

**REGULAR MEETING
SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT 152
PROBSTFIELD CENTER FOR EDUCATION
NOVEMBER 13, 2017
PAGE 1**

CALL TO ORDER AND ROLL CALL: Chair Tomhave called the meeting to order at 7:00 p.m., requested board member roll call, and led everyone in attendance with the Pledge of Allegiance.

Members Present: Mark Altenburg, Cassidy Bjorklund, Melissa Burgard, Cindy Fagerlie, Scott Steffes, Bill Tomhave, Matt Valan, Brandon Lunak, and Dr. Lynne A. Kovash.

Members Absent: None.

PREVIEW OF AGENDA: Acting Superintendent Brandon Lunak recommended approval of the agenda to proceed with revisions to pages 24-26.

APPROVAL OF AGENDA: Fagerlie moved, seconded by Steffes, to approve the agenda as revised. Motion carried 7-0.

WE ARE PROUD: **We Are Proud** of the Red River Area Learning Center robotics team for advancing to the semifinal round at the Oct. 27-28 Bison BEST Robotics competition. The team won Most Photogenic Robot and Best T-shirt Design at the competition. Team members are Naila Arevalo, Fin Connor, Connor Cramer, Matthew Crowley, Emily Greene, Allison Miller, Jayce Peterson, Jacob Redlin, Skyler Gregor and Javier Cavazos. Team advisors are Red River ALC teachers Aura Lee Mohror and Wylie Wisnewski, and mentors are Glen Meyer from John Deere and Paul Mohror from Snappy.

MATTERS PRESENTED BY CITIZENS/OTHER COMMUNICATIONS: (Citizens who wish to address a non-agenda item have the opportunity to speak by raising their hand and being recognized by the School Board chair. Speakers must state their name and will be limited to three minutes. Speakers must complete the sign-up form, which outlines the public input process, and submit it to the School Board secretary.) None.

CONSENT AGENDA: Valan moved, seconded by Steffes, to approve the following items on the Consent Agenda:

Minutes - Approve the October 23, 2017 Meeting Minutes as presented.

Claims - Approve the November claims, subject to audit, in the amount of \$2,123,508.38.

General Fund: \$1,921,108.38

Food Service Fund: \$159,842.20

Community Service Fund: \$34,857.80

Post Employment Irrevocable Trust Fund: \$7,700.00

TOTAL: \$2,123,508.38

**REGULAR MEETING
SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT 152
PROBSTFIELD CENTER FOR EDUCATION
NOVEMBER 13, 2017
PAGE 2**

Approve the October construction claims, subject to audit, in the amount of \$2,434,366.31.

Approve the October wire payments, subject to audit, in the amount of \$1,993,654.42.

General Fund: \$1,993,170.42

Post Employment Benefits: \$484.00

TOTAL: \$1,993,654.42

Change in Contracts

Sara Bucher - Paraprofessional, Red River Area Learning Center, 1.0 FTE to .8148 FTE, effective September 11, 2017.

Victoria Schempp - Night Custodian, A12 (2) \$16.21 per hour, S.G. Reinertsen Elementary, to Night Lead Custodian, B21 (3) \$17.77 per hour, S.G. Reinertsen Elementary, effective October 23, 2017 (replaces Dan Busby).

Abdi Osman - EL Parent Liaison, District, .5 FTE to EL Parent Liaison, District, 1.0 FTE, effective October 30, 2017

Sandra Meyer - Food and Nutrition Server, Moorhead High School, .34 FTE to .66 FTE, A11 (6) \$16.36 per hour, effective November 1, 2017 (replaces Stacey Swanson).

Bahaa Kadhem - Night Custodian, Dorothy Dodds Elementary, 1.0 FTE to Day Custodian, Horizon Middle School West Campus, .8 FTE, effective November 20, 2017 (replaces Saleban Salad).

Saleban Salad - Day Custodian, Horizon Middle School West Campus, .8 FTE, to Night Custodian, Probstfield Center for Education, 1.0 FTE, effective November 20, 2017 (replaces Mohammad Osman).

Resignations

Chris Applebee - Food and Nutrition Server, Dorothy Dodds Elementary, effective October 26, 2017.

Katrina Koesterman - Bus Assistant, Transportation, effective November 22, 2017.

