

**REGULAR MEETING  
BOARD OF EDUCATION  
INDEPENDENT SCHOOL DISTRICT #152  
PROBSTFIELD CENTER FOR EDUCATION  
MAY 13, 2013  
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**MEMBERS PRESENT:** Lisa Erickson, Cindy Fagerlie, Laurie Johnson, Bill Tomhave, Matt Valan, and Dr. Lynne A. Kovash.

**MEMBERS ABSENT:** Scott Steffes and Kristine Thompson.

**CALL TO ORDER:** Chair Erickson called the meeting to order at 7:00 p.m. and led everyone in attendance with the Pledge of Allegiance.

**PREVIEW OF AGENDA:** Superintendent Kovash recommended approval of the agenda to proceed with revisions to pages 2, 6, 10, 11, 13, 16, and 21.

**APPROVAL OF AGENDA:** Fagerlie moved, seconded by Johnson, to approve the agenda as revised. Motion carried 5-0.

**WE ARE PROUD:**

**We Are Proud** of Horizon Middle School student Sam Hagen, percussionist, who was selected for the Minnesota Band Directors Association Grades 6-8 Honor Band. Hagen was one of 82 students selected from 269 who auditioned for a position in this group. This is Hagen's second year as a member of the honor band. His band teachers are Olivia Latimer and Denise Pesola. This select band of top grades 6-8 band students from Minnesota rehearsed with guest conductor Dr. Robert Ouren and performed April 21 in Chanhassen.

**MATTERS PRESENTED BY CITIZENS/OTHER COMMUNICATIONS:** None.

**CONSENT AGENDA:** Tomhave moved, seconded by Valan, to approve the following items on the Consent Agenda:

**Minutes** - Approve the April 8 and 22, 2013 Regular Meeting Minutes and April 22, 2013 Special Meeting Minutes.

**Claims** - Approve the May Claims, subject to audit, in the amount of \$1,242,885.08.

General Fund:	\$1,096,717.78
Food Service Fund:	\$116,310.99
Community Service Fund:	\$29,856.31
TOTAL	\$1,242,885.08

The April Wire Payments, subject to audit, in the amount of \$1,733,040.86.

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General Fund:	\$1,691,680.86
Post Employment Trust Fund:	\$41,360.00
TOTAL	\$1,733,040.86

Resignations

Andrew Henjum - Industrial Technology Teacher, Moorhead High School, effective June 4, 2013.

Danielle Hillebrand - Visual Impairment Teacher, District-Wide, effective June 4, 2013.

Robert Brunhuber - Paraprofessional, Adult Basic Education, effective May 1, 2013.

Marcia Pederson Paraprofessional, Adult Basic Education, effective April 18, 2013.

Kayla Berntsen - Paraprofessional, Adult Basic Education, effective April 29, 2013.

William Demke - Social Studies Teacher, Moorhead High School effective at the end of the 2012-2013 school year.

William Demke - 9<sup>th</sup> Grade Football Coach, Moorhead High School, effective immediately.

Family/Medical Leaves

Kathy Flagtwet - Teacher, Early Intervention Services, effective April 22, 2013 until April 29, 2013.

Peggy Haugstad - Administrative Assistant, Moorhead High School, 3 days per week effective April 29, 2013 through May 17, 2013.

Joanne White - ABE Paraprofessional, effective May 10, 2013 through May 31, 2013 and intermittent leave starting June 3, 2013.

Change in Contracts

Sayra Crary - EL Teacher, Horizon Middle School, 1.00 FTE to EL Teacher, Ellen Hopkins Elementary/Robert Asp Elementary, 1.00 FTE, effective at the beginning of the 2013-2014 school year.

Beth Evenstad - EL Teacher, Moorhead High School/Horizon Middle School, 1.00 FTE to EL Teacher, Ellen Hopkins School, 1.00 FTE effective at the beginning of the 2013-2014 school year.

LaRae Mikkelson - Kindergarten Spanish Immersion Teacher, Ellen Hopkins, 1.00 FTE to 1<sup>st</sup> Grade Teacher, Ellen Hopkins, 1.00 FTE, effective at the beginning of the 2013-2014 school year.

Tyler Roehl - Physical Education Teacher, Moorhead High School, .666 FTE to Physical Education and Health Teacher, Moorhead High School, 1.00 FTE, effective at the beginning of the 2013-2014 school year.

Katie Boer - Family Consumer Science Teacher, Moorhead High School, .666 FTE to Family Consumer Science Teacher, Moorhead High School 1.00 FTE, effective for the 2013-2014 school year.

