

**REGULAR MEETING
SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT 152
PROBSTFIELD CENTER FOR EDUCATION
OCTOBER 8, 2018
PAGE 1**

CALL TO ORDER AND ROLL CALL: Chair Steffes called the meeting to order at 7:00 p.m., requested board member roll call, and led everyone in attendance with the Pledge of Allegiance.

Members present: Cassidy Bjorklund, Melissa Burgard, Kara Gloe, Scott Steffes, Bill Tomhave, Matt Valan, and Brandon Lunak.

Member absent: Mark Altenburg.

PREVIEW OF AGENDA: Superintendent Brandon Lunak recommended approval of the agenda as presented.

APPROVAL OF AGENDA: Gloe moved, seconded by Tomhave, to approve the agenda as presented. Motion carried 6-0.

WE ARE PROUD:

We Are Proud of McCall Clark for winning first place and a \$150 prize in the League of Minnesota Human Rights Commissions 2018 state essay contest. Clark was a student of Marc Wilson, language arts teacher at Horizon Middle School East Campus, when she won the contest with her essay about what Dr. Martin Luther King Jr. Day means to her and how Dr. King's civil rights movement impacted international human rights.

We Are Proud of Dr. Lynne A. Kovash, retired superintendent of Moorhead Area Public Schools, who received the 2018 Polaris Leadership Award from Minnesota Association of School Administrators. Kovash was honored for her leadership and a lifetime of achievement in education and the wider community during a statewide recognition ceremony Oct. 1 at the 2018 MASA Fall Conference in Brainerd, Minn. With this award, MASA recognized Kovash for qualities such as professional courage, creation of a legacy of excellent leadership, fostering innovation, contribution through example and mentoring, and significant tenure in each position supporting district vision and affecting positive change.

MATTERS PRESENTED BY CITIZENS/OTHER COMMUNICATIONS: (Citizens who wish to address a non-agenda item have the opportunity to speak by raising their hand and being recognized by the School Board chair. Speakers must state their name and will be limited to three minutes. Speakers must complete the sign-up form, which outlines the public input process, and submit it to the School Board secretary.) None.

CONSENT AGENDA: Bjorklund moved, seconded by Tomhave, to approve the Consent Agenda as presented:

**REGULAR MEETING
SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT 152
PROBSTFIELD CENTER FOR EDUCATION
OCTOBER 8, 2018
PAGE 2**

Minutes - Approve the September 24, 2018 meeting minutes as presented.

Minnesota Department of Human Services Grant - Approve Moorhead Area Public Schools as the fiscal host for the Refugee Family Learning Project for the 2018-19 school year.

Claims - Approve the October claims, subject to audit, in the amount of \$3,261,395.20.

General Fund: \$2,192,476.86

Food Service Fund: \$100,525.07

Community Service Fund: \$24,289.80

Debt Fund: \$400.00

Post Employment Irrevocable Trust Fund: \$108,804.00

TOTAL: \$2,526,495.73

Total Construction Fund: \$448,587.57

Approve the September wire payments, subject to audit, in the amount of \$2,389,000.85.

General Fund: \$1,993,622.85

Debt Redemption: \$395,150.00

Post Employment Irrevocable Trust: \$228.00

TOTAL: \$2,389,000.85

Donations - Accept the donation from Haley's Milk Run of \$11,500 to the district's milk program for students in need and donation from Ted Trove for two recumbent bikes estimated at \$150 for the cross-country team.

Family/Medical Leaves

Nicole Odegard - Teacher, Moorhead High School, medical/leave (non-FMLA) beginning August 27, 2018 through January 27, 2019.

Michael Engelke - Custodian, Horizon Middle School East, medical leave (Non-FMLA) beginning September 15, 2018 through approximately September 24, 2018.

Kirsten Johnson - Teacher, S.G. Reinertsen Elementary, medical leave (FMLA) beginning October 2, 2018 through approximately November 30, 2018.

Angie Sewell - Administrative Assistant, Robert Asp Elementary, extension of family/medical leave (FMLA) through March 27, 2018.

Resignations

Bebi Mwamikazi - Food Server, Dorothy Dodds Elementary, effective October 1, 2018.

