

**REGULAR MEETING
BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT 152
PROBSTFIELD CENTER FOR EDUCATION
OCTOBER 9, 2017
PAGE 1**

CALL TO ORDER AND ROLL CALL: Chair Tomhave called the meeting to order at 7:00 p.m., requested board member roll call, and led everyone in attendance with the Pledge of Allegiance.

Members Present: Mark Altenburg, Cassidy Bjorklund, Melissa Burgard, Cindy Fagerlie, Scott Steffes, Bill Tomhave, Matt Valan and Brandon Lunak.

Member Absent: Dr. Lynne A. Kovash.

PREVIEW OF AGENDA: Acting Superintendent Brandon Lunak recommended approval of the agenda to proceed with a revision to page 3.

APPROVAL OF AGENDA: Fagerlie moved, seconded by Steffes, to approve the agenda as revised. Motion carried 7-0.

WE ARE PROUD: **We Are Proud** of Kathi Salvevold, business teacher at Moorhead High School, for receiving the 2017 Teacher of the Year Award for outstanding contributions to business education by a secondary teacher from Minnesota Marketing, Business, Information Technology Educators (MBITE). Salvevold was recognized at the MBITE fall conference on Sept. 15.

MATTERS PRESENTED BY CITIZENS/OTHER COMMUNICATIONS: (Citizens who wish to address a non-agenda item have the opportunity to speak by raising their hand and being recognized by the School Board chair. Speakers must state their name and will be limited to three minutes. Speakers must complete the sign-up form, which outlines the public input process, and submit it to the School Board secretary.) None.

CONSENT AGENDA: Burgard moved, seconded by Bjorklund, to approve the following items on the Consent Agenda:

Minutes - Approve the September 25, 2017 Meeting Minutes as presented.

Claims - Approve the October claims, subject to audit, in the amount of \$2,716,824.12.

General Fund: \$2,445,512.19

Food Service Fund: \$138,464.03

Community Service Fund: \$27,791.90

Post Employment Irrevocable Trust Fund: \$105,056.00

TOTAL: \$2,716,824.12

Approve the September construction claims, subject to audit, in the amount of \$7,256,408.04.

Approve the September wire payments, subject to audit, in the amount of \$1,855,633.42.

General Fund: \$1,368,124.42

**REGULAR MEETING
BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT 152
PROBSTFIELD CENTER FOR EDUCATION
OCTOBER 9, 2017
PAGE 2**

Debt Redemption: \$487,025.00
Post Employment Benefits: \$484.00
TOTAL: \$1,855,633.42

Donation - Accept the donation of the xylophone bench for \$100 and direct administration to send a thank you. Paula Krogen donated a xylophone bench painted by local artist Julie Merling-Saatoff in honor of counselor William Franklin to Ellen Hopkins Elementary School. The bench will be placed in the hallway near Mr. Franklin's photograph.

Donation - Accept the donation from Haley's Milk Run for \$11,000 and direct administration to send a thank you. The donation will be used by the district's food service program to help cover the cost of milk during milk break for students in need.

Resignations

Risalo Hassan - Food and Nutrition Server, Moorhead High School, effective September 8, 2017.

Christy Hagen - Paraprofessional, Early Intervention Services, effective September 29, 2017.

Kristy O'Keefe - Paraprofessional, S.G. Reinertsen Elementary, effective October 2, 2017.

Elijah Dee - Night Custodian, Moorhead High School, effective October 4, 2017.

Lina Qaqos - Lunchroom Supervisor, Horizon Middle School East Campus, effective October 6, 2017.

Jennifer Kenyon - Paraprofessional, Horizon Middle School West Campus, effective October 17, 2017.

Alixandra Johnson - Paraprofessional, Horizon Middle School East/West Campus, effective October 18, 2017.

Change in Contracts

Brandon Lunak - Assistant Superintendent to Acting Superintendent, F10-2 (10) \$136,984.00 to F10-2 (14) \$148,717.00, effective September 11, 2017 through June 30, 2018.

Alixandra Johnson - LSS Interpreter to Paraprofessional, Horizon Middle School East Campus, B21 (0-2) \$16.45 per hour, 6.75 hours per day, effective September 18, 2017 (new position approved at September 25, 2017 meeting).

Kipper Rowland - Food and Nutrition Server, Robert Asp Elementary, .63 FTE to .75 FTE effective October 2, 2017.

Connie Wood - Food and Nutrition Server, Ellen Hopkins Elementary, .63 FTE to .75 FTE, effective October 2, 2017.

Family/Medical Leaves

Tammy Cooper - Bus Driver, Transportation, medical leave (non-FMLA) effective October 16, 2017 through February 1, 2018.

Nicole Pierson - Teacher, S.G. Reinertsen Elementary, family medical leave (FMLA) effective February 18, 2018 through the remainder of the school year.