Family/Medical Leaves

Jeana Krabbenhoft - Vista Center for Education, medical leave (non-FMLA), effective October 2, 2017 through October 10, 2017.

Mia Percy - Bus Driver, District-wide, medical leave (FMLA) effective October 10, 2017 through October 27, 2017.

Madeline Johnson - Teacher, Robert Asp Elementary, medical leave (non-FMLA), effective October 11, 2017 intermittently through approximately the end of March.

Robert Byrd - Food Service, Horizon Middle School East Campus, medical leave (non-FMLA), effective October 11, 2017 through approximately December 6, 2017.

Shelly Hawley - Paraprofessional, Moorhead High School, medical leave (non-FMLA), effective January 11, 2018 through approximately January 26, 2018.

**REGULAR MEETING
SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT 152
PROBSTFIELD CENTER FOR EDUCATION
NOVEMBER 13, 2017
PAGE 3**

Rebecca Green - Technical Director, Moorhead High School, family medical leave (FMLA), effective February 28, 2018 through April 11, 2018.

Kasey Schutz - Teacher, Ellen Hopkins Elementary, family medical leave (FMLA), effective April 27, 2017 for the remainder of the 2017-2018 school year.

New Employees

Kendall Hackensmith - Paraprofessional, Horizon Middle School West Campus, B21 (0-2) \$16.45 per hour, 6.75 hours per day, 5 days per week, effective October 25, 2017 (new position per 10/23/17 board meeting).

Rose Husel - Jump Start Paraprofessional, Probstfield Center for Education, B21 (4) \$17.24 per hour, 6.75 hours per day, 4 days per week, effective October 30, 2017 (replaces DeeAnna Naasz).

Saeed Abdi - Bus Driver, Transportation, B22 (0) \$16.10 per hour, 5 hours per day, effective October 30, 2017 (Replaces Bashir Hussein).

Theresa Jaeger - Paraprofessional, S.G. Reinertsen Elementary, B21 (5) \$17.46 per hour, 6.75 hours per day, 5 days per week, effective October 31, 2017 (replaces Shelby Bauer).

Dylan Larson - Night Custodian, S.G. Reinertsen Elementary, A12 (0-2) \$16.21 per hour, 8 hours per day, effective November 1, 2017 (replaces Victoria Schempp).

Jennifer Cook - Elementary Teacher, Ellen Hopkins Elementary, BA (0) \$28,672.83, effective November 1, 2017 (replaces Lisa Seljevold).

Margaret Lindquist - Lunchroom Supervisor, Ellen Hopkins Elementary, \$10.50 per hour, 2.5 hours per day, effective November 6, 2017 (replaces Dai Dai Finton).

Bayan Amedy - Lunchroom Supervisor, Horizon Middle School West Campus, \$10.50 per hour, 3 hours per day, effective November 6, 2017 (replaces Lina Qaqos).

Abdi Farah - Night Custodian, Moorhead High School, A12 (0-2) \$16.21 per hour, 8 hours per day, effective November 13, 2017 (replaces Elijah Dee, Sr.).

Michael Steffen - Director of Transportation and Safety, Transportation, D63 (10) \$82,791.00, effective November 14, 2017 (replaces Dan Bacon).

Raul Aguilar - Night Custodian, Dorothy Dodds Elementary, A12 (7) \$17.84 per hour, 8 hours per day, effective November 20, 2017 (replaces Bahaa Kadem).

Jessica Larson - Assistant Coach - Softball, Moorhead High School, .08 \$3,410.00, effective with the 2017-2018 season (replaces Vance Christianson).

Revised Retirement

Dr. Lynne Kovash - Superintendent, Probstfield Center for Education, effective November 30, 2017.

Request for Additional Staff - Approve additional staffing for the 2017-18 school year of 2.0 FTE for custodial staff at Horizon West, .63 FTE paraprofessional at Horizon East, and 3.274 FTE at the West Central Regional Juvenile Center as presented. The staffing additions address increased building size, higher enrollment and student support needs.

**REGULAR MEETING
SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT 152
PROBSTFIELD CENTER FOR EDUCATION
NOVEMBER 13, 2017
PAGE 4**

Motion carried 7-0.

