: Altenburg moved, seconded by Steffes, to open the public meeting at 8:38 p.m. Motion carried 7-0.

ADJOURNMENT: Hearing no objections, the Chair adjourned the meeting at 8:39 p.m.

Matt Valan, Clerk