



INDEPENDENT SCHOOL DISTRICT 152

School Board Meeting
Probstfield Center for Education Board Room 224
2410 14th Street South
Moorhead, Minnesota

October 23, 2017
7:00 PM

MISSION STATEMENT: To develop the maximum potential of every learner to thrive in a changing world.

ATTENDANCE:

Mark Altenburg	_____	Scott Steffes	_____
Cassidy Bjorklund	_____	Bill Tomhave	_____
Melissa Burgard	_____	Matt Valan	_____
Cindy Fagerlie	_____	Dr. Lynne A. Kovash	_____

AGENDA

1. **CALL TO ORDER**

- A. Call to Order and Roll Call
- B. Pledge of Allegiance
- C. Preview of Agenda - Brandon Lunak, Acting Superintendent
- D. Approval of Meeting Agenda

Moved by:
Seconded by:
Comments:

- E. We Are Proud

We Are Proud of Hannah Reisdorf, industrial technology teacher at Moorhead High School, for receiving the 2017 New Teacher of Excellence Award from the Minnesota Technology and Engineering Educators Association. The award recognizes an outstanding technology education teacher in Minnesota with three to five years of teaching experience. Reisdorf was recognized at the MTEEA fall conference on Sept. 29.

We Are Proud of Missy Eidsness, assistant superintendent for learning and accountability, for receiving the 2017 Administration Recognition Award from the Minnesota Technology and Engineering Educators Association. The award

recognizes an administrator who demonstrates significant commitment and support for technology education. Eidsness was recognized at the MTEEA fall conference on Sept. 29.

F. Matters Presented by Citizens/Other Communications (Non-Agenda Items)

(Citizens who wish to address a non-agenda item have the opportunity to speak by raising their hand and being recognized by the School Board chair. Speakers must state their name and will be limited to three minutes. Speakers must complete the sign-up form, which outlines the public input process, and submit it to the School Board secretary.)

2. **CONSENT AGENDA**

All items on the Consent Agenda are considered to be routine, and have been made available to the School Board at least two (2) days prior to the meeting; the items will be enacted by one resolution. There will be no separate discussion of these items unless a School Board member so requests, in which event that item will be removed from this agenda and considered under separate resolution. To the extent possible, School Board member inquiries on consent agenda items are to be made directly to the district administration prior to the time of the meeting.

A. SUPERINTENDENT - Dr. Lynne Kovash

- (1) October 9, 2017 Meeting Minutes

B. FINANCE AND OPERATIONS - Brandon Lunak

- (1) Donation
- (2) Memorandum of Understanding: Lakes Country Service Cooperative
- (3) Additional Paraprofessional Request: Horizon West Campus
- (4) Additional Staffing LPN Request: S.G. Reinertsen Elementary School

C. LEARNING AND ACCOUNTABILITY - Missy Eidsness

- (1) Minnesota Department of Human Services Grant

D. HUMAN RESOURCES - Kristin Dehmer

- (1) Family Medical Leaves
- (2) Change in Contracts
- (3) Resignations
- (4) Retirement
- (5) New Employees

E. LEARNER SUPPORT SERVICES - Duane Borgeson

Suggested Resolution: Move to approve the Consent Agenda as presented.

Moved by:
Seconded by:
Comments:

3. **2017-18 AdvancED OVERVIEW: Missy Eidsness**

4. **TEACHER MASTER AGREEMENT SETTLEMENT: Kristin Dehmer**

Suggested Resolution: Move to approve the Teachers' Master Agreement for 2017-2019 as presented with the cost as follows:

Year	Cost	Percentage Increase (Minnesota School Boards Association Costing Method)*	Percentage Increase
2017-2018	\$1,287,188	NA	3.279%
2018-2019	\$1,444,119	NA	3.562%
TOTAL	\$2,731,307	5.12%	6.84%

Moved by:
Seconded by:
Comments:

5. **COMMITTEE REPORTS**

6. **OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD**

7. **ADJOURNMENT**

CALENDAR OF EVENTS

School Board - October 23, 7 p.m., PCE

District Technology Committee - October 24, 3:45 p.m., PCE

Horizon PTAC - October 24, 6:30 p.m., Horizon West Media Center

State of the District - October 26, 7 p.m., PCE

Joint Powers Committee - November 2, 7 a.m., Dilworth City Hall

District Health Insurance Committee - November 2, 4 p.m., PCE

Continuing Education Committee - November 2, 4 p.m., PCE

Indian Education Parent Committee - November 6, 6 p.m., CE

School District Special Election - November 7

Moorhead Schools Legacy Foundation - November 7, 7 a.m., PCE

Instruction and Curriculum Advisory Committee - November 9, 7 a.m., PCE

Red River Area Learning Center Family Night - November 9, 5:30 p.m. Vista Center for Education

Dorothy Dodds PTAC - November 9, 6:30 p.m., Media Center

School Board - November 13, 7 p.m., PCE

Staff Development Committee - November 14
Secondary, 7 a.m., Moorhead High School
Elementary, 3:15 p.m., PCE

Ellen Hopkins PTAC - November 14, 6:30 p.m., Media Center

Robert Asp PTAC - November 14, 6:30 p.m., Media Center

S.G. Reinertsen PTAC - November 14, 6:30 p.m., Media Center

Special Education Parent Advisory Committee (Parent Informational Meeting) - November 14, 6:30-8 p.m., MHS Study Hall

Community Education Advisory Council - November 14, 7 p.m., PCE

Early Childhood Family Education Advisory Committee - November 16, 6:30 p.m., PCE

Policy Review Committee - November 20, 7 p.m., PCE

Activities Advisory Council - November 21, 7:15 a.m., MHS

Safe and Healthy Learners Committee - November 21, 3 p.m., PCE

School Board - November 27, 7 p.m., PCE

District Technology Committee - November 28, 3:45 p.m., PCE

Horizon PTAC - November 28, 6:30 p.m., Horizon East Media Center



MOORHEAD
AREA PUBLIC SCHOOLS

Office of Superintendent
Memo S.18.030C

TO: School Board

FROM: Dr. Lynne A. Kovash, Superintendent

DATE: 10/16/2017

RE: October 9, 2017 Meeting Minutes

Attached please find the October 9, 2017 meeting minutes for your review.

