

**REGULAR MEETING
SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT 152
PROBSTFIELD CENTER FOR EDUCATION
MARCH 26, 2018
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CALL TO ORDER AND ROLL CALL: Chair Steffes called the meeting to order at 7:00 p.m., requested board member roll call, and led everyone in attendance with the Pledge of Allegiance.

Members present: Mark Altenburg, Cassidy Bjorklund, Melissa Burgard, Kara Gloe, Scott Steffes, Bill Tomhave, Matt Valan, and Brandon Lunak.

Member absent: None.

PREVIEW OF AGENDA: Interim superintendent Brandon Lunak recommended approval of the agenda to proceed with revisions to pages 3-4.

APPROVAL OF AGENDA: Bjorklund moved, seconded by Burgard, to approve the agenda as revised. Motion carried 7-0.

WE ARE PROUD:

We Are Proud of Moorhead High boys and girls Nordic ski racing team members Isaac Wicklund, Sofie Overturf and Kate Ludwig for qualifying for the 2018 state tournament. Tom Dooher is head coach, and Dan Dooher, Joe Martin and Brittney Dorn are assistant coaches for Nordic ski racing.

We Are Proud of Jim MacFarlane, language arts teacher and longtime assistant and head coach at Moorhead High School, for being inducted into the Minnesota Girls Hockey Coaches Association Hall of Fame. MacFarlane was inducted Feb. 22 during the Minnesota girls hockey state tournament in St. Paul.

We Are Proud of Moorhead High student Riley Kvalevog who qualified for the 2018 Class AA state gymnastics meet. Kvalevog placed 12 out of 44 in vault and 26 out of 44 in uneven parallel bars at state. Kvalevog and Lily Mathern earned All-State Honorable Mention on several events. The gymnastics team earned a Gold Academic Award with a 3.806 GPA. Team captains are Riley Kvalevog and Hanna Jastram. Head coach is Toni Kleber, and assistant coaches are Michelle Ziebarth and Dave Valeski.

We Are Proud of Toni Kleber, Moorhead High gymnastics coach, for being named Class AA State Gymnastics Coach of the Year.

We Are Proud of Horizon Middle School student Jonathan Solhjem for winning the Horizon Geography Bee held January 19, 2018. Second place went to Chase Schmidt, and third place went to Tim Foster. Solhjem took the qualifying test for the opportunity to compete in the Minnesota State Geographic Bee. Mike Benson, Horizon social studies teacher, coordinates the

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Geography Bee.

We Are Proud of Moorhead School Board member Scott Steffes who has been honored by the Minnesota School Boards Association with the Directors' Award for 2017-18. The award recognizes those who complete 100 or more hours of attendance at MSBA- and NSBA-sponsored meetings and activities. Steffes was recognized at the 2018 MSBA Leadership Conference on January 11, 2018.

MATTERS PRESENTED BY CITIZENS/OTHER COMMUNICATIONS: (Citizens who wish to address a non-agenda item have the opportunity to speak by raising their hand and being recognized by the School Board chair. Speakers must state their name and will be limited to three minutes. Speakers must complete the sign-up form, which outlines the public input process, and submit it to the School Board secretary.) None.

CONSENT AGENDA: Tomhave moved, seconded by Burgard, to approve the Consent Agenda as follows:

Minutes - Approve the March 12, 2018 meeting minutes as presented.

2018 School Finance Award - Moorhead Area Public Schools earned the Minnesota Department of Education's 2018 School Finance Award for fiscal year 2017. The award recognizes select school districts for timely submission of Uniform Financial Accounting and Reporting Standards (UFARS) data and annual financial statement as required by Minnesota Statutes as well as for having positive fund balances, demonstrating sound fiscal policies and procedures, and personnel training in the area of school finance.

New Employees

Brady Robertson - Assistant Boys Golf Coach, Moorhead High School, .08 (1) \$3,410.00, effective with the 2017-2018 season (replaces Jon Ammerman).

