



ISD 152 • 2410 14th Street South • Moorhead, MN 56560 • 218-284-3371 • [www.moorheadschoools.org](http://www.moorheadschoools.org)

# steps FOR

# REGISTRATION

**Will your child be age 5 by September 1, 2020?**

**If so, these steps are for you!** At Moorhead Area Public Schools, we want kindergarten registration to be as easy as possible for you and your family. Please don't hesitate to email [enroll@moorheadschoools.org](mailto:enroll@moorheadschoools.org) or call the district office at 218-284-3371 if you need additional information to complete your child's registration. We look forward to seeing your child this fall.

# 1

## KINDERGARTEN REGISTRATION

**Complete online kindergarten registration for the 2020-21 school year at [www.moorheadschoools.org/enroll](http://www.moorheadschoools.org/enroll). Online registration opens at 8 a.m. Feb. 4, 2020, for all students, including those interested in enrolling in the Spanish Immersion Program. See the insert for more information about Spanish Immersion.**

If you would like assistance with online registration or do not have access to a computer, please come to the enrollment office at Probstfield Center for Education, 2410 14th St. S. We are happy to assist you!

## IMPORTANT DOCUMENTS

**Your child's enrollment will not be completed until these four documents are submitted.** Bring the following four documents to the enrollment office at Probstfield Center for Education, 2410 14th St. S. or email the four documents to [enroll@moorheadschoools.org](mailto:enroll@moorheadschoools.org).

- ☐ Birth certificate, hospital/physician record, copy of passport/Visa or I-94 document indicating child's full legal name and birthdate
- ☐ Proof of district residency
  - **Home Owners:** Mortgage statement, property tax statement, or builders agreement/purchase agreement followed by closing papers.
  - **Renters:** Signed lease agreement with name(s) of parent/guardian on the document and showing lease period; utility bill dated within the last 30 days; or letter from government agency dated within the last 30 days
- ☐ Immunization records
- ☐ Completed Minnesota language survey form (included with this brochure)

# 3

## POWERSCHOOL REGISTRATION

**After registration, parents will receive access to their PowerSchool parent account. Parents will log in and choose the registration link to complete the process.**

Complete online PowerSchool Registration forms by March 31.

If you already have a child enrolled in the district, you will use your existing PowerSchool account, and your kindergarten student will be linked to your family. Linking your family allows you to share information between children without having to enter it multiple times.

Registration can be completed at home on your own computer. It is not recommended that online registration be completed using a smartphone or a tablet smaller than 9 inches. Computer access and assistance is available at each school office and at the enrollment office at Probstfield Center for Education for those without access at home.

This summer and in future years, you will complete an annual review and update of the information to ensure it is current.

## SCREENING

**Schedule your child's free mandatory Early Childhood Screening if he or she has not already had one.** The district screens 3, 4 and 5 year olds so appointments fill quickly. Please call 218-284-3800 to schedule an appointment or to find out if your child needs to be screened. See the back page for early childhood screening dates.

# 4

# 6

## KEYS TO KINDERGARTEN

*Register and attend the optional free Keys to Kindergarten sessions.* Keys to Kindergarten is a free program that

offers school readiness activities to improve your child's academic, social and emotional skills. Weekly sessions are held Thursday evenings from 6-7:30 p.m. January 23 to April 16 (no class March 5, March 12 and April 9) at Probstfield. To register call 218-284-3400 or go online at <https://communityed.moorheadschoools.org>.

# 7

## KINDERGARTEN OPEN HOUSE

*Attend the optional kindergarten open house at your child's school.* This is a chance for your

child to see the school and meet some of the people he or she will get to know next year.

- ▶ Ellen Hopkins Elementary: 6-7:30 p.m. April 21, 2020  
2020 11th St. S.
- ▶ Robert Asp Elementary: 6-7:30 p.m. April 21, 2020  
910 11th St. N.
- ▶ Dorothy Dodds Elementary: 6-7:30 p.m. April 28, 2020  
4400 24th Ave. S.
- ▶ S.G. Reinertsen Elementary: 6-7:30 p.m. April 28, 2020  
1201 40th Ave. S.

# 5

## IMMUNIZATIONS

*Update your child's immunizations before the first day of school.*

Minnesota Statute Section 121A.15 requires that all students enrolled in a Minnesota school be immunized against certain diseases, allowing for certain exemptions as described on the Pupil Immunization Record.

