



Independent School District 152



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537.1 District Transportation Guidelines for Supporting Homeless/Highly Mobile and Unaccompanied Youth

Administrative Procedure: 537.31

Section: 500 Students

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These administrative guidelines outline the roles and responsibilities of the district's homeless liaison, Local Education Agency, and transportation office personnel in addressing the transportation needs of homeless/highly mobile students, including unaccompanied youth, to ensure that transportation is provided to and from their school of origin upon request from the parent/guardian, or in the case of an unaccompanied youth, at the request of the local liaison.

1. The district's homeless liaison and transportation department are committed to promptly arranging school transportation upon enrollment to meet the McKinney-Vento Act's requirements.
2. The district homeless liaison will ensure that the parent/guardian of a homeless student or unaccompanied youth is fully informed of all school transportation options and rights under McKinney-Vento Act, including transportation to the school of origin for the remainder of the school year.
3. The district's homeless liaison will facilitate the development of the transportation plan for each student. This involves including the request of the parent/student as to where the student's best interest is to attend, following the district's parental responsibility zone, deferring to special education transportation if the student qualifies, and other regulations. Once the plan is completed, the request is communicated to the district's transportation director or designee for-immediate implementation. The Transportation Department then responds with the transportation plan details, including pick-up location, time, and start date.
4. The homeless liaison will communicate the student's transportation plan to the student, parent, school attending, transportation department, and other relevant

staff. With ongoing communication and a clear delineation of responsibilities, the liaison can ensure all relevant parties are aware of the transportation plan to ensure students experiencing homelessness have equitable access to attending school consistently.

5. Parents are provided with clear expectations for their role in carrying out the plan. This includes assisting their children get to the transportation plan on time and notifying the transportation department when a child will not be attending school to avoid unnecessary trips. Parents are also reminded to contact the local homeless liaison if and when they move to help ensure consistent transportation to attend school.