Michael Broadland - Night Lead Custodian, Horizon Middle School East Campus, B21 (2) \$17.08 per hour, 8 hours per day, effective March 26, 2018 (replaces Brian Thompson).

Resignations

Fatima Abdalla - Paraprofessional, Horizon Middle School East Campus, effective January 11, 2018.

Kenard Booker - Head Wrestling Coach, Moorhead High School, effective at the end of the 2017-18 season.

Adam Stein - Head Girls Track Coach, Moorhead High School, effective March 8, 2018.

Gazi Muhieadeen - Food and Nutrition Server, Moorhead High School, effective March 13, 2018.

Sheelan Shaker - Lunchroom Supervisor, Ellen Hopkins Elementary, effective March 16, 2018.

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Jodi Cresap - Paraprofessional, Red River Area Learning Center, Vista Center for Education, effective March 30, 2018.

Nicole Pierson - Teacher, S.G. Reinertsen Elementary, effective at the end of the 2017-18 school year.

Other Leave of Absence

Saleban Salad - Night Custodian, Probstfield Center for Education, beginning June 5, 2018 through September 4, 2018.

Sabbatical Leave Requests

Diana Cobbs - Spanish Immersion Teacher, November 5 through November 30, 2018. \$580.

Beth Evenstad - EL Teacher, January 2019 through the end of the school year, \$22,340.

Additional Staffing Request

Approve additional staffing for the 2017-18 school year for an additional 0.25 FTE Home Liaison, Indian Education, and 1.0 FTE paraprofessional S.G. Reinertsen Elementary.

Motion carried 7-0.

2018-19 PRELIMINARY STAFFING PLAN: Interim Superintendent Brandon Lunak reviewed the preliminary staffing plan for 2018-19. The increase in staff is based on the projected enrollment and support for educational programs.

The staffing plan includes:

1. Elementary (K-5)
 - The reduction of 2.0 FTE has been requested for elementary schools due to a decrease in Title funding.
2. Middle School (5-8)
 - The addition of 2.0 FTE has been requested to maintain maximum classroom size by creating an additional house in the 8th grade.
 - The transfer of 2.0 FTE has been requested to maintain maximum classroom size by creating an additional house in the 8th grade.
3. Moorhead High School (9-12)
 - The addition of 1.0 FTE has been requested to create a school-within-school program at Moorhead High School supported under alternative programming.
4. Special Education
 - The addition of 1.0 FTE has been requested for Dorothy Dodds Elementary to support an increased need in special education support.
 - The addition of 2.0 FTE has been requested for Moorhead High School to provide increased support in special education and restoration of an FTE reassigned to another building in the 2017-2018 school year.

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5. English Learners (EL)
 - The addition of 1.0 FTE has been requested to support an increase in English Learner students with more intensive services district wide.
6. Instructional Support Staff - Funded with federal programs, grants or other sources.
 - The reduction of 1.0 FTE is requested to provide administrative support for the Department of Learning and Accountability.
7. Counseling
 - The addition of 1.0 FTE is requested to provide additional counseling support at Horizon West.
8. Supervisory
 - The addition of 1.0 FTE is requested to provide administrative support for the Department of Learning and Accountability. A reduction of 1.0 FTE instructional support is requested to support this position.
 - The addition of .88 FTE is requested to provide administrative support for Jump Start and Early Intervention Services. A reduction of a 1.0 Jump Start lead teacher will be made to support this position.
9. Clerical/Confidential Administrative Assistant
 - The addition of 1.0 FTE is requested to provide 12-month support for central registration, enrollment and facility scheduling management.
 - The addition of .17 FTE is requested to provide 12-month support for Moorhead High School and alternative services at Vista by extending two administrative assistants from 10.5 to 12 month positions.
 - The addition of .46 is requested to provide an additional 15 days in clerical support to four K-4 buildings; Horizon West (5-6); and Horizon East (7-8).
10. Business Office
 - The addition of 1.0 FTE is requested to provide support in accounting due to procurement, student activities, special education and secondary support to payroll functions.