Maria Hoppe - Food Server, Horizon Middle School East, effective October 10, 2018.

**REGULAR MEETING
SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT 152
PROBSTFIELD CENTER FOR EDUCATION
OCTOBER 8, 2018
PAGE 3**

Change in Contracts

John Lubitz - Physical Ed/Health Teacher, S.G. Reinertsen and Dorothy Dodds Elementary, from .80 FTE to 1.0 FTE, effective August 27, 2018.

Sarah Score - Food Service, S.G. Reinertsen Elementary, from 5 hours per day to 6.5 hours per day, effective September 4, 2018.

Troy Wentzell - Paraprofessional, Horizon Middle School East Campus, from .63 FTE to 1.00 FTE, effective August 27, 2018.

New Employees

Sara Bucher - Teacher, Detention Center, .414 FTE, BA (3) \$17,439.97, effective September 4, 2018 (replaces Jennifer Autumnstar).

Diane Morris - Paraprofessional, Horizon Middle School East, B21 (4) \$17.24 per hour, 6.75 hours per day, effective September 10, 2018 (new position per 2018-19 staffing plan).

Gabriel Dannenbring - Avid Tutor, Horizon Middle School East, \$12.00 per hour, 1 hour per day, effective September 20, 2018 (new position per 2018-19 staffing plan).

Jayhan Abdalla - EL Liaison, District-wide, B22 (5) \$18.61 per hour, 5 hours per day, effective September 24, 2018 (replaces Fartun Abdullah).

Jessica Poseley - Lunchroom Supervisor, Dorothy Dodds Elementary, \$11.00 per hour, 2 hours per day, effective September 24, 2018 (replaces Ashley Wagoner).

Verlee Sullivan - Lunchroom Supervisor/Crossing Guard, S.G. Reinertsen Elementary, \$11.00 per hour, 3.75 hours per day, effective September 24, 2018 (replacing Halat Brifki).

Kathy Swiontek - Paraprofessional, Moorhead High School, B21 (4) \$17.24 per hour, 6.75 hours per day, effective September 25, 2018 (replaces Melanie Scott).

Logan VanWatermulen - AVID Tutor, Moorhead High School, \$12.00 per hour, 1.5 hours per day, effective September 25, 2018 (new position per 2018-19 staffing plan).

Farrah Azzam - AVID Tutor, Horizon Middle School East, \$12.00 per hour, 1.5 hours per day, effective September 27, 2018 (new position per 2018-19 staffing plan).

Colton Brown - AVID Tutor, Horizon Middle School East, \$12.00 per hour, 3 hours per day, effective September 27, 2018 (new position per 2018-19 staffing plan).

Riley Byklum - AVID Tutor, Moorhead High School, \$12.00 per hour, 2.5 hours per day, effective

September 25, 2018 (new position per 2018-19 staffing plan).

Ella Halgrimson - AVID Tutor, Horizon Middle School East, \$12.00 per hour, 4 hours per day, effective September 27, 2018 (new position per 2018-19 staffing plan).

Bobbi Lewis - AVID Tutor, Horizon Middle School East, \$12.00 per hour, 2 hours per day, effective September 26, 2018 (new position per 2018-19 staffing plan).

Muna Omar - Lunchroom Supervisor, Horizon Middle School East, \$12.00 per hour, 3 hours per day, effective October 1, 2018 (replaces Rondi Helland).

Andrew Law - Head Coach Boys Lacrosse, Moorhead High School, .080% (4) \$3,797, effective with the 2018-19 school year.

**REGULAR MEETING
SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT 152
PROBSTFIELD CENTER FOR EDUCATION
OCTOBER 8, 2018
PAGE 4**

Matthew Backlund - Assistant Coach Boys Lacrosse, Moorhead High School, .060% (0) \$2,541, effective with the 2018-19 school year.

Additional Staffing - Due to priorities of staffing, including class sizes, equity and building support in schools the following staffing additions were approved: an additional 2.0 FTEs for special education teachers at Moorhead High School due to an increase in enrollment and an additional 2.0 FTEs for paraprofessionals at Moorhead High School due to increased enrollment.

