

**REGULAR MEETING
SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT 152
PROBSTFIELD CENTER FOR EDUCATION
SEPTEMBER 24, 2018
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CALL TO ORDER AND ROLL CALL: Chair Steffes called the meeting to order at 7:00 p.m., requested board member roll call, and led everyone in attendance with the Pledge of Allegiance.

Members present: Mark Altenburg, Cassidy Bjorklund, Melissa Burgard, Kara Gloe, Scott Steffes, Bill Tomhave, Matt Valan, and Brandon Lunak.

Member absent: None.

PREVIEW OF AGENDA: Superintendent Brandon Lunak recommended approval of the agenda as presented.

APPROVAL OF AGENDA: Tomhave moved, seconded by Burgard, to approve the agenda as presented. Motion carried 7-0.

WE ARE PROUD:

We Are Proud of Kari Yates, elementary supervisor for learning and accountability, for cowriting the book “To Know and Nurture a Reader; Conferring with Confidence and Joy,” published by Stenhouse and released in July 2018. This is Yale’s second professional development text targeted toward elementary teachers. The book focuses on teacher moves and strategies for providing feedback that will help young readers stretch, thrive, and grow.

We Are Proud of Moorhead High School student Zachary Van Raden for being named a semifinalist in the National Merit Scholarship Program. Approximately 16,000 semifinalists were recognized this year. The nationwide pool of semifinalists represents less than one percent of U.S. high school seniors. More than 1.6 million juniors entered the 2019 National Merit Program by taking the 2017 Preliminary SAT/National Merit Scholarship Qualifying Test. Semifinalists have an opportunity to continue in the competition for more than 7,500 Merit Scholarships awards that will be offered next spring. Semifinalists must fulfill several requirements and advance to finalist standing to be considered for a Merit Scholarship.

We Are Proud of Moorhead High School student Zachary Van Raden for achieving a perfect score of 36 on the ACT college entrance exam. Nationwide more than 2 million students take the ACT, and approximately 0.136% score a 36.

MATTERS PRESENTED BY CITIZENS/OTHER COMMUNICATIONS: (Citizens who wish to address a non-agenda item have the opportunity to speak by raising their hand and being recognized by the School Board chair. Speakers must state their name and will be limited to three minutes. Speakers must complete the sign-up form, which outlines the public input process, and

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submit it to the School Board secretary.) None.

CONSENT AGENDA: Chair Steffes requested the September 10 meeting minutes be removed from the consent agenda and added to the regular agenda as item 2. Burgard moved, seconded by Bjorklund, to approve the Consent Agenda as revised:

Change in Contracts

Don Buegel - Paraprofessional to EL Teacher, Horizon Middle School West, 1.0 FTE BA (4) \$44,224, effective August 27, 2018 (replaces Christa Burson).

Spencer Stowers - Physical Education Teacher, S.G. Reinertsen Elementary & Moorhead High School, .866 FTE to 1.0 FTE, effective August 31, 2018 (new per the 2018-19 staffing plan).

Zach Gabbard - Paraprofessional, S.G. Reinertsen Elementary, .5 FTE to 1.00 FTE, effective August 27, 2018 (replaces Carrie Hartwig).

Elizabeth Palm - Food & Nutrition Server, Horizon Middle School West Campus, .875 FTE to 1.00 FTE, effective September 4, 2018.

Tanya Steidl - Food Service, Horizon Middle School East Campus, .7813 FTE to 1.00 FTE, effective September 4, 2018.

Cindy Noennig - Food Service, Moorhead High School, .9375 FTE to 1.00 FTE, effective September 4, 2018.

Connie Wood - Food Service, Ellen Hopkins Elementary, .75 FTE to .8125 FTE effective September 4, 2018.

Pam Tangen - Food Service, Ellen Hopkins Elementary, .50 FTE to .75 FTE effective September 4, 2018.