Suggested Resolution: Move to approve the October 9, 2017 meeting minutes as presented.

LAK:mde

ATTACHMENTS:

Description	Type
 100917	Cover Memo

**REGULAR MEETING
BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT 152
PROBSTFIELD CENTER FOR EDUCATION
OCTOBER 9, 2017
PAGE 1**

CALL TO ORDER AND ROLL CALL: Chair Tomhave called the meeting to order at 7:00 p.m., requested board member roll call, and led everyone in attendance with the Pledge of Allegiance.

Members Present: Mark Altenburg, Cassidy Bjorklund, Melissa Burgard, Cindy Fagerlie, Scott Steffes, Bill Tomhave, Matt Valan and Brandon Lunak.

Member Absent: Dr. Lynne A. Kovash.

PREVIEW OF AGENDA: Acting Superintendent Brandon Lunak recommended approval of the agenda to proceed with a revision to page 3.

APPROVAL OF AGENDA: Fagerlie moved, seconded by Steffes, to approve the agenda as revised. Motion carried 7-0.

WE ARE PROUD: **We Are Proud** of Kathi Salvevold, business teacher at Moorhead High School, for receiving the 2017 Teacher of the Year Award for outstanding contributions to business education by a secondary teacher from Minnesota Marketing, Business, Information Technology Educators (MBITE). Salvevold was recognized at the MBITE fall conference on Sept. 15.

MATTERS PRESENTED BY CITIZENS/OTHER COMMUNICATIONS: (Citizens who wish to address a non-agenda item have the opportunity to speak by raising their hand and being recognized by the School Board chair. Speakers must state their name and will be limited to three minutes. Speakers must complete the sign-up form, which outlines the public input process, and submit it to the School Board secretary.) None.

CONSENT AGENDA: Burgard moved, seconded by Bjorklund, to approve the following items on the Consent Agenda:

Minutes - Approve the September 25, 2017 Meeting Minutes as presented.

Claims - Approve the October claims, subject to audit, in the amount of \$2,716,824.12.

General Fund: \$2,445,512.19

Food Service Fund: \$138,464.03

Community Service Fund: \$27,791.90

Post Employment Irrevocable Trust Fund: \$105,056.00

TOTAL: \$2,716,824.12

Approve the September construction claims, subject to audit, in the amount of \$7,256,408.04.

Approve the September wire payments, subject to audit, in the amount of \$1,855,633.42.

General Fund: \$1,368,124.42

**REGULAR MEETING
BOARD OF EDUCATION
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PROBSTFIELD CENTER FOR EDUCATION
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Debt Redemption: \$487,025.00
Post Employment Benefits: \$484.00
TOTAL: \$1,855,633.42

Donation - Accept the donation of the xylophone bench for \$100 and direct administration to send a thank you. Paula Krogen donated a xylophone bench painted by local artist Julie Merling-Saatoff in honor of counselor William Franklin to Ellen Hopkins Elementary School. The bench will be placed in the hallway near Mr. Franklin's photograph.

Donation - Accept the donation from Haley's Milk Run for \$11,000 and direct administration to send a thank you. The donation will be used by the district's food service program to help cover the cost of milk during milk break for students in need.

Resignations

Risalo Hassan - Food and Nutrition Server, Moorhead High School, effective September 8, 2017.

Christy Hagen - Paraprofessional, Early Intervention Services, effective September 29, 2017.

Kristy O'Keefe - Paraprofessional, S.G. Reinertsen Elementary, effective October 2, 2017.

Elijah Dee - Night Custodian, Moorhead High School, effective October 4, 2017.

Lina Qaqos - Lunchroom Supervisor, Horizon Middle School East Campus, effective October 6, 2017.

Jennifer Kenyon - Paraprofessional, Horizon Middle School West Campus, effective October 17, 2017.

Alixandra Johnson - Paraprofessional, Horizon Middle School East/West Campus, effective October 18, 2017.

Change in Contracts

Brandon Lunak - Assistant Superintendent to Acting Superintendent, F10-2 (10) \$136,984.00 to F10-2 (14) \$148,717.00, effective September 11, 2017 through June 30, 2018.

Alixandra Johnson - LSS Interpreter to Paraprofessional, Horizon Middle School East Campus, B21 (0-2) \$16.45 per hour, 6.75 hours per day, effective September 18, 2017 (new position approved at September 25, 2017 meeting).

Kipper Rowland - Food and Nutrition Server, Robert Asp Elementary, .63 FTE to .75 FTE effective October 2, 2017.

Connie Wood - Food and Nutrition Server, Ellen Hopkins Elementary, .63 FTE to .75 FTE, effective October 2, 2017.

Family/Medical Leaves

Tammy Cooper - Bus Driver, Transportation, medical leave (non-FMLA) effective October 16, 2017 through February 1, 2018.

Nicole Pierson - Teacher, S.G. Reinertsen Elementary, family medical leave (FMLA) effective February 18, 2018 through the remainder of the school year.

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New Employees

Zachary Gabbard - Paraprofessional, S.G. Reinertsen Elementary, B21 (0-2) \$16.45 per hour, 3 hours 22 minutes per day, 5 days per week, effective September 26, 2017 (replaces Rashawn Amedi).

Cathy Gitlestad - Food and Nutrition Server, Dorothy Dodds Elementary, \$12.40 per hour, 2.75 hours per day, effective September 25, 2017 (new position per 2017-18 staffing plan).

Kristy O'Keefe - Paraprofessional, S.G. Reinertsen Elementary, B21 (0-2) \$16.45 per hour, 6.75 hours per day, 5 days per week, effective October 2, 2017 (replaces Karen Riechel).

Samantha Goeser - AVID Tutor, Horizon Middle School East Campus, \$12.00 per hour, 4.5 hours per week, effective October 3, 2017 (replaces Megan Brunner).