Motion carried 6-0.

UPDATE ON SCHOOLWIDE TITLE PROGRAMMING FOR ELLEN HOPKINS AND ROBERT ASP ELEMENTARY SCHOOLS AND HORIZON MIDDLE SCHOOL

CAMPUS: Chris Triggs, principal of Robert Asp Elementary, and Erika Engelking, assistant principal of Robert Asp Elementary; Lynnette Dirksen, Ellen Hopkins Elementary, Jeremy Larson, Horizon East principal; and Tamara Uselman, assistant superintendent of learning and accountability (for Carla Smith, Horizon West principal), provided information regarding summaries of their school improvement plans (SIPs) for 2018-19. Plans include goals, objectives and strategies for literacy, mathematics, behavior and the 4Cs of communication, collaboration, critical thinking and creativity.

Bjorklund moved, seconded by Burgard, to approve the 2018-19 Ellen Hopkins, Robert Asp, Horizon East and West School Improvement Plans as presented. Motion carried 6-0.

2018-19 STRATEGIC PRIORITIES AND WORLD'S BEST WORKFORCE GOALS:

Superintendent Lunak reviewed the 2018-19 Moorhead Area Public Schools Strategic Priorities and World's Best Workforce Goals. The strategic priorities were developed through a community engagement process in 2013. Through this process, members of the community provided direction through surveys and focus groups. Information and data from various sources (AdvancED, Minnesota Student Health Survey and listening sessions) also provided guidance for the continuing work on the district plans. The strategic priorities provide the framework for the district goals and guide each school's goals for the school improvement process. This information will be used as the World's Best Workforce Plan and will be monitored through surveys and additional data.

Strategic priority areas are:

- 21st Century Schools: Establish a culture of learning that supports the needs of the 21st century learner and develops the whole student to thrive in a changing world.
- School and Community: Build comprehensive and responsive communication systems and partnerships with community stakeholders to promote and advance quality education for all learners.

**REGULAR MEETING
SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT 152
PROBSTFIELD CENTER FOR EDUCATION
OCTOBER 8, 2018
PAGE 5**

- Facilities: Provide equitable education facilities and financial resources for technological tools and the infrastructure needed across the district to meet the needs of students, families and communities.
- Equitable Educational Opportunities: Provide programs and services to all students to eliminate race/ethnicity and socioeconomic indicators as predictors of student success.
- Mental Health / Character Development: Create a safe, caring and welcoming environment for all students, where the unique qualities and diversity of students are recognized and respected.
- Human Resources: Provide processes for the quality, effectiveness and continuity of staff through the use of comprehensive recruitment, professional development, supervision and evaluation.

Valan moved, seconded by Bjorklund, to approve the updated 2018-19 Moorhead Area Public Schools Strategic Priorities and World's Best Workforce Goals as presented. Motion carried 6-0.

MSHSL APPLICATION FOR COOPERATIVE SPONSORSHIP: Superintendent Lunak explained the Minnesota State High School League (MSHSL) Application for Cooperative Sponsorship. Moorhead Area Public Schools will enter into a cooperative agreement with Park Christian School for the 2018-19 school year due to the lack of participation numbers in girls hockey. The school district will review this application annually.

Gloe moved, seconded by Tomhave, to approve the MSHSL Application for Cooperative Sponsorship as presented. Motion carried 6-0.

SECOND READING OF POLICIES: Valan moved, seconded by Tomhave, to approve the following policies: School Board Officers 202, School Board Member Development 203, School Board Conflict of Interest 205, School Board Code of Ethics 206, School Board Meeting Rules of Order 210, "We Are Proud" Recognition 215, Decision Making in Moorhead Area Public Schools 220, Citizen Finance Advisory Committee 238, Superintendent Contract, Duties and Evaluation 311, Enrollment of Nonresident Students 511, School District Student Attendance 515, Tobacco-Free Environment 573, Search of Student Lockers, Desks, Personal Possessions, and Student's Person 574, and Moorhead Area Public Schools District Weapons Policy 576 as presented. Motion carried 6-0.

