

**REGULAR MEETING  
BOARD OF EDUCATION  
INDEPENDENT SCHOOL DISTRICT #152  
PROBSTFIELD CENTER FOR EDUCATION  
AUGUST 26, 2013  
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**MEMBERS PRESENT:** Lisa Erickson, Cindy Fagerlie, Laurie Johnson, Scott Steffes, Kristine Thompson, Bill Tomhave, Matt Valan, and Dr. Lynne A. Kovash.

**MEMBERS ABSENT:** None.

**CALL TO ORDER:** Chair Erickson called the meeting to order at 7:00 p.m. and led everyone in attendance with the Pledge of Allegiance.

**PREVIEW OF AGENDA:** Superintendent Kovash recommended approval of the agenda to proceed with revisions to pages 2, 28, 30 and 32.

**APPROVAL OF AGENDA:** Fagerlie moved, seconded by Steffes, to approve the agenda as revised. Motion carried 7-0.

**MATTERS PRESENTED BY CITIZENS/OTHER COMMUNICATIONS:** None.

**CONSENT AGENDA:** Johnson moved, seconded by Valan, to approve the following items on the Consent Agenda:

Increase to Adult Meal Prices - Approved the adult meal price of \$3.35 for the 2013-14 school year.

Lease Agreement with Clay County - Approved the lease agreement with Clay County for classroom space at the West Central Regional Juvenile Center as presented.

Early Retirements

James Honek - Night Custodian, Ellen Hopkins Elementary, effective September 30, 2013.

Debra McDonald - Paraprofessional, Horizon Middle School, effective August 20, 2013.

Family/Medical Leaves

Katherine Hanson - Teacher, Moorhead High School, effective approximately October 29 through March 13, 2015.

Nancy Leitheiser - Teacher, Ellen Hopkins Elementary, effective approximately October 30, 2013 through December 20, 2013.

Other Leave

Matthew Retzer - Paraprofessional, Moorhead High School, effective with the 2103-2014 school year.

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Resignations

Bethanne Weltmer - Interpreter, Horizon Middle School, effective August 19, 2013.  
Ann Krier - Independent Study Teacher, District, effective August 7, 2013.  
Teresa Haider - Jumpstart Teacher, Probstfield Center for Education, effective August 27, 2013.  
Paul Kelly - Bus Driver, Transportation, effective August 11, 2013.  
Margaret Neutzling - Kindergarten Teacher, Robert Asp Elementary, effective August 20, 2013.  
Sarah Anderson - Paraprofessional, K+ Paraprofessional, Probstfield Center for Education, effective August 12, 2013.  
Del Ahmed - Paraprofessional, Robert Asp Elementary, effective August 12, 2013.  
Ferial Ali - Paraprofessional, Robert Asp Elementary, effective August 12, 2013.  
Stacey Swanson - Food and Nutrition Server, Moorhead High School effective August 9, 2013.  
Sharon Lee - Food and Nutrition Server, Horizon Middle school, effective August 12, 2013.  
Sarah Score - Food and Nutrition Server, S.G. Reinertsen Elementary, effective August 12, 2013.  
Leah Tvedt - Food and Nutrition Server, Horizon Middle School, effective August 12, 2013.  
JoAnn Narum - Head Cook, Robert Asp Elementary, effective August 30, 2013.  
Alexandra Thorson - Paraprofessional, Horizon Middle School, effective August 20, 2013.  
Keith Manzella - Bus Driver, Transportation, effective August 21, 2013.  
Lyman Hanson - Paraprofessional, Moorhead High School, effective August 26, 2013.  
Samantha Collette - Food and Nutrition Server, S.G. Reinertsen Elementary, effective August 23, 2013.

Change in Contracts

Maggie Thoreson - Elementary Teacher, Ellen Hopkins Elementary to Title 1 Instructional Coach, Ellen Hopkins Elementary, effective with the beginning of the 2013-2014 school year (replaces Heidi Moe).  
Eugene Life - Crossing Guard and Food and Nutrition Server, S.G. Reinertsen Elementary to Paraprofessional, B21 (0-2) \$15.37 per hour, 6.75 hours per day, effective with the beginning of the 2013-2014 school year (replaces Eileen Rick).  
Tanya Stuhaug - .5 FTE Early Riser Family Advocate, Ellen Hopkins Elementary, to 1.0 FTE Early Riser Family Advocate, effective August 26, 2013 (increase to approved FTE).  
Tracy Alderman - K+ Paraprofessional to LSS Paraprofessional, Ellen Hopkins Elementary, effective at the beginning of the 2013-2014 school year (replaces Mary Fluto).  
Nicole Boersma - Kindergarten Specialists, S.G. Reinertsen Elementary, .7 FTE to .9 FTE,

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effective with the beginning of the 2013-2014 school year (All-Day Kindergarten enrollment increase).