Adam Stein - Head Coach Track and Field, Moorhead High School, .10 (4) \$4,547.00, effective with the 2017-2018 season (replaces Rachael Lexen).

Assurance of Compliance with State and Federal Law Prohibiting Discrimination - Approve the Statement of Assurance of Compliance with State and Federal Law Prohibiting Discrimination as presented.

Motion carried 7-0.

UPDATE ON MIDDLE SCHOOL MAJOR MAGNITUDE FIELD TRIP TO NEBRASKA

FOR THE TOTAL ECLIPSE: Ira Bailey and Christine Berg, Horizon Middle School science teachers, provided an update on the August 2017 major magnitude field trip to Grand Island, Nebraska. In August, 40 students and chaperones traveled to Grand Island to experience what they discussed and learned about in science classes. Viewing the total eclipse was a unique experience since the last time a total eclipse occurred was 1979 and the next will be in 2024. Additionally, the group stopped at Ashfall Fossil Beds State Historical Park in northeast Nebraska. The teachers shared highlights of the trip by showing a brief video by Jack Greelis, now a ninth-grade student at Moorhead High School.

ADDITIONAL HOURS FOR COMMUNITY EDUCATION ADMINISTRATIVE

ASSISTANT: Missy Eidsness, assistant superintendent for learning and accountability, reported the school district employs a part-time administrative assistant for 20 hours a week. Community Education recommends a .25 FTE increase to the part-time Community Education administrative assistant position. The expectations of the position have increased as the part-time secretary is now seated at the main door of the district administration building. Since moving to Probstfield Center for Education, additional expectations, including LobbyGuard, Minnesota Common Course Catalogue (MCCC), and substitute teacher coordination, have fallen to the Community Education clerical team. The Community Education budget has adequate funding to support the proposed addition of .25 FTE of clerical support for a total cost of \$7,500 for the 2017-18 school year.

Altenburg moved, seconded by Steffes, to approve the additional of .25 FTE clerical support for a total cost of \$7,500 for the 2017-18 school year as presented. Motion carried 7-0.

**REGULAR MEETING
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WORLD'S BEST WORKFORCE 2016-17 ANNUAL REPORT ON CURRICULUM, INSTRUCTION AND STUDENT ACHIEVEMENT:

Eidsness provided a brief review of the World's Best Workforce 2016-17 Annual Report on Curriculum, Instruction and Student Achievement with the District and School Profiles. The Instruction and Curriculum Advisory Committee (ICAC) reviews the past year's accomplishments in student achievement as they align to the World's Best Workforce requirements. The report has been reviewed by the Instruction and Curriculum Advisory Committee. The annual report includes mandated requirements from Minnesota Department of Education. The school board must approve the report and post for the public. The report will be distributed in electronic form on the district's website, with printed copies available through the Superintendent's office. In addition a public meeting to review the World's Best Workforce Annual Report will occur on October 26, 2017.

Steffes moved, seconded by Bjorklund, to approve the World's Best Workforce 2016-17 Annual Report on Curriculum, Instruction and Student Achievement with the District and School Profiles as presented. Motion carried 7-0.

COMMITTEE REPORTS: Brief reports were heard related to the Moorhead High PTAC, District Technology Committee, Joint Powers Committee, District Staff Development/PBIS Committee, Ellen Hopkins PTAC, Community Education Advisory Council, and Superintendent's Advisory Council meetings and the Dorothy Dodds Elementary School ribbon-cutting event.

OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD: Steffes noted he would not be attending the S.G. Reinertsen PTAC meeting due to a work conflict.

CLOSE PUBLIC MEETING: Steffes moved, seconded by Valan, to close the public meeting at 7:48 p.m., pursuant to Minn. Stat. 13D.03, for the purpose of discussing negotiation strategies. Motion carried 7-0.

OPEN PUBLIC MEETING: Steffes moved, seconded by Fagerlie, to open the public meeting at 8:13 p.m. Motion carried 7-0.

ADJOURNMENT: Hearing no objections, the Chair adjourned the meeting at 8:14 p.m.

Matt Valan, Clerk



MOORHEAD
AREA PUBLIC SCHOOLS

**Assistant
Superintendent of
Finance and Operations**
Memo
OASFO.18.027C

TO: Dr. Lynne A. Kovash, Superintendent

FROM: Brandon M. Lunak, Assistant Superintendent of Finance and Operations

DATE: 10/16/2017

RE: Donation

Moorhead Area Public Schools has received the following donation:

- Cami Sagvold from American Family Insurance sponsored/donated the concession stand food and beverages for the Moorhead High School swim meet between the Moorhead High and Alexandria. The value of the food and beverages donated was \$400.

Suggested Resolution: Move to accept the donation of food and beverages for \$400 and direct administration to send a thank you.

BML:dmb



MOORHEAD
AREA PUBLIC SCHOOLS

**Assistant
Superintendent of
Finance and Operations**
Memo
OASDO.18.028C

TO: Dr. Lynne A. Kovash, Superintendent

FROM: Brandon M. Lunak, Assistant Superintendent of Finance and Operations

DATE: 10/16/2017

RE: Memorandum of Understanding: Lakes Country Service Cooperative

Attached please find a Memorandum of Understanding with Lakes Country Service Cooperative for the use of space for Lakes Country Academy at Probstfield Center for Education (PCE.) The Lakes Country Academy program will serve elementary aged children with emotional and behavioral disorders in a small setting and focus on those students' specific, intense needs.

The Memorandum is for the 2017-2018 school year and can be renewed upon mutual agreement. Lakes Country Service Cooperative will carry insurance to cover the space to be leased and pay a prorated share of custodial services based upon the amount of space leased. Lakes Country will lease rooms 100,101,102, and 103 at PCE to use for the Lakes Country Academy program and will have access to gymnasium space with Moorhead Area Public Schools Early Childhood Programs.