SECOND READING OF POLICY 575 STUDENT USE AND PARKING OF MOTOR VEHICLES; PATROLS, INSPECTIONS AND SEARCHES: Tomhave moved, seconded by Burgard, to approve the policy 575 Student Use and Parking of Motor Vehicles; Patrols, Inspections and Searches as presented. Motion carried 6-0.

**REGULAR MEETING
SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT 152
PROBSTFIELD CENTER FOR EDUCATION
OCTOBER 8, 2018
PAGE 6**

2018-2020 ADMINISTRATIVE ASSISTANT MASTER AGREEMENT: Superintendent Lunak reported a new two-year contract was successfully negotiated with the Administrative Assistant group for the period of July 1, 2018 through June 30, 2020.

Burgard moved, seconded by Bjorklund, to approve the Administrative Assistant Master Agreement for 2018-2020 as presented with the cost as follows: Year - Cost - Percentage Increase; 2018-2019 - \$66,002 - 3.35%; 2019-2020 - \$70,866 - 3.48%; and Total - \$136,868 - 6.83%. Motion carried 6-0.

2018-2020 BUS DRIVER/ASSISTANTS MASTER AGREEMENT: Superintendent Lunak reported a new two-year contract was successfully negotiated with the Bus Driver/Assistant group for the period of July 1, 2018 through June 30, 2020.

Valan moved, seconded by Tomhave, to approve the Bus Driver/Assistant Master Agreement for 2018-2020 as presented with the cost as follows: Year - Cost - Percentage Increase; 2018-2019 - \$26,424 - 4.66%; 2019-2020 - \$23,510 - 2.18%; and Total - \$49,935 - 6.84%. Motion carried 6-0.

2018-2020 CUSTODIAN MASTER AGREEMENT: Superintendent Lunak reported a new two-year contract was successfully negotiated with the Custodial group for the period of July 1, 2018 through June 30, 2020.

Tomhave moved, seconded by Bjorklund, to approve the Custodian Master Agreement for 2018-2020 as presented with the cost as follows: Year - Cost - Percentage Increase; 2018-2019 - \$71,102 - 3.65%; 2019-2020 - \$64,133 - 3.18%; and Total - \$135,235 - 6.83%. Motion carried 6-0.

2018-2020 PARAPROFESSIONAL MASTER AGREEMENT: Superintendent Lunak reported a new two-year contract was successfully negotiated with the Paraprofessional group for the period of July 1, 2018 through June 30, 2020.

Bjorklund moved, seconded by Valan, to approve the Paraprofessional Master Agreement for 2018-2020 as presented with the cost as follows: Year - Cost - Percentage Increase; 2018-2019 - \$164,394 - 3.59%; 2019-2020 - \$153,149 - 3.23%; and Total - \$317,543 - 6.82%. Motion carried 6-0.

2018-2020 T.C.I. MASTER AGREEMENT: Superintendent Lunak reported a new two-year contract was successfully negotiated with the T.C.I. group for the period of July 1, 2018 through June 30, 2020.

**REGULAR MEETING
SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT 152
PROBSTFIELD CENTER FOR EDUCATION
OCTOBER 8, 2018
PAGE 7**

Gloe moved, seconded by Burgard, to approve the T.C.I. Master Agreement for 2018-2020 as presented with the cost as follows: Year - Cost - Percentage Increase; 2018-2019 - \$11,171 - 3.61%; 2019-2020 - \$11,984 - 3.23%; and Total - \$23,155 - 6.84%. Motion carried 6-0.

COMMITTEE REPORTS: Brief reports were heard related to the American Indian Education Parent Committee, Ellen Hopkins PTAC, Policy Review Committee, Continuing Education Committee, District Health Insurance Committee, and Joint Powers Committee meetings, and the homecoming parade and football game, Moorhead High School Hall of Honor Induction Ceremony, and Moorhead Schools Legacy Foundation's SpudTacular Gala.

OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD: Board members requested a special recognition for the Haley's Milk Run organizer and fundraiser.

ADJOURNMENT: Hearing no objections, the Chair adjourned the meeting at 8:50 p.m.

Matt Valan, Clerk