Family/Medical Leaves

Moriama Flores - Paraprofessional, Dorothy Dodds Elementary, medical leave (non-FMLA) beginning September 7, 2018 intermittently through approximately October 31, 2018.

Corey Johnson - Paraprofessional, Horizon Middle School East Campus, medical leave (non-FMLA) beginning September 7, 2018 to approximately December 7, 2018.

Cori Lyons - Jump Start Teacher, Probstfield Center for Education, family medical leave (non-FMLA) beginning September 19, 2018 through November 19, 2018.

Sophie Lien - COTA, Robert Asp Elementary and S.G. Reinertsen Elementary, medical leave (non-FMLA) beginning October 4, 2018 through October 9, 2018.

Angie Sewell - Administrative Assistant, Robert Asp Elementary, family medical leave (FMLA) beginning January 3, 2019 through March 1, 2019.

Joni Jensen - Teacher, Robert Asp Elementary, family medical leave (FMLA) beginning January 16, 2019 through April 10, 2019.

Kaitlin Wollin - Teacher, Ellen Hopkins Elementary, family medical leave (FMLA) beginning February 6, 2019 through April 30, 2019.

Brittany Torgerson - Jump Start Teacher, Probstfield Center for Education, family medical leave (non-FMLA) beginning February 8, 2019 through March 22, 2019.

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Resignations

Dan Stark - Lunchroom Supervisor, S.G. Reinertsen Elementary, effective August 31, 2018.

Halat Brifki - Lunchroom Supervisor/Crossing Guard, S.G. Reinertsen Elementary, effective September 14, 2018.

Karen Moos - Breakfast Computer Operator, Ellen Hopkins Elementary, effective September 15, 2018.

Jade Richards - Adult Basic Education Instructor, Vista Center for Education, effective September 26, 2018.

Mandy Cleem - Paraprofessional, Horizon Middle School West Campus, effective September 28, 2018.

Tabatha Myers - Second Cook, Dorothy Dodds Elementary, effective October 5, 2018.

Shelly Taylor - Health Tech, Moorhead High School, effective October 12, 2018.

Termination - Ashley Wagoner, Lunchroom Supervisor, Dorothy Dodds Elementary, effective September 10, 2018.

New Employees

Matthew Dehmer - ABE Paraprofessional, Vista Center for Education, .397 FTE, B21 (0-2) \$16.45 per hour, 14 hours per week, effective August 3, 2018 (replaces John Fouberg).

Rose Pitzel - Bus Assistant, Transportation, A12 (7) \$16.63 per hour, 5 hours per day, effective August 17, 2018.

Megan Garcia - Lunchroom Supervisor, Horizon Middle School West Campus, \$11.00 per hour, 3 hours per day, effective September 24, 2018 (replaces Paula Burnette).

Carrie Hartwig - Title I Teacher, Horizon Middle School West Campus, 1.0 FTE, BA (10) \$51,135, effective August 27, 2018 (new position per staffing plan).

Nanda Khaling - Night Custodian, Horizon Middle School West Campus, A12 (5) \$17.37 per hour, 8 hours per day, effective September 24, 2018 (replaces Michael Adolph).

Cori Lyons - Jump Start Teacher, Probstfield Center for Education, Step 2, \$31.59 per hour, 6.7 hours per day, effective September 5, 2018 (replaces Alyssa Keenan).

Rue Sleh - Custodian, S.G. Reinertsen, B21 (3) \$17.77 per hour, 8 hours per day, effective August 31, 2018 (replaces Victoria Schempp).

Maria Carolina Soria Villa - Spanish Immersion Teacher, Ellen Hopkins Elementary, 1.0 FTE, MA (10) \$59,130, effective August 27, 2018 (replaces Emily Sevigny).

Cecelia Borgen - Paraprofessional, Horizon Middle School East Campus, B21 (0-2) \$16.45 per hour, 6.75 hours per day, effective September 5, 2018 (new position due to enrollment).