Suggested Resolution: Move to approve the October 1, 2017 to June 30, 2018 Memorandum of Understanding with Lakes Country Service Cooperative for the lease of space at Probstfield Center for Education for the Lakes Country Academy program.

BML:dmb

ATTACHMENTS:

Description	Type
❏ Memorandum of Understanding with Lakes Country Cooperative	Cover Memo

MEMORANDUM OF UNDERSTANDING

THIS MEMORANDUM OF UNDERSTANDING (MOU) dated as of _____, 2017, by **MOORHEAD PUBLIC SCHOOLS ISD #152** ("ISD 152") and **LAKES COUNTRY SERVICE COOPERATIVE, ISD #926**, a Minnesota public, non-profit cooperative organization that is organized under the laws of the State of Minnesota ("LCSC").

RECITALS

A. ISD 152 has the legal right to allow usage of four classrooms and common space within the Probstfield Educational Center together with the right of use of the parking area contained on the Property and access routes to and from adjacent public roads and all related and future improvements.

B. LCSC wishes to lease such Property for educational purposes and general office use associated with such educational operations and any other lawful purpose not precluded by applicable zoning ordinances as of the date of this MOU.

AGREEMENT

TERM. The initial term of this agreement shall be one year commencing on October 1, 2017 ("Commencement Date") and ending on June 30, 2018. Options to renew may be offered upon mutual agreement.

2. **USE.** Except as otherwise specified within the terms of this Lease and subject to applicable laws and regulations, LCSC may use the Premises for any lawful purpose.

INSURANCE OBLIGATIONS.

LCSC's Insurance Obligations.

LCSC's Liability Insurance. LCSC shall, commencing on October 1, 2017 and continuing during the Lease term and any renewal or extension thereof, keep in full force and effect a policy of commercial general liability insurance with respect to the Premises, and the business operated by LCSC, with limits of not less than one million five hundred thousand dollars (\$1,500,000). Such insurance may be furnished by LCSC under any blanket policy carried by it, or under a separate policy. Upon request by ISD 152, LCSC shall provide to ISD 152 a certificate of insurance. ISD 152 and ISD 152's lender, if any, shall be named as additional insured and as mortgagee, respectively, on LCSC's liability insurance.

LCSC's Property Insurance. LCSC further agrees to carry special perils property insurance covering fire and extended coverage, vandalism and malicious mischief, sprinkler leakage and all other perils of direct physical loss or

damage for the full new replacement values of all of LCSC's property. LCSC shall provide ISD 152 certificates evidencing that LCSC's property insurance is in full force and effect upon request from ISD 152.

ISD 152's Insurance Obligations.

ISD 152's Liability Insurance. ISD 152 shall obtain and keep in full force and effect throughout the Lease term a policy of commercial general liability insurance with respect to the Premises and the remainder of the property with limits of not less than one million five hundred thousand dollars (\$1,500,000). Upon request by LCSC, ISD 152 shall provide to LCSC a certificate of insurance.

ISD 152's Property Insurance. ISD 152 shall obtain and keep in full force and effect throughout the Lease term a policy of special perils insurance on the Building and all improvements on the Premises to their full replacement value. ISD 152 shall provide LCSC certificates evidencing that ISD 152's property insurance is in full force and effect upon request from LCSC. All insurance maintained by ISD 152 pursuant to this Section shall be commercially reasonable in scope, coverage, premiums, and charges.

Mutual Release of Liability and Waiver of Subrogation. Each of the parties hereto mutually releases and discharges the other, and any officer, agent, employee or representative of such party, of and from any liability whatsoever, and waives all right of recovery against the other, for any loss of or damage or injury to the property of each, caused by or resulting from fire or other casualty covered and compensated by the insurance required to be carried hereunder to the extent of any recovery by the injured party under such insurance, regardless of the cause of such loss, damage or injury even though it results from some act or negligence of a party hereto, its employees, agents or contractors. If necessary, each party shall use commercially reasonable efforts to procure from its insurers a waiver of all rights of subrogation which the insurers under said policies might otherwise have, said waiver to be in writing and for the express benefit of the other.

4. **GOVERNMENTAL LAWS.** ISD 152 and LCSC shall observe and comply with all federal, state and local laws, rules, orders and regulations which are now existing or hereinafter enacted with respect to the Premises, provided LCSC shall have no responsibility for any conditions or occurrences in existence prior to October 1, 2017.

5. **FINANCIAL OBLIGATIONS.** LCSC agrees to pay a fair pro-rata share of custodial services for the square footage of property utilized by the LCSC for the educational program, and reimbursement for student food services.

IN AGREEMENT, the parties hereto have executed this MOU as of the day and year first above written.

ISD 152:

Moorhead Public School District
ISD #152

Date: _____

By: _____

Its: _____

LCSC:

LAKES COUNTRY SERVICE COOPERATIVE
ISD #926

Date: _____

By: _____

Its: _____



LAKECOU-07

RJ JONES

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

09/29/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Bremer Insurance Agencies, Inc. 720 Broadway Street Alexandria, MN 56308	CONTACT NAME:	
	PHONE (A/C, No, Ext): (320) 763-6622	FAX (A/C, No): (320) 763-7274
INSURED Lakes Country Service Cooperative 1001 E Mount Faith Ave Fergus Falls, MN 56537	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A : Hanover American Insurance	
	INSURER B : Allmerica Financial Benefit	
	INSURER C : Hanover Insurance Company	
	INSURER D : RAM Mutual Insurance Company 16330	
INSURER E :		
INSURER F :		

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:	X	X	ZZXD28178500	07/01/2017	07/01/2018	EACH OCCURRENCE \$ 1,500,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,500,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COM/OP AGG \$ Included
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			AWXD284017	07/01/2017	07/01/2018	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
C	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 0			UHXD28176500	07/01/2017	07/01/2018	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	WC22888100	07/01/2017	07/01/2018	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Moorhead ISD #152 - certificate holder, is an additional insured for general liability with a waiver of subrogation - policy form 421-2915 0615.

