

INDEPENDENT SCHOOL DISTRICT #152
School Board Meeting
Board Room 224 - Probstfield Center for Education
2410 14th Street South
Moorhead, Minnesota

April 28, 2014
7:00 p.m.

MISSION STATEMENT: To develop the maximum potential of every learner to thrive in a changing world.

ATTENDANCE:

Lisa Erickson _____	Scott Steffes _____
Cindy Fagerlie _____	Bill Tomhave _____
Laurie Johnson _____	Matt Valan _____
Carol Ladwig _____	Dr. Lynne A. Kovash _____

AGENDA

1. CALL TO ORDER

- A. Pledge of Allegiance
- B. Preview of Agenda - Dr. Lynne A. Kovash, Superintendent
- C. Approval of Meeting Agenda

Moved by _____ Seconded by _____
Comments _____

- D. We Are Proud

(The Moorhead School District recognizes outstanding achievements of students, staff and community members in the We Are Proud section of the School Board agenda. These achievements are acknowledged to the audience and retained in the district permanent records.)

We Are Proud of Natania Arpero, fifth-grade student at S.G. Reinertsen Elementary School, who was selected as a first-place winner in the Minnesota DARE poster contest. She and her family have received tickets to the April 27 Minnesota Twins

game where Arpero will throw out the first pitch at the game. Rachel Muehler, fifth grade student at S. G. Reinertsen Elementary, received a 15th place award for her DARE poster. Their fifth-grade teacher is Cori Carter, their art teacher is Michelle Sailer, and their DARE instructor is Officer Valerie Kellen.

We Are Proud of Laila Ahmed, second-grade student at S.G. Reinertsen Elementary School, who was the grand-prize winner in a writing contest sponsored by the Rourke Art Museum. All Moorhead second-graders recently took a field trip to the Rourke. They were invited to write a story or essay inspired by a piece of art from the Minnesota Artists exhibit. Two winners were selected from each second-grade classroom. Ahmed's essay was the grand-prize winner earning her a Rourke membership. Her second-grade teacher is Mary Stich, and her art teacher is Michelle Sailer.

We Are Proud of Rachel Muehler, fifth-grade student at S.G. Reinertsen Elementary School, who was recognized by Scholastic for her writing. She participated in the "Create a Character" contest and was one of 75 runners-up out of more than 4,000 entries. Her fifth-grade teacher is Cori Carter.

We Are Proud of Moorhead High School student Alex Volk for placing first in the 9th-10th grade division at the Tri-College Math Contest held in March at NDSU. Math team advisors for that age division are Monica Peterson and Corey Zimmerman, Moorhead High mathematics teachers.

We Are Proud of the Ellen Hopkins Elementary Destination Imagination team CHANT for placing first in the improvisational challenge, Pandemonium, at the Moorhead Destination Imagination Regional Tournament held March 15. The team advanced to the state tournament on April 12. Team members are Timothy Kaeding, Autumn Gronwold, Noah Gullickson and Hailey Floberg. The team manager is Chris Floberg.

We Are Proud of the Horizon Middle School Destination Imagination team snrocinu wobniar for placing second in the improvisational challenge, Pandemonium, at the Moorhead Destination Imagination Regional Tournament held March 15. The team advanced to the state tournament on April 12. Team members are Maren Twedt, Lydia Flaspohler, Eliza Cant, Rachel Craig and Emma Craig. The team manager is Heidi Twedt.

We Are Proud of the Horizon Middle School Destination Imagination team The Lazy Links for placing first in the structure challenge, The Tension Builds, at the Moorhead Destination Imagination Regional Tournament held March 15. The team advanced to the state tournament on April 12. Team members are Andrew Gullickson, Peter Thress, Bryant Stenberg and Nathan Tollefson. The team manager is Marie Thress.