Tina Van Hoecke - .5 K+ Paraprofessional, to 1.0 FTE LSS Paraprofessional, Ellen Hopkins Elementary, effective at the beginning of the 2013-2014 school year (replaces Lea Gonzalez).

Ann Lysne - .44 FTE Paraprofessional, to 1.0 FTE Paraprofessional, Ellen Hopkins Elementary, effective with the beginning of the 2013-2014 school year (additional FTE approved).

Isidro Lopez - Paraprofessional, Horizon Middle School to Student Resource and Security, Horizon Middle School, B21 (10) \$18.30 per hour, 8 hours per day, 183 days per year, effective August 26, 2013 (new position).

Deb Walter - .35 FTE Literacy Teacher, S.G. Reinertsen Elementary to .75 FTE, Literacy Teacher, S.G. Reinertsen Elementary, effective at the beginning of the 2013-2014 school year (increase in Alternative Delivery funding).

Davis Kosen - Kindergarten Physical Education Teacher, S.G. Reinertsen Elementary at PCE, .7 FTE to .9 FTE, \$30,440.70, effective with the 2013-2014 school year. (All-Day Kindergarten enrollment increase).

Judy Schaible - Title 1 Teacher, Ellen Hopkins Elementary from .75 FTE to 1.0 FTE, effective with the 2013-2014 school year (increase in Ellen Hopkins Title 1 funding).

Julie Kummer - LSS Teacher, Horizon Middle School to LSS Facilitator, District Wide, effective with the 2013-2014 school year (replaces Michele Mogen).

New Employees

Glenn From - Bus Driver, Transportation, 4 hours per day, \$13.76 Per hour, effective August 12, 2013 (replaces Keith Hillstrom).

Matthew Beiswanger - JV Soccer Coach, Moorhead High School, .070 (0) \$2,559.00, effective August 6, 2013 (replaces Tyler Syverson).

Ahmed Mohammed - Bus Driver, 4 hours per day, \$13.76, effective August 12, 2013 (replaces Alice Ross).

Rebecca Flores - Food and Nutrition Server, Horizon Middle School, 2.75 hours per day, \$10.00 per hour, effective September 3, 2013 (replaces Leah Tvedt).

Desirae Gilmour - Food and Nutrition Server, Robert Asp Elementary, 2.75 hours, \$10.00 per hour, effective September 3, 2013 (replaces LaShawn Ware).

Andrea Werth - Paraprofessional, Robert Asp Elementary, B21 (0-2) \$15.37 per hour, 6.75 hours per day, effective August 26, 2013 (replaces Jennifer Maxfield).

Alicia Ryland - Jumpstart Teacher, Probstfield Center for Education, \$25.96 per hour, 6.5 hours per day, effective August 14, 2013 (new position, increased enrollment).

Rachel Bartz - Early Riser Family Advocate, Robert Asp Elementary, C41 (12) \$31.32 per hour, 7.25 hours per day, 183 days per year, effective August 26, 2013 (replaces Nadine Moon and increase to approved FTE).

Jordyn Braun - Certified Occupational Therapy Assistant, EIS, B31 (1) \$19.11 per hour, 6.75

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hours per day, effective August 26, 2013 (replaces Alyssa Bakken).  
Matthew Beiswanger - STEM Teacher, Horizon Middle School, MA+30 (4) \$51,398.00, 1.0 FTE, effective with the 2013-2014 school year (replaces Jon Moe).  
Rita Thompson - Bus Driver, Transportation, \$13.76 per hour, 4 hours per day, effective August 27, 2013 (replaces Paul Kelly).  
Derek Thompson - Assistant Boys Varsity Hockey Coach, .10 (6) \$4,423.00, effective with the 2013-2014 season (replaces Jason Gregoire).  
Sean Bertie - Assistant Boys Hockey Coach, .08 (4) \$3,334.00, effective with the 2013-2014 season (replaces Jim McFarlane).  
Tony Kunka - Assistant Boys Varsity Hockey Coach, .10 (13) \$5,318.00, effective with the 2013-2014 season (replaces Dale Lund).  
Virginia Rutter - Media Center Administrative Assistant, Probstfield Center for Education, A12 \$14.56 per hour, 8 hours per day, 186 days per year (new position).  
Duane Arnold - Media Specialist, Robert Asp Elementary, BA (0) 33,823.00, effective with the 2012-2013 school year (replaces Ann Woell).  
Lyndsay Wentz - Paraprofessional, Moorhead High School, B21 (0-2) \$15.37 per hour, 6.75 hours per day, effective August 26, 2013 (replaces Matt Retzer).  
Linda Ambuehl - Lunchroom Supervisor/Crossing Guard, S.G. Reinertsen Elementary, 5 hours per day, \$10.00 per hour, effective September 3, 2013 (replaces Stephanie Grunberg and Eugene Life).  
Katie Tonn - Lunchroom Supervisor, Probstfield Center for Education, 3 hours per day, \$10.00 per hour, effective September 3, 2013 (new position).  
Ryan Murfield Paraprofessional, Horizon Middle School, B21 (0-2) \$15.37 per hour, 6.75 hours per day, effective August 26, 2013 (replaces Alexandra Thorson).  
Lyndsey Patnaude - Paraprofessional, Probstfield Center for Education, B21 (0-2) \$15.37 per hour, 6.75 hours per day, effective August 26, 2013 (replaces Sarah Anderson).