CERTIFICATE HOLDER

CANCELLATION

Moorhead ISD #152 2410 14th Street South Moorhead, MN 56560	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE



MOORHEAD
AREA PUBLIC SCHOOLS

**Assistant
Superintendent of
Finance and Operations**
Memo
OASFO.18.029C

TO: Dr. Lynne A. Kovash, Superintendent

FROM: Brandon M. Lunak, Assistant Superintendent of Finance and Operations

DATE: 10/16/2017

RE: Additional Paraprofessional Request: Horizon West Campus

The request for an additional 1.0 FTE paraprofessional at Horizon Middle School West Campus will meet student IEP needs. The position justification is attached.

Suggested Resolution: Move to approve the additional 1.0 FTE paraprofessional position at Horizon Middle School West campus.

BML:dmb

ATTACHMENTS:

Description	Type
<input type="checkbox"/> HZN-W Staffing Proposal	Cover Memo



Instructions:

1. Must be complete for all positions requested after the approval of the annual staffing plan.
2. Make a copy for each position requested.
3. Administrative approval required.
4. Approved Proposals will be presented to the School Board for review.

Name of the Building	HZN-W
Topic of Proposal	Para
Submitted By:	Duane Borgeson
Date:	10/16/2017
Date to be Implemented	ASAP
Person Responsible to Recommend to Superintendent:	Duane Borgeson
Recommendation by person responsible: Proceed	

District Mission Statement: *To develop the maximum potential of every learner to thrive in a changing world.*

Complete a description of your program proposal. All six (6) areas must be addressed and support the proposal. The proposal should be as comprehensive as possible and must support the district philosophy.

1. Describe the proposal for funding:

Student moved and enrolled with 1-1 para support

2. Explain in detail the rationale or purpose of the proposal. (Please relate, if possible, the rationale to the previously identified high priority needs):

Student needs significant and continuous support (medical condition) and direction. Student is moving from another district with a need for one-to-one paraprofessional on the IEP and Moorhead school team review has indicated that this level of support is necessary.

3. State the negative implications if the proposal is not approved.

The student will not be safe and the District will be out of compliance with special education requirements.

4. List alternative actions if this proposal is not approved. It is assumed that any alternative listed is less desirable than the proposal.

Need to pull from existing pool-taking away support from other students. It is also highly likely that the student's self-care and health monitoring needs will not be met if not directly supervised.



5. Estimate the cost implications of this proposal on the following chart:

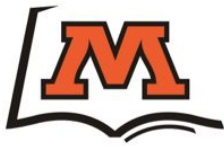
PROPOSAL BUDGET

PERSONNEL	Number Requested	Estimated Cost	Reimbursement	Net Cost
Paraprofessional:	1	20,000		
Benefits:		3,000		
Subtotal:		\$23,000		
OTHER COSTS	NA	Estimated Cost	Reimbursement	Net Cost
Supplies:				
Capital Outlay:				
Other Expenses:				
Subtotal:				
NET COST				
Code				

6. Comments on budgetary items:

a. Equipment, remodeling, site improvement, etc:	None
b. Review by Business Office before Superintendent's approval:	
c. Space implications (short/long range):	None
d. Equity implications:	None
e. Technology implications:	None
f. Suggested timelines for implementations:	Immediate
g. Who has been involved in this decision? Other comments:	Julie Kummer, Carla Smith, Duane Borgeson, COT

Approve:	_____	Disapprove:	_____	Hold:	_____	Date:	_____
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Form must be routed to Human Resources and the Finance and Operations for review.



MOORHEAD
AREA PUBLIC SCHOOLS

**Assistant
Superintendent of
Finance and Operations**
Memo
OASFO.18.030C

TO: Dr. Lynne A. Kovash, Superintendent

FROM: Brandon M. Lunak, Assistant Superintendent of Finance and Operations

DATE: 10/16/2017

RE: Additional Staffing LPN Request: S.G. Reinertsen Elementary School

The request for an additional 5 hour/day LPN position to meet student IEP needs. The position justification is attached.

Suggested Resolution: Move to approve the additional 5 hour/day LPN position at S.G. Reinertsen Elementary School.

BML: dmb

ATTACHMENTS:

Description	Type
□ Additional Staffing Proposal; S.G. Reinertsen Elementary School	Cover Memo



Budget Year: FY 2018

1. Must be complete for all positions requested after the approval of the annual staffing plan.
2. Make a copy for each position requested.
3. Administrative approval required.
4. Approved Proposals will be presented to the School Board for review.



4. List alternative actions if this proposal is not approved. It is assumed that any alternative listed is less desirable than the proposal.

The student will have to be educated in a homebound setting and this is not an appropriate setting for the long-term education of this student.

5. Estimate the cost implications of this proposal on the following chart:

PROPOSAL BUDGET

PERSONNEL	Number Requested	Estimated Cost	Reimbursement	Net Cost
LPN	1 (5 hours/day)	21,000 (remainder of 2017-18 school year)		
Benefits:		3500		
Subtotal:		\$24,500		
OTHER COSTS	NA	Estimated Cost	Reimbursement	Net Cost
Supplies:				
Capital Outlay:				
Other Expenses:				
Subtotal:				
NET COST				
Code				

6. Comments on budgetary items:

a. Equipment, remodeling, site improvement, etc:	None
b. Review by Business Office before Superintendent's approval:	
c. Space implications (short/long range):	None
d. Equity implications:	None
e. Technology implications:	None



f. Suggested timelines for implementations:	Immediate
g. Who has been involved in this decision? Other comments:	Ashley Nelson, Josh St. Louis, Duane Borgeson, COT

Approve: Disapprove: Hold: Date:

Form must be routed to Human Resources and the Finance and Operations for review.