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Early Retirement

Don Hulbert - Supervisor on Leave of Absence, Moorhead High School, effective July 1, 2013.  
Eileen Rick - Paraprofessional, S.G. Reinertsen Elementary, effective June 30, 2013.

New Employees

Teresa Miller - Paraprofessional, Moorhead High School, B21 (0-2) 6.75 hours per day, \$15.03 per hour, effective April 15, 2013 (replaces Scott Olson).

Alice Ross - Bus Driver, Transportation, 4 – 6 hours per day, \$13.76 per hour, effective May 14, 2013 (replaces Tim Nundahl).

Walter Johnson - Night Lead Custodian, Ellen Hopkins Elementary, A13 (0-2) \$15.11 per hour, 8 hours per day, effective May 14, 2013 (replaces Jessica Milz).

Jacob Mueller - Night Custodian, Moorhead High School, A12 (0-2) \$14.70 per hour, 8 hours per day, effective June 3, 2013 (replaces Joseph Snyder).

Ryan LaDage - Principal, Ellen Hopkins Elementary, D63 (0-4) \$85,618.00, effective July 1, 2013 (replaces Mary Jo Schmid).

Motion carried 5-0.

**ELEMENTARY SCHOOL IMPROVEMENT PLAN UPDATES:** S.G. Reinertsen Elementary Update: Anne Moyano, principal, and Travis Okerlund, assistant principal, presented the Reinertsen School Improvement Plan update. S.G. Reinertsen Elementary has goals of 80 percent proficiency in math and 87 percent proficiency in reading with additional emphasis of improving subgroup proficiency in both areas by 5 percent. In math, Everyday Math units have been aligned with grade-level standards and vocabulary has been embedded into the math lessons in grades 1, 3 and 4. Math data is being used to plan instruction extensively at grade 1 and in special education.

In literacy, focus has been on providing guaranteed, standards-based literacy curriculum for students. Reinertsen has continued to emphasize differentiated reading instruction two days per week in kindergarten and four or five days in all other grades. Each grade level has nearly completed refining and teaching at least two standards-based writing tasks, one of which is related to a science unit. MCA vocabulary and rigor has been embedded into literacy instruction, but continues to be reviewed by grade-level teams. For both math and reading, emphasis has been on using effective teaching strategies of lesson preparation, building background, interaction and student engagement. The classrooms where language objectives are posted has increased since last year, and there is explicit teaching of vocabulary and frequent use of building background by referring to previous learning.

For behavior / school climate, the Positive Behavior Intervention Supports (PBIS) concepts have been reviewed with staff and an online toolkit for ways to handle behaviors at the classroom

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level was shared with teachers. Teachers also received training from a pediatric neuropsychologist.

Robert Asp Elementary Update: Chris Triggs, principal, and Jacob Scandrett, assistant principal, presented the Robert Asp School Improvement Plan update. The Robert Asp plan focused on strengthening reading and writing core instruction to increase reading proficiency by 11 percent and strengthening mathematics instruction to increase math proficiency by 10 percent. A new schedule is allowing an uninterrupted writing block and time for teachers to work with small groups of readers and writers. Social studies and science are being integrated when possible through writing. They are also reducing interruptions from announcements and paging to create protected time for literacy and mathematics. Professional learning communities (PLCs) are creating curriculum maps for K-5 writing standards using district curriculum map templates. In mathematics, collaboration time is focused on AVMR (Advantage Math Recovery) interventions and core curriculum. In the area of school climate, they are continuing efforts to be more consistent in dealing with issues and to emphasize positive reinforcement.

Ellen Hopkins Elementary Update: Mary Jo Schmid, principal, and Michael Daus, assistant principal, presented the Ellen Hopkins School Improvement Plan update. The goal at Hopkins has been to work through the Focus School process. Hopkins Elementary was identified by the state as a Focus School because of its achievement gap with students of color not achieving as well as white students in the state. Hopkins is in the second year of the Focus School designation. There have been improvements in test scores, but the designation is for three years.

The improvement plan is focusing on reducing the achievement gap by increasing proficiency by 15 percent in the subgroups. Initiatives include one of the teachers going to Centro Cultural to offer after-school tutoring three days a week and scheduling parent meetings with the Hopkins reading coach so parents can learn how to better work with their children at home. Efforts continue to strengthen parent involvement and make connections at the home, including a home visit pilot that is just beginning.