We Are Proud of the Moorhead High School Destination Imagination team ArchimeDIs for placing first in the technical challenge, Dig In, at the State Destination Imagination Tournament on April 12 in Champlin Park, Minn. The team had to design and build equipment to detect and remove objects from hiding places and move the objects across a finish line. They also had to create and present a story about a technology that detects things a human cannot sense without help. ArchimeDIs received a Renaissance award for demonstrating outstanding skill in the areas of engineering, design and performance. The team qualified to compete in this challenge at Global Finals on May 21-24 in Knoxville, Tenn. The team also competed in improv, Pandemonium, at the state DI tournament. Team members are Anthony Johnson, David Thibert, Seamus Neill, Alex Volk and Nick Cameron. The team is coached by Laurie Johnson.

We Are Proud of the Moorhead High School and Horizon Middle School Destination Imagination team the Fab Fauve for placing first in the fine arts challenge, Laugh Art Loud, at the State Destination Imagination Tournament on April 12 in Champlin Park, Minn. The team researched a work of art created by an artist from another nation and then theatrically presented a comic strip based on the artwork. They also were required to create three live comic strip panels that included a technical caption contraption and an ARTifact inspired by their chosen work of art. The Fab Fauve received the Da Vinci Award for exceptional creativity, a unique approach to the problem and risk taking. The team was chosen out of 148 teams to receive the traveling trophy to be displayed by their school district or community. The team qualified to compete in this challenge at Global Finals on May 21-24 in Knoxville, Tenn. Team members are Abigail Johnson, Lexi Dauner, Emily Karevold, Claire Twedt, Caroline Wirries, Hannah Hendrickson and Emily Pratt. The team is coached by Laurie Johnson.

E. Matters Presented by Citizens/Other Communications (Non-Agenda Items)

(Citizens who wish to address a non-agenda item have the opportunity to speak by raising their hand and being recognized by the School Board chair. Speakers must state their name and will be limited to three minutes. Speakers must complete the sign-up form, which outlines the public input process, and submit it to the School Board secretary.)

2. CONSENT AGENDA

All items on the Consent Agenda are considered to be routine, and have been made available to the School Board at least two (2) days prior to the meeting; the items will be enacted by one resolution. There will be no separate discussion of these items unless a School Board member or citizen so requests, in which event that item will be removed from this agenda and considered under separate resolution. To the extent possible, School

Board member inquiries on consent agenda items are to be made directly to the district administration prior to the time of the meeting.

- A. SUPERINTENDENT MATTERS - Kovash
- B. ASSISTANT SUPERINTENDENT MATTERS - Larson
- C. HUMAN RESOURCES MATTERS - Dehmer
 - (1) Approval of Retirement - Page 7
 - (2) Approval of Resignations - Page 8
 - (3) Approval of Other Leave - Page 9
 - (4) Approval of Acceptance of Part-Time Teaching Contract - Page 10
 - (5) Approval of New Employee - Page 11

Suggested Resolution: Move to approve the Consent Agenda as presented.

Moved by _____ Seconded by _____
Comments _____

- 3. **MAJOR MAGNITUDE FIELD TRIP REQUEST - SPEECH/THEATRE STUDENTS TO NEW YORK CITY:** Larson
Pages 12-19

Suggested Resolution: Move to approve the Major Magnitude Field Trip request for Moorhead High School Speech/Theatre students to travel to New York City January 8-12, 2015.

Moved by _____ Seconded by _____
Comments _____

- 4. **SELF-FUNDED INSURANCE:** Kovash
Page 20

- 5. **SCHEDULE SCHOOL BOARD WORK SESSION:** Kovash
Page 21

Suggested Resolution: Move to approve Monday, July 14, 2014 from 9:00 a.m. to 4:00 p.m. to conduct a School Board work session to discuss school district and board priorities, board development and facilities planning.

Moved by _____ Seconded by _____
Comments _____

6. **SUPERINTENDENT REPORT**

7. **COMMITTEE REPORT**

8. **OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD**

9. **CLOSE PUBLIC MEETING:** Fagerlie

Suggested Resolution: Move to close the public meeting at _____ p.m., pursuant to M.S. 13D.05, Subd. 3(b) for the purpose of meeting with legal counsel.

Moved by _____ Seconded by _____
Comments _____

10. **OPEN PUBLIC MEETING:** Fagerlie

Suggested Resolution: Move to open the public meeting at _____ p.m.