MOORHEAD
AREA PUBLIC SCHOOLS

**Assistant
Superintendent of
Learning and
Accountability
Memo ASLA 18.16C**

TO: Dr. Lynne A. Kovash, Superintendent

FROM: Missy Eidsness, Assistant Superintendent of Learning and Accountability

DATE: 10/16/2017

RE: Minnesota Department of Human Services Grant

The Refugee Family Learning Project is a grant opportunity offered by the Minnesota Department of Human Services for community agencies working toward positive academic and social gains for refugee students. The project was proposed by two consortium entities: Moorhead Area Public Schools and Afro American Development Association. AADA is a nonprofit organization founded by refugees, for refugees and immigrants, with a proven track record of impacting refugees in critical and promising ways. The organization serves as unique and vital partner for the Moorhead Area Public Schools in this project, identifying eligible refugee families and students as well as providing grassroots outreach and support.

This project design brings together outreach, education and advocacy through Moorhead Area Public Schools, family liaison positions, referral services mentoring and after-school support for refugee youth through Afro American Development Association, and the development of a more vibrant network of supports and opportunities for refugees within the community through collaboration of the involved agencies. Moorhead Area Public Schools will serve as the fiscal host for the project.

Suggested Resolution: Move to approve Moorhead Area Public Schools as the fiscal host for the Refugee Family Learning Project for the 2017-18 school year.

MOE: tro



MOORHEAD
AREA PUBLIC SCHOOLS

Human Resources
Memo HR.18.032C

TO: Dr. Lynne Kovash, Superintendent

FROM: Kristin Dehmer, Executive Director of Human Resources

DATE: 10/17/2017

RE: Family Medical Leaves

The administration request approval of the Family/Medical Leave for the following people:

Ron Halvorson

Custodian, Moorhead High School, medical leave (FMLA) beginning October 2, 2017, intermittently through approximately November 22, 2017.

LeAnn England

Teacher, S.G. Reinertsen Elementary, medical leave (FMLA) beginning December 15, 2017 through December 21, 2017.

Kayla Cox

Teacher, Horizon Middle School East Campus, family medical leave (FMLA) beginning March 22, 2018 through May 3, 2018.

Lacey Cote

Teacher, S.G. Reinertsen Elementary, family medical leave (FMLA) beginning April 5, 2018 through the remainder of the school year.

Krista Steele

Teacher, Moorhead High School, family medical leave (FMLA) beginning April 9, 2018 through the remainder of the school year.

Suggested Resolution: Move to approve the medical leave for Ron Halvorson, LeAnn England, Kayla Cox, Lacey Cote and Krista Steele as presented.

KLD:jal



MOORHEAD
AREA PUBLIC SCHOOLS

Human Resources
Memo HR.18.035C

TO: Dr. Lynne A. Kovash, Superintendent

FROM: Kristin Dehmer, Executive Director of Human Resources

DATE: 10/17/2017

RE: Change in Contracts

The administration requests approval of the Change in Contracts for the following people:

Tabatha Myers

Assistant Cook, Dorothy Dodds Elementary, .63 FTE to Assistant Cook, Dorothy Dodds Elementary, .75 FTE, effective October 2, 2017.

Amanda Eide

Robert Asp Elementary, 1.0 FTE Paraprofessional to 1.0 FTE 1st Grade Teacher, Robert Asp Elementary, BA (0) \$32,269.78, effective October 2, 2017 (New position per the amended 2017-2018 staffing plan)

Paula Loegering

Community Education Administrative Assistant, .5 FTE to .75 FTE, effective October 11, 2017.

DeeAnna Naasz

Paraprofessional, Early Intervention Services, .8 FTE to Paraprofessional, Horizon Middle School West Campus, 1.0 FTE, effective October 23, 2017. (Replaces Sarah Armstrong)

Deborah Ramsett

Food and Nutrition Server, Horizon Middle School East Campus, .79 FTE to Food and Nutrition Server, Dorothy Dodds Elementary, .75 FTE, effective October 30, 2017. (New position)

Suggested Resolution: Move to approve the change in contracts for Tabatha Myers, Amanda Eide, Paula Loegering, DeeAnna Naasz, and Deborah Ramsett as presented.

KLD:smw



MOORHEAD
AREA PUBLIC SCHOOLS

Human Resources
Memo HR.18.036C

TO: Dr. Lynne A. Kovash, Superintendent

FROM: Kristin Dehmer, Executive Director of Human Resources

DATE: 10/17/2017

RE: Resignations

The administration requests approval of the resignation of the following people:

Robert Philpott

Bus Driver, Transportation, effective October 2, 2017.

Damara Boatright

Bus Driver, Transportation, effective October 6, 2017.

Dai Dai Finton

Lunchroom Supervisor, Ellen Hopkins Elementary, effective October 13, 2017.

Daniel Busby

Night Lead Custodian, S.G. Reinertsen Elementary, effective October 31, 2017.

Mohamed Osman

Night Custodian, Probstfield Center for Education, effective October 31, 2017.

Suggested Resolution: Move to approve the resignations of Robert Philpott, Damara Boatright, Dai Dai Finton, Daniel Busby and Mohamed Osman as presented.

KLD:smw



MOORHEAD
AREA PUBLIC SCHOOLS

Human Resources
Memo HR.18.037C

TO: Dr. Lynne A. Kovash
FROM: Kristin Dehmer
DATE: 10/17/2017
RE: Retirement

The administration requests approval of the retirement of the following person:

Dr. Lynne Kovash

Superintendent, Probstfield Center for Education, effective June 30, 2018.

Suggested Resolution: Move to approve the retirement of Dr. Lynne Kovash as presented.