Kennedy Hartwell - Paraprofessional, Moorhead High School, B21 (0-2) \$16.45 per hour, 6.75 hours per day, effective September 13, 2018 (new position due to enrollment).

Additional Staffing - Due to priorities of staffing, including class sizes, equity and building support in schools, the following additions were approved: an additional 1.0 FTE DCD teacher at

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Horizon Middle School East Campus due to an increase in enrollment and an additional 2.0 FTEs for an LD teacher and an EBD/ASD teacher at Horizon Middle School West Campus due to an increase in enrollment.

Motion carried 7-0.

SEPTEMBER 10, 2018 MEETING MINUTES: Superintendent Lunak requested approval to add information to the minutes for agenda item SALE OF TRANSPORTATION BUILDING/ BUS GARAGE AND PROPERTY as follows: Superintendent Lunak reported information related to the purchase agreement between Patrick Kovash and Moorhead Area Public Schools to authorize the sale of the transportation building/bus garage and property located at 1304 15th Avenue North, Moorhead, Minnesota for \$425,000, including the removal of the due diligence portion of the purchase agreement and buying the property in its current condition.

Tomhave moved, seconded by Gloe, to approve the September 10, 2018 meeting minutes as amended. Motion carried 7-0.

FARGO-MOORHEAD METROPOLITAN COUNCIL OF GOVERNMENTS

DEMOGRAPHIC STUDY PRESENTATION: Cindy Gray, executive director of the Metro COG, presented information from a recently completed metro area demographic study. Gray reported that Metro COG develops demographic forecasts for the Fargo-Moorhead metropolitan area every five years as part of the long-range transportation planning process. Demographic forecast studies require a robust set of data, including existing and anticipated employment levels; population, including live births and deaths statistics; the number and size of households; buying permit records, and primary, secondary and post-secondary education enrollment. These datasets were used to determine recent growth and perform a consistency review with previous demographic forecasts and ultimately informed the forecasts included in the study.

Gray reported that projections for Moorhead are for a population of 59,000-61,000 by 2045 with the metro at 330,000-342,000. Moorhead households are projected to increase 41 percent by 2045 while Moorhead jobs are projected to increase 38 percent. School district enrollment is projected to be 7,250 students in 2021.

CERTIFICATION OF 2018 PAYABLE 2019 PROPOSED PROPERTY TAX LEVY:

Superintendent Brandon Lunak reported the school board is required to certify to the county auditor the school district's preliminary 2018 Payable 2019 Property Tax Levy by October 1, 2018. The district will certify the maximum levy; certifying the preliminary levy in this manner allows for changes prior to the final levy certification in December. Changes are made for a variety of reasons such as the district's enrollment figures.

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Preliminary figures indicate that the school district portion of the property tax levy decreased 1.45 percent from a year ago to \$18,624,304.44. Last year's levy amount was \$18,897,608.09. The figures presented are preliminary and may change in the coming months.

School districts are no longer required to hold a separate Truth in Taxation hearing, but are required to discuss the payable 2019 levy and the current year budget (fiscal year 2018) at a regularly scheduled board meeting and allow public to speak. This will occur at the December 10, 2018 board meeting at 7:00 p.m. The final levy certification will be approved at the same meeting.

Tomhave moved, seconded by Altenburg, to approve the maximum for 2018 Payable 2019 Proposed Property Tax Levy. Motion carried 7-0.

2018 GRADUATE ACT RESULTS: Tamara Uselman, assistant superintendent for learning and accountability, reported on Moorhead Area Public Schools' ACT scores for 2018 graduates. The ACT is a curriculum-based achievement test in the area of English, mathematics, reading and science. The ACT includes categories determined to be linked to success in the first year of college. Those categories are aligned with ACT College and Career Readiness Standards as well as with other college and career readiness standards. Scores range on a scale from 0-36.