They have set up peer coaching to assist teachers in implementing instructional strategies with the focus on key pieces of Sheltered Instruction Observation Protocol (SIOP). Teachers are modeling, sharing and learning from each other. The administrators had a goal to be in the classrooms 50 percent of the day to increase coaching with teachers. This has been revised to 30 percent, but it is a significant increase from where it was previously.

**ALL-DAY KINDERGARTEN DISCUSSION:** Kazmierczak explained that it is likely funding will be available for Minnesota school districts to offer optional all-day kindergarten beginning with the 2014-15 school year, and that all-day kindergarten will be offered in Moorhead at that time. Adding all-day kindergarten one year earlier than this would be possible with a significant amount of work to be completed over the next couple of months. Regardless of the year that all-day kindergarten is implemented the approximate cost to add this program would approach \$1.2

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million in its first year and slightly less than that in subsequent years. State revenues will likely cover the additional on-going costs that Moorhead would incur as a result of adding all-day kindergarten, but not until the 2014-15 school year. Discussion was held and a recommendation to approve all-day kindergarten beginning the 2013-14 school year will be included in the May 28 board agenda.

**APPROVAL OF POLICY:** Tomhave moved, seconded by Johnson, to approve the policy, Part-Time and Substitute Staff Salaries 415, as presented. Motion carried 5-0.

**APPROVAL OF POLICY:** Fagerlie moved, seconded by Johnson, to approve the policy, Family and Medical Leave 422, as presented. Motion carried 5-0.

**APPROVAL OF POLICY:** Johnson moved, seconded by Tomhave, to approve the policy, Health Examination 423, as presented. Motion carried 5-0.

**APPROVAL OF POLICY:** Tomhave moved, seconded by Fagerlie, to approve the policy, Employee Assistance 426, as presented. Motion carried 5-0.

**APPROVAL OF POLICY:** Fagerlie moved, seconded by Valan, to approve the policy, Subpoena of a School District Employee 443, as presented. Motion carried 5-0.

**APPROVAL OF POLICY:** Johnson moved, seconded by Fagerlie, to approve the policy, Student Disability Nondiscrimination 502, as presented. Motion carried 5-0.

**APPROVAL OF POLICY:** Fagerlie moved, seconded by Johnson, to approve the policy, School Attendance Governing Enrollment of Children/Adults with Disabilities 516, as presented. Motion carried 5-0.

**APPROVAL OF POLICY:** Valan moved, seconded by Johnson, to approve the policy, Communicable Disease Control and Infectious Conditions 531, as presented. Motion carried 5-0.

**APPROVAL OF POLICY:** Tomhave moved, seconded by Valan, to approve the policy, Mandated Reporting of Child Neglect or Physical or Sexual Abuse 534, as presented. Motion carried 5-0.

**APPROVAL OF POLICY:** Valan moved, seconded by Fagerlie, to approve the policy, Maltreatment of Vulnerable Adults 535, as presented. Motion carried 5-0.

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**SCHEDULE SCHOOL BOARD WORK SESSION:** Fagerlie moved, seconded by Johnson, to approve scheduling a School Board work session on Monday, July 15, 2013 from 10:00 a.m. to 4:00 p.m. at Rustic Oaks (tentative) for the purpose of discussing school district priorities, legislative and funding updates, strategic planning, board development, and district projects. Motion carried 5-0.

**LEARNING WALKS:** Dr. Kovash said School Board learning walks were scheduled for May 14 from 12:00-2:30 p.m. at Robert Asp School and May 15 from 12:30-3:00 p.m. at Moorhead High School. Moorhead Area Public Schools has set three priorities as a part of the district improvement plan and board members will take part in learning walks to observe and look for progress in meeting those district priorities.

**SUPERINTENDENT REPORT:** Dr. Kovash introduced Ryan LaDage, the new Ellen Hopkins Elementary School principal. Kovash also reminded board members to contact Michelle regarding their participation in learning walks at Robert Asp School and Moorhead High School on May 14 and May 15.

**COMMITTEE REPORTS:** Brief reports were heard related to the Technology Committee, Instruction and Curriculum Advisory Committee, Education Moorhead Banquet, MHS PTAC, and Staff Development Committee meetings.

**OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD:** Dr. Kovash reminded board members of the May 28 School Board Retirement Celebration at 5:30 p.m. in the PCE gymnasium. Chair Erickson requested board members contact Michelle related to their attendance at graduation on June 2 at 2 p.m. at the Concordia Fieldhouse. Kovash also noted the MSBA Summer Seminar was scheduled for August 5 in Brooklyn Park.

**ADJOURNMENT:** Hearing no objections, the Chair adjourned the meeting at 9:17 p.m.

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Laurie Johnson, Clerk