KLD:smw



MOORHEAD
AREA PUBLIC SCHOOLS

Human Resources
Memo HR.18.034C

TO: Dr. Lynne A. Kovash, Superintendent

FROM: Kristin Dehmer, Executive Director of Human Resources

DATE: 10/17/2017

RE: New Employees

The administration requests approval of the following employees subject to satisfactory completion of federal, state and school statutes and requirements:

Benigno Nova Soto

Food and Nutrition Server, Horizon Middle School West Campus, 2.75 hours per day, \$12.40 per hour, effective October 16, 2017. (Replaces Maxine Larkin)

Roger Schaffer

Food and Nutrition Server, Horizon Middle School East Campus, 2.75 hours per day, \$12.40 per hour, effective October 16, 2017. (Open position from 16-17 never filled)

Ana Quintero Trujillo

Food and Nutrition Server, Horizon Middle School West Campus, 2.75 hours per day, \$12.40 per hour, effective October 16, 2017. (Replaces Delores Gabbard)

Chris Applebee

Food and Nutrition Server, Dorothy Dodds Elementary, 2.75 hours per day, \$12.40 per hour, effective October 3, 2017. (New position)

Lorena Sanchez

Food and Nutrition Server, Dorothy Dodds Elementary, 2.75 hours per day, \$12.40 per hour, effective October 9, 2017. (New position)

Naila Arevalo

Food and Nutrition Server, Horizon Middle School West Campus, 2.75 hours per day, \$12.40 per hour, effective October 9, 2017. (New position)

Debra Pearson

Food and Nutrition Server, Horizon Middle School West Campus, 2.75 hours per day, \$12.40 per hour, effective October 16, 2017. (New position)

Katrina Gordon

Food and Nutrition Server, Robert Asp Elementary, 2.75 hours per day, \$12.40 per hour, effective October 10, 2017. (Replaces Alyssa Gallogos)

Rachel Menge

Paraprofessional, Early Intervention Services, .8 FTE, B21 (0-2) \$16.45 per hour, 6.75 hours per day, 4 days per week, effective October 30, 2017. (Replaces Christa Hagen)

Lynn Onyancha

Paraprofessional, Horizon Middle School West Campus, 1.0 FTE, B21 (0-2) \$16.45 per hour, 6.75 hours per day, 5 days per week, effective October 23, 2017. (Replaces Jennifer Kenyon)

Shelby Bauer

Paraprofessional, S.G. Reinertsen Elementary, 1.0 FTE, B21 (4) \$17.24 per hour, 6.75 hours per day, 5 days per week, effective October 30, 2017. (Replaces CeCelia Doll)

Maggie Parrott

Paraprofessional, S.G. Reinertsen Elementary, 1.0 FTE, B21 (0-2) \$16.45 per hour, 6.75 hours per day, 5 days per week, effective October 3, 2017. (Replaces Kristy O'Keefe)

Ron Mickels

Night Custodian, Moorhead High School, 1.0 FTE, A12(6) \$16.93 per hour, 8 hours per day, effective October 11, 2017. (Replaces David Busby)

Christina Aigner

AVID Tutor, Horizon Middle School East Campus, \$12.00 per hour, 2 hours per day, effective October 3, 2017 (New position).

Makaylah Lucek

Avid Tutor, Horizon Middle School East Campus, \$12.00 per hour, 4.5 hours per week, effective October 3, 2017 (New position)

Heather Keeler-Johnson

Indian Education Home Liaison, Red River Area Learning Program, B22 (7) \$19.13 per hour, 30 hours per week, effective October 9, 2017. (New position per amended 2017-2018 staffing plan)

Delores Gabbard

Indian Education Home Liaison, Elementary Schools, B22 (0-3) \$18.09 per hour, 30 hours per week, effective October 9, 2017. (New position per amended 2017-2018 staffing plan)

Amanda Pfau

Kindergarten Teacher, Ellen Hopkins Elementary, 1.0 FTE, MA (1) \$36,465.00, effective October 23, 2017. (New position per amended 2017-2018 staffing plan)

Suggested Resolution: Move to approve the employment of Benigino Novo Soto, Roger Schaffer, Ana Quintero Trujillo, Chris Applebee, Lorena Sanchez, Naila Arevalo, Deb Pearson, Katrina Gordon, Rachel Menge, Lynn Onyancha, Shelby Bauer, Maggie Parrot, Ron Mickels, Christina Aigner, Makaylah Lucek, Heather Keeler-Johnson, Delores Gabbard, and Amanda Pfau as presented.

KLD:smw



MOORHEAD
AREA PUBLIC SCHOOLS

**Assistant
Superintendent of
Learning and
Accountability
Memo ASLA 18.15R**

TO: Dr. Lynne A. Kovash, Superintendent

FROM: Missy Eidsness, Assistant Superintendent of Learning and Accountability

DATE: 10/16/2017

RE: 2017-18 AdvancED Overview

Moorhead Area Public Schools is committed to the mission of developing the maximum potential of every learner to thrive in a changing world. In order to achieve the mission, Moorhead Area Public Schools is committed to continuous improvement and is using the AdvancED continuous improvement process.

The AdvancED standards are organized under three domains: Leadership Capacity, Learning Capacity and Resource Capacity. Every five years, the district will complete an external review of district progress on each of the listed domains and standards by an outside team of trained educators. At the conclusion of the review, the external team will provide the district feedback on improvements and celebrations for each standard.

Moorhead Area Public Schools was accredited in December 2016 after the completion of the initial external review on Oct. 31 through Nov. 2, 2016. Moorhead Area Public Schools will complete our second review the fall of 2021.

MOE: tro

ATTACHMENTS:

Description	Type
 AdvancED Report	Cover Memo

PURSUE EXCELLENCE



MOORHEAD
AREA PUBLIC SCHOOLS

AdvancED Standards Overview
October 23, 2017

Missy Eidsness - Assistant Superintendent - Learning and
Accountability

District Mission Statement



*“To develop the maximum potential of every learner to thrive
in a changing world.”*