Motion carried 7-0.

**MOORHEAD HIGH SCHOOL HALL OF HONOR:** Moorhead High School principal Dave Lawrence reported the Moorhead High School (MHS) Hall of Honor recognizes alumni, faculty, staff and other community members who have demonstrated notable accomplishments or provided significant contributions to their school, community or society.

Beginning with eight inaugural members in 2004, 49 members have been inducted into the Hall of Honor. This fall the three 2013 members to the Hall of Honor will be recognized at an induction ceremony on September 21. The MHS Hall of Honor 2013 inductees are Marion Eldridge Gillespie, Larry Knutson and Ken Tangen.

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The Hall of Honor Committee reviewed nominations and conducted research of records to select outstanding candidates. The Hall of Honor Committee members are Curt Borgen,

Russ Henegar, Mary Flesberg, Pam Gibb, Dean Haugo, Darvin Miller, Donna Richards, Rick Westra, and Arnold Ellingson. Corporate sponsors of the MHS Hall of Honor are Moorhead Public Service, State Bank and Trust and Gate City Bank.

**REFERENDUM REVENUE AND LOCATION EQUITY REVENUE:** Kazmierczak explained two specific changes made during the 2013 legislative session in the area of school finance. The first change is a provision allowing schools boards to levy up to \$300 per Adjusted Pupil Unit (APU) on Referendum Market Value (RMV). The second change is Location Equity Index (LEI), which was added as new General Education Revenue for districts with over 2,000 students outside the seven county metropolitan area. Eligible districts that wish to participate in LEI need to do nothing, as no board action results in the district's participation. As a result of participating, the district's operating referendum authority would be reduced by \$212.

Kazmierczak reviewed information provided by the Minnesota Department of Education (MDE) and following recommendation from the district's financial advisory, Ehlers and Associates, it is recommended that the district take no action on the LEI. The provision allowing school boards to levy up to \$300 was also discussed, but no action being recommended at this time. Should the board choose to levy this amount in the future, a corresponding decrease in the district's voter-approved operating levy would result. It should be noted that these changes do not result in increased revenue for the school district. It should also be noted that the LEI would increase the amount of state aid the district receives and would have an offsetting reduction in the local levy amount resulting in a property tax decrease.

**ACT TEST RESULTS:** Missy Eidsness, Director of School Improvement and Accountability, reviewed ACT test results. Average composite scores decreased slightly for Moorhead's 2012 graduates from 22.7 in 2012 to 22.4 in 2013, which is .7 below the Minnesota state average. Work is being done to improve scores and increase student participation.

**2013-14 EMPLOYEE HANDBOOK:** Dehmer reviewed the revised version of the Employee Handbook for the 2013-14 school year.

Steffes moved, seconded by Johnson, to approve the 2013-2014 Employee Handbook as presented. Motion carried 7-0.

**SUPERINTENDENT REPORT:** Superintendent Kovash reminded board members of the MSBA Fall Area meeting in Fergus Falls on September 10 or the option of a MSBA Fall Area

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WebEx on September 12. She also reminded them of the MREA Fall Area meeting scheduled for September 18 at the Lake Park Audubon High School. Board members were asked to contact Michelle with travel plans. Kovash said the MCA III test scores were to be released on August 27 with the results presented at the September 9 board meeting. Kovash reminded board members of the upcoming back-to-school activities and announced U.S. Senator Al Franken, DFL-Minn., would be providing a back-to-school welcome at the all-staff assembly. Kovash recognized how the heat was affecting athletic practices and indicated the district was taking precautions as needed. Kovash updated the board related to the current kindergarten enrollment of 473 and the need for administrative transfers. Kovash briefly noted information related to the “Framework for Teaching,” which is the foundation for the teacher evaluation system. Kovash presented information regarding two new programs, Teacher Innovation Grants and Superintendent’s Spud Awards, that she is implementing for the 2013-14 school year.

**COMMITTEE REPORTS:** Brief reports were heard related to the Horizon Back-to-School Night, Instruction and Curriculum Advisory Committee and the MSBA Summer Seminar.

**OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD:** None.

**ADJOURNMENT:** Hearing no objections, the Chair adjourned the meeting at 8:28 p.m.

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Laurie Johnson, Clerk