Moorhead Area Public Schools' data shows 28 percent of the 299 students who took the ACT met all four ACT college-ready benchmark scores and the 2017-18 average composite score was 21.4, up from the 2016-17 score of 19.4.

FIRST READING OF POLICIES: Superintendent Lunak and board members conducted a first reading of the following policies: School Board Officers 202, School Board Member Development 203, School Board Conflict of Interest 205, School Board Code of Ethics 206, School Board Meeting Rules of Order 210, "We Are Proud" Recognition 215, Decision Making in Moorhead Area Public Schools 220, Citizen Finance Advisory Committee 238, Superintendent Contract, Duties and Evaluation 311, Enrollment of Nonresident Students 511, School District Student Attendance 515, Tobacco-Free Environment 573, Search of Student Lockers, Desks, Personal Possessions, and Student's Person 574, Student Use and Parking of Motor Vehicles; Patrols, Inspections and Searches 575, and Moorhead Area Public Schools District Weapons Policy 576.

COMMITTEE REPORTS: Brief reports were heard related to the Instruction and Curriculum Advisory Committee, Community Education Advisory Council, Continuing Education Committee, Safe and Healthy Learners Committee, Activities Advisory Council, Moorhead Schools Legacy Foundation, High School Facilities Task Force, Dorothy Dodds Elementary PTAC, and Horizon Middle School Campus PTAC meetings, and MSBA Phase III and IV

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Workshops, MSBA Advocacy Tour and welcoming event at Global Tapestry. Valan noted he provided the pre-game chapel prior to the football game and encouraged board member to attend the Legacy Foundation's SpudTacular Gala.

A discussion was held related to the Minnesota Legislative Ledger received at the MSBA Advocacy Tour event. The ledger serves as a legislative update relating to a \$375 million surplus. Lunak said he didn't foresee changes this calendar year and that surplus could potentially be larger if taxes come in higher than projected. However if all of the surplus were to go to education adding 2 percent to the general education formula would use the entire surplus. Voluntary pre-K would also take the entire amount. He said the discussion needs to be allowing more flexibility for categorial spending. For instance, the \$25 million in school safety grants had \$256 million in requests submitted which shows the needs statewide. More flexible spending could help.

OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD: Superintendent Lunak reported district administration and board members will have a float for the Homecoming Parade on October 5 and reminded board members of the Moorhead Legacy Foundation SpudTacular Gala and the MHS Hall of Honor Induction Ceremony.

Lunak noted on the Legislative Ledger the item to use surplus funds to reduce the special education cross subsidy. He said currently about 17 percent of Moorhead's student population receives special education services, which garners \$1.6 million in federal funds. The district must cover the remaining \$5.1 million from the general fund, which is \$722 per pupil. Lunak's concern long term is if the district continues to see just a 2 percent increase from the state and the cross subsidy is not addressed then the 2 percent increase will only cover the maintenance of effort on special education costs. This would force the district to make difficult decisions about general fund spending.

Altenburg said he visited with a MCAM board member related to televising board meetings and needing to be a hub, and that they are able to do more than the traditional broadcast. Altenburg suggested discussing implementing televised board meetings by end of the year, and determine what happens if the district office moves to another location. Altenburg thanked Superintendent Lunak for disseminating the MCAM information. Valan noted he thought it was time to televise board meetings. Gloe added her support for televised board meetings.

CLOSE PUBLIC MEETING: Steffes moved, seconded by Tomhave, to close the public meeting at 8:25 p.m., pursuant to Minn. Stat. 13D.05, Subd. 3(c)(3) for the purpose of discussing the purchase or sale of real or personal property. Motion carried 7-0.

The board recessed at 8:26 p.m. and reconvened at 8:30 p.m.

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OPEN PUBLIC MEETING: Bjorklund moved, seconded by Tomhave, to open the public meeting at 8:48 p.m. Motion carried 7-0.

ADJOURNMENT: Hearing no objections, the Chair adjourned the meeting at 8:49 p.m.

Matt Valan, Clerk