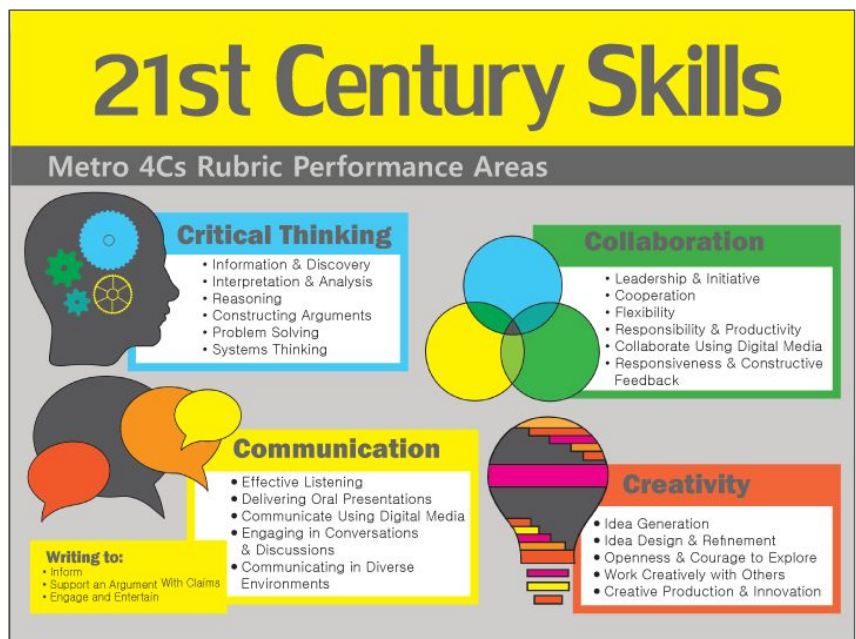
World's Best Workforce Goals

1. All students meet school readiness goals
2. All third grade students achieve grade-level literacy
3. Close the academic achievement gap among all racial and ethnic groups of students and between students living in poverty and their more privileged peers as well as students receiving special education services and those that are not
4. All students graduate from high school
5. All students attain college and career preparedness

Accent on Excellence

EdLeader21

A national network of school and district leaders focused on integrating the 4Cs.



Accent on Excellence

Strategic Priorities

21st Century Schools:

Establish a culture of learning that supports the needs of the 21st century learner and develops the whole student.

School and Community:

Build comprehensive and responsive communication systems and partnerships with community stakeholders to promote and advance quality education for all learners.

Facilities:

Provide equitable education facilities and financial resources for technological tools and the infrastructure needed across the district to meet the needs of students, families and communities.

Accent on Excellence

Strategic Priorities

Equitable Educational Opportunities:

Provide programs and services to eliminate race and socioeconomic indicators as predictors of student success.

Mental Health / Character Development:

Create a safe, caring and welcoming environment for all students, where the unique qualities and diversity of students are recognized and respected.

Human Resources:

Provide processes for the quality, effectiveness and continuity of staff through the use of comprehensive recruitment, professional development, supervision and evaluation.

Accent on Excellence

AdvancED

- Tool for systematic continuous improvement
- Quality research-based practices
- Student performance results
- Organizational effectiveness
- Comprehensive review of a district's entire system through three domains for quality

Accent on Excellence

Domain I: Leadership Capacity

The district maintains and communicates a purpose and direction that commits to high expectations for learning as well as shared values and beliefs about teaching and learning.

The district operates under governance and leadership that promotes and supports student performance and school effectiveness.

Accent on Excellence

Domain II: Learning Capacity

The district's curriculum, instructional design and assessment practices guide and ensure teacher effectiveness and student learning.

The district implements a comprehensive assessment system that generates a range of data about student learning and school effectiveness and uses the results to guide continuous improvement.

Accent on Excellence

Domain III: Resource Capacity

The district has resources and provides services that support its purpose and direction to ensure success for all students.

Accent on Excellence

AdvancED



Communicating Expectations and Purpose

- Develop, implement, communicate and monitor a structure district-wide system for continuous improvement and conditions that support learning, including technology procedures and processes that address short/long range priorities in the areas of learning, teaching, fiscal management and facilities planning.

Evaluation of Program Effectiveness

- Develop a formal process that systematically uses data to evaluate current and future initiatives, innovations and programs to determine their effectiveness in increasing student success and improving organizational effectiveness.

Accent on Excellence

AdvancED



Strengthen PLCs District-wide

Systematically examine student learning data and professional practice effectiveness to guide, monitor and align curriculum, instruction and assessment for Pre-K through grade 12 student success.

Monitor and analyze which current instructional practices are working to support improvements in student learning and which need additional support or modification.

Mentorship—"Start Strong"

Build efficiency and effectiveness in the district mentoring and induction program to support instructional improvement consistent with the system's values and beliefs about teaching and learning.

Accent on Excellence

*It's a great day to
be a SPUD!*

www.moorheadschoools.org

Accent on Excellence





MOORHEAD
AREA PUBLIC SCHOOLS

Human Resources
Memo HR.18.038R

TO: Dr. Lynne A. Kovash, Superintendent
FROM: Kristin Dehmer, Executive Director of Human Resources
DATE: 10/19/2017
RE: Teacher Master Agreement Settlement

A new two-year contract was successfully negotiated with the Teachers for the period of July 1, 2017 through June 30, 2019.

Language changes were made to the following Articles of the contract:

Article 17: Individual Teacher Contracts
Article 36: Early Retirement Policy/Severance Pay
Article 39: Parental Leave for Teachers
Article 42: Sabbatical Leave
Article 45: Duty Year/Duty Day/Assignment
Article 45: Basic Compensation
Article 45: Sick Leave
Appendix I : Extended Contract/Extra Assignment Pay Schedule
Appendix I : Compensatory Personal Leave
Memorandum of Understanding: Positive and Safe School Climate

The financial statement for the two-year contract is as follows:

Year	Cost	Percentage Increase (Minnesota School Boards Association Costing Method)*	Percentage Increase
2017-2018	\$1,287,188	NA	3.279%
2018-2019	\$1,444,119	NA	3.562%
TOTAL	\$2,731,307	5.12%	6.84%

*The MSBA costing model calculates a total two-year package percentage increase.

Suggested Resolution: Move to approve the Teachers' Master Agreement for 2017-2019 as presented with the cost as follows:

Year	Cost	Percentage Increase (Minnesota School Boards Association Costing Method)*	Percentage Increase

2017-2018	\$1,287,188	NA	3.279%
2018-2019	\$1,444,119	NA	3.562%
TOTAL	\$2,731,307	5.12%	6.84%

Moved by:
 Seconded by:
 Comments:

KLD:smw