CONSTRUCTION UPDATE: Dan Kleist from Gehrtz Construction Services provided an update on the construction at Horizon Middle School Campus. Some irrigation and seeding work will be finished in late spring or early summer. They are preparing for staff to begin moving into the second two-story academic wing in mid December and will be ready for students by late December. Work is being done to complete the art classrooms. The exterior of the auditorium is mostly complete with the auditorium to be completed by late March or early April. The smaller space means the trades can't all be working at the same time, and some work must wait until students are not in the building. Initial permitting delays are a factor in the delayed completion of the construction.

ENROLLMENT PROJECTIONS: Brandon Lunak, assistant superintendent of finance and operations, provided information on the enrollment projections based on November 1, 2017 actual enrollment. This data, along with the historical information will be used for planning, facility and staffing determinations in the coming months. The November 1, 2017 enrollment of 6,594 is 110 students below the projection of 6,704 made in November 2016. Compared to actual enrollment of 6,489 students on November 1, 2016, the current year November 1 figure represents an increase of 105 students over last year. The projections indicate an average growth of 2.67% or 187 students per year for the next five years.

The secondary grade with the largest enrollment is Grade 9 with 494 students; the secondary grade with the smallest enrollment is Grade 12 with 464 students. The elementary grade with the largest enrollment is Grade 2 with 595 students; the elementary grade with the smallest enrollment is Grade 1 with 494 students.

CANVASS SPECIAL ELECTION SCHOOL BOARD RETURNS AND ELECTION

RESOLUTION: Altenburg moved, seconded by Steffes, to approve the Resolution Canvassing Returns of Votes of Independent School District No. 152 Special Election and Resolution Authorizing Issuance of Certificate of Election and Directing School District Clerk to Perform Other Election-Related Duties, as presented.

A total of 1,558 votes were cast by 1,566 district voters for the election of one (1) school board member for a one-year term on the board caused by vacancy in term expiring on the first Monday in January 2019 as follows: Amy Arel 121; Angie Dannewitz-Johnson 6; Elijah J. Dee, Sr. 9; Kara Gloe 583; Lisa Hage 11; David J. Hallman 111; Lisa Holter 16; Ruel C. Johnson 34; Tanya Kunza 24; Brian Mancini 54; David Marquardt 125; David Thingvold 98; and Keith Vogt 366. Kara Gloe received the highest number of votes and was elected to a one-year term beginning Monday, November 27, 2017. A roll call vote was taken and the motion carried 7-0.

**REGULAR MEETING
SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT 152
PROBSTFIELD CENTER FOR EDUCATION
NOVEMBER 13, 2017
PAGE 5**

COMMITTEE REPORTS: Brief reports were heard related to the Instruction and Curriculum Advisory Committee, Red River Area Learning Center Family Night, Horizon Middle School Campus PTAC, Indian Education Parent Committee, Orchestra Cookie Concert, Joint Powers Committee, and Dorothy Dodds PTAC meetings.

OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD: Valan noted it was Cindy Fagerlie's last board meeting and thanked her for filling the vacancy on the board. He said he will miss her questions and passion.

CLOSE PUBLIC MEETING: Steffes moved, seconded by Valan, to close the public meeting at 7:51 p.m., pursuant to Minn. Stat. 13D.03, for the purpose of discussing negotiation strategies. Motion carried 7-0.

OPEN PUBLIC MEETING: Altenburg moved, seconded by Steffes, to open the public meeting at 7:58 p.m. Motion carried 7-0.

2017-2019 FOOD SERVICE AGREEMENT SETTLEMENT: Kristin Dehmer, executive director of human resources, reported a new two-year contract was successfully negotiated with the Dietary and Food Service Employees for the period of July 1, 2017 through June 30, 2019 and highlighted language changes to the new contract.

Bjorklund moved, seconded by Fagerlie, to approve the Dietary and Food Service Master Agreement for 2017-2019 as presented with the cost as follows:

Year	Cost	Percentage Increase
2017-2018	\$19,619.49	4.21%
2018-2019	\$12,792.11	2.63%
TOTAL	\$32,411.60	6.84%

Motion carried 7-0.

ADJOURNMENT: Hearing no objections, the Chair adjourned the meeting at 8 p.m.

Matt Valan, Clerk