Burgard moved, seconded by Bjorklund, to approve the 2018-19 Preliminary Staffing Plan as presented. Motion carried 7-0.

RESOLUTION FOR DISCONTINUING AND REDUCING EDUCATION PROGRAMS AND POSITIONS: Lunak explained the resolution for discontinuance and reduction of education a programs and positions as needed to reduce expenditures as a result of changing enrollment and financial limitations. The positions to be reduced are: 1.0 FTE Instructional Coach, K-12 and 2.0 Elementary Teacher, K-6

Valan moved, seconded by Altenburg, to approve the resolution directing administration to effect termination or reduction and non-renewal of educational programs and positions as listed. A roll call vote was taken; motion carried 7-0.

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ERATE CATEGORY 2 NETWORK INFRASTRUCTURE EQUIPMENT BID

RESPONSE: Dan Markert, executive director of information systems and instructional support, said Moorhead Area Public Schools issued a Form 470 pursuant to Federal Erate legislation seeking bids to replace its core network switch and expand network capacity. The award is for replacing the central core wide area network switch located at Moorhead High School. The core switch distributes network services to all school sites. Additionally, the layer 3 switch is included for the Operational Center site as well as replacing three switches in remote high school network closets. Marco was the only vendor to submit a proposal. Marco holds the state of Minnesota contract for Cisco equipment pricing, which gives Marco a competitive bidding advantage.

Valan moved, seconded by Tomhave, to approve the contract with Marco for Erate Category 2 Network Infrastructure Equipment at a cost of \$125,928.30. Motion carried 7-0.

ERATE CATEGORY 2 WIRELESS NETWORK ACCESS POINT EQUIPMENT: Dan Markert, executive director of information systems and instructional support, said Moorhead Area Public Schools issued a Form 470 #180026787 pursuant to Federal Erate legislation seeking bids to expand wireless network capacity within the district. The award is for replacing existing and adding additional wireless points located at several school sites. Aercor Wireless Inc. based out of Eagan, Minn., was the only vendor to submit a proposal meeting the specifications outlined within the Form 470 Request For Proposal.

Valan moved, seconded by Tomhave, to approve the contract with Aercor Wireless Inc. for Erate Category 2 Wireless Network Access Point Equipment at a cost of \$74,700. Motion carried 7-0.

FIRST READING OF POLICIES: Lunak and board members conducted a first reading of the following policies: Workload Limits for Certain Special Education Teachers 498, Employment of Faculty and Staff 410, Veterans Preference Hiring 411, Employee License Status 412, Employment Background Checks 413, Employee Public and Private Personnel Data 414, Family and Medical Leave 422, Employee Right to Know - Exposure to Hazardous Substances 424, Health and Safety Protection 425, Employees as Vendors of School Supplies 445, Gifts to Employees 449, Licensed Personnel Performance Evaluation 473, and Policies Incorporated by Reference for Employees/Personnel 499.

Valan left the meeting at 7:37 p.m. and returned at 7:41 p.m.

COMMITTEE REPORTS: Brief reports were heard related to the Community Education Advisory Council, Policy Review Committee, Dorothy Dodds PTAC, Instruction and Curriculum Advisory Committee, Early Childhood Family Education Advisory Committee, Robert Asp PTAC, Indian Education Parent Committee and S.G.Reinertsen PTAC meetings and the Grade 4 All-City Concert. The collaboration between the Dodds Barnes and Noble PTAC fundraiser and

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the Horizon “Little Mermaid” cast members was acknowledged, and the Horizon students were thanked for their involvement. Matt Valan noted his high school English teacher had been at one of his book readings.

OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD: Chair Steffes reminded board member of the March 28 special board meeting at 4 p.m. for the second round interviews of three superintendent candidates.

ADJOURNMENT: Hearing no objections, the Chair adjourned the meeting at 8 p.m.

Matt Valan, Clerk