**REGULAR MEETING
BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT 152
PROBSTFIELD CENTER FOR EDUCATION
OCTOBER 9, 2017
PAGE 3**

New Employees

Zachary Gabbard - Paraprofessional, S.G. Reinertsen Elementary, B21 (0-2) \$16.45 per hour, 3 hours 22 minutes per day, 5 days per week, effective September 26, 2017 (replaces Rashawn Amedi).

Cathy Gitlestad - Food and Nutrition Server, Dorothy Dodds Elementary, \$12.40 per hour, 2.75 hours per day, effective September 25, 2017 (new position per 2017-18 staffing plan).

Kristy O'Keefe - Paraprofessional, S.G. Reinertsen Elementary, B21 (0-2) \$16.45 per hour, 6.75 hours per day, 5 days per week, effective October 2, 2017 (replaces Karen Riechel).

Samantha Goesser - AVID Tutor, Horizon Middle School East Campus, \$12.00 per hour, 4.5 hours per week, effective October 3, 2017 (replaces Megan Brunner).

Adam Stein - Head Coach Track and Field, Moorhead High School, .10 (4) \$4,547.00, effective with the 2017-2018 season (replaces Rachael Lexen).

Assurance of Compliance with State and Federal Law Prohibiting Discrimination - Approve the Statement of Assurance of Compliance with State and Federal Law Prohibiting Discrimination as presented.

Motion carried 7-0.

UPDATE ON MIDDLE SCHOOL MAJOR MAGNITUDE FIELD TRIP TO NEBRASKA

FOR THE TOTAL ECLIPSE: Ira Bailey and Christine Berg, Horizon Middle School science teachers, provided an update on the August 2017 major magnitude field trip to Grand Island, Nebraska. In August, 40 students and chaperones traveled to Grand Island to experience what they discussed and learned about in science classes. Viewing the total eclipse was a unique experience since the last time a total eclipse occurred was 1979 and the next will be in 2024. Additionally, the group stopped at Ashfall Fossil Beds State Historical Park in northeast Nebraska. The teachers shared highlights of the trip by showing a brief video by Jack Greelis, now a ninth-grade student at Moorhead High School.

ADDITIONAL HOURS FOR COMMUNITY EDUCATION ADMINISTRATIVE

ASSISTANT: Missy Eidsness, assistant superintendent for learning and accountability, reported the school district employs a part-time administrative assistant for 20 hours a week. Community Education recommends a .25 FTE increase to the part-time Community Education administrative assistant position. The expectations of the position have increased as the part-time secretary is now seated at the main door of the district administration building. Since moving to Probstfield Center for Education, additional expectations, including LobbyGuard, Minnesota Common Course Catalogue (MCCC), and substitute teacher coordination, have fallen to the Community Education clerical team. The Community Education budget has adequate funding to support the proposed addition of .25 FTE of clerical support for a total cost of \$7,500 for the 2017-18 school year.

Altenburg moved, seconded by Steffes, to approve the additional of .25 FTE clerical support for a total cost of \$7,500 for the 2017-18 school year as presented. Motion carried 7-0.

**REGULAR MEETING
BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT 152
PROBSTFIELD CENTER FOR EDUCATION
OCTOBER 9, 2017
PAGE 4**

WORLD'S BEST WORKFORCE 2016-17 ANNUAL REPORT ON CURRICULUM,

INSTRUCTION AND STUDENT ACHIEVEMENT: Eidsness provided a brief review of the World's Best Workforce 2016-17 Annual Report on Curriculum, Instruction and Student Achievement with the District and School Profiles. The Instruction and Curriculum Advisory Committee (ICAC) reviews the past year's accomplishments in student achievement as they align to the World's Best Workforce requirements. The report has been reviewed by the Instruction and Curriculum Advisory Committee. The annual report includes mandated requirements from Minnesota Department of Education. The school board must approve the report and post for the public. The report will be distributed in electronic form on the district's website, with printed copies available through the Superintendent's office. In addition a public meeting to review the World's Best Workforce Annual Report will occur on October 26, 2017.

Steffes moved, seconded by Bjorklund, to approve the World's Best Workforce 2016-17 Annual Report on Curriculum, Instruction and Student Achievement with the District and School Profiles as presented. Motion carried 7-0.

COMMITTEE REPORTS: Brief reports were heard related to the Moorhead High PTAC, District Technology Committee, Joint Powers Committee, District Staff Development/PBIS Committee, Ellen Hopkins PTAC, Community Education Advisory Council, and Superintendent's Advisory Council meetings and the Dorothy Dodds Elementary School ribbon-cutting event.

OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD: Steffes noted he would not be attending the S.G. Reinertsen PTAC meeting due to a work conflict.

CLOSE PUBLIC MEETING: Steffes moved, seconded by Valan, to close the public meeting at 7:48 p.m., pursuant to Minn. Stat. 13D.03, for the purpose of discussing negotiation strategies. Motion carried 7-0.

OPEN PUBLIC MEETING: Steffes moved, seconded by Fagerlie, to open the public meeting at 8:13 p.m. Motion carried 7-0.

ADJOURNMENT: Hearing no objections, the Chair adjourned the meeting at 8:14 p.m.

Matt Valan, Clerk