You will need updated immunization records for screening, registration and school entry. The Pupil Immunization Record, which you can print from within PowerSchool, or an immunization record from your child's health care provider, must be submitted before the first day of school.

Please see the table below for the list of required immunizations for your kindergarten student. If your child is not fully protected at this time, please update all immunizations immediately.

## Are Your Kids Ready for School?

Minnesota's School Immunization Law

	Hep B hepatitis B	Tdap/DTaP/Td diphtheria, tetanus, pertussis (whooping cough)	Polio	MMR measles, mumps, rubella	Hib <i>Haemophilus influenzae</i> type b	Varicella* (chickenpox)
Kindergarten**	✓✓✓	✓✓✓✓✓ 5 <sup>th</sup> shot not needed if 4 <sup>th</sup> was after age 4	✓✓✓✓✓ 4 <sup>th</sup> polio not needed if 3 <sup>rd</sup> was after age 4	✓✓		✓✓

\* Varicella shot(s) not required if a child's doctor signs a form saying the child has already had chickenpox disease.

\*\* First graders who are 6 years old and younger must follow the polio and Tdap/DTaP/Td schedules for kindergarten.

# 8

## SUMMER BEFORE KINDERGARTEN

- ☐ Complete annual review and update of your child's information in PowerSchool.
- ☐ Return updated immunization records to the enrollment office or your child's school.
- ☐ Notify the enrollment office at [enroll@moorheadschoools.org](mailto:enroll@moorheadschoools.org) or 218-284-3371 if your address changes.
- ☐ Attend the kindergarten orientation session at your child's school in late August or early September.
- ☐ Check your mail and email in late August for information about teacher placement, bus routes, and more to help you prepare for the first day of school.
- ☐ Prepare for school to start on Sept. 8, 2020.







Two kindergarten students read to a Jump Start Preschool student.

## Frequently asked questions


### Q Which elementary school will my child attend?

 Kindergarten students will attend the elementary school in their attendance area. Spanish Immersion kindergarten students will attend Ellen Hopkins Elementary School. *See the elementary attendance area map insert.*

### Q When will I find out my child's teacher?

 Due to staffing and enrollment changes throughout the summer, class lists are not finalized until mid-August. Specific teacher assignments are shared with families at that time.


### Q Will my child receive school bus transportation?

 School bus transportation is provided to students who live within their school's attendance area and who live one mile or more from their assigned school. Transportation is not provided to grades K-4 Spanish Immersion students outside the Ellen Hopkins attendance area.

School buses transport students to and from the bus stop nearest their home address. An alternate stop within the same attendance area may be arranged for a second household or child care by completing the appropriate questions within online PowerSchool Registration.

Bus route information is sent to families before the start of school.

### Q Is before- and after-school care available?

 The YMCA of Cass and Clay Counties provides fee-based before- and after-school programming, as well as summer programming, for grades K-4 students at Dorothy Dodds, Ellen Hopkins, Robert Asp and S.G. Reinertsen Elementary Schools. Learn more at [www.ymcacassclay.org](http://www.ymcacassclay.org).

## DATES TO KNOW

Below is a list of important dates for kindergarten registration.

☐ **February 4** – Kindergarten online registration begins at 8 a.m. at [www.moorheadschoools.org/enroll](http://www.moorheadschoools.org/enroll). Complete online registration, and either email the required documents — proof of age (birth certificate), proof of residency, Minnesota language form, and immunization record — to [enroll@moorheadschoools.org](mailto:enroll@moorheadschoools.org) or bring the required documents to Probstfield Center for Education, 2410 14th St. S.

### ☐ Early Childhood Screening Dates:

- Friday, February 7
- Friday, March 6
- Friday, April 3
- Tuesday-Thursday, June 9-11

\*Call 218-284-3800 to schedule a screening.

☐ **March 31** – Deadline to complete PowerSchool kindergarten registration online.

☐ **April 2020** – Attend Kindergarten Open House from 6-7:30 p.m.

- ▶ April 21 for Ellen Hopkins Elementary and Robert Asp Elementary
- ▶ April 28 for Dorothy Dodds Elementary and S.G. Reinertsen Elementary

**If you decide not to register your child for kindergarten this fall, or if you will be enrolling in another school, please call the district office at 218-284-3371 or email [enroll@moorheadschoools.org](mailto:enroll@moorheadschoools.org).**