Moved by _____ Seconded by _____
Comments _____

11. **ADJOURNMENT**

CALENDAR OF EVENTS

<u>Event</u>	<u>Date</u>	<u>Time</u>	<u>Place</u>
Coffee and Conversation with Supt	April 29	5:30 p.m.	PCE
Joint Powers Committee	May 1	7 a.m.	PCE
Educ Moorhead Recognition Dinner	May 1	6 p.m.	Marriott
RRALC Family Night	May 5	5:30 p.m.	ALC
Indian Education Parent Committee and Title VII Public Hearing	May 5	5:30 p.m.	PCE
MHS PTAC	May 5	6:30 p.m.	Conf Rm
Continuing Education Committee	May 6	6:30 a.m.	Village Inn
Robert Asp PTAC	May 6	6:30 p.m.	Media Center
Instruction and Curriculum Adv Com	May 8	7 a.m.	PCE
Horizon PTAC	May 8	6:30 p.m.	Media Center
School Board	May 12	7 p.m.	PCE
Activities Advisory Council	May 13	7 a.m.	MHS
Ellen Hopkins PTAC	May 13	6:30 p.m.	Media Center
S.G. Reinertsen PTAC	May 13	6:30 p.m.	Media Center
Policy Review Committee	May 19	7 p.m.	PCE
Staff Development Committee	May 22	3-6 p.m.	PCE
District Technology Committee	May 27	3:45 p.m.	PCE
School Board Retirement Reception	May 27	5:30 p.m.	PCE
School Board	May 27	7 p.m.	PCE
RRALC Family Night and Senior Recognition	June 4	5:30-7 p.m.	ALC
Last Day of School for Students	June 4		
Last Day of School for Staff	June 6		
Graduation	June 8	2 p.m.	Concordia
School Board	June 9	7 p.m.	PCE
Community Educ Advisory Council	June 17	7 p.m.	PCE
School Board	June 23	7 p.m.	PCE
Citizen Finance Advisory Com	June 26	5:30 p.m.	PCE



MOORHEAD

AREA PUBLIC SCHOOLS

Human Resources

Memo HR.14.113

TO: Dr. Lynne Kovash, Superintendent

FROM: Kristin Dehmer, Director of Human Resources

DATE: April 22, 2014

RE: Retirement

The administration requests approval of Retirement for the following person:

Barb Chamberlain Paraprofessional, S.G. Reinertsen Elementary, effective at the end of the 2013-2014 school year.

SUGGESTED RESOLUTION: Move to approve the Retirement of Barb Chamberlain as presented.

KLD:smw



MOORHEAD

AREA PUBLIC SCHOOLS

Human Resources
Memo HR.14.114

TO: Dr. Lynne Kovash, Superintendent

FROM: Kristin Dehmer, Director of Human Resources *KDehmer*

DATE: April 22, 2014

RE: Resignations

The administration requests approval of the resignation of the following people:

Lyndsay Wentz Paraprofessional, High School, effective April 29, 2014.

Leah Green LSS Teacher, Robert Asp Elementary, effective at the end of the 2013-2014 school year.

Travis Okerlund Assistant Principal, S. G. Reinertsen Elementary, effective June 30, 2014.

Nandini Katti Science Teacher, Horizon Middle School, effective at the end of the 2013-2014 school year.

SUGGESTED RESOLUTION: Move to approve the resignation of Lyndsay Wentz, Leah Green, Travis Okerlund and Nandini Katti as presented.

KLD:smw



MOORHEAD

AREA PUBLIC SCHOOLS

Human Resources
Memo HR.14.117

TO: Dr. Lynne Kovash, Superintendent

FROM: Kristin Dehmer, Director of Human Resources *KDehmer*

DATE: April 22, 2014

RE: Other Leave

The administration requests approval of an Other Leave of Absence for the following person:

Lyndsey Patnaude Paraprofessional, EIS, effective for the 2014-2015 school year.

SUGGESTED RESOLUTION: Move to approve the Other Leave of Absence for Lyndsey Patnaude pursuant to Article VIII, Section 8 of the Paraprofessional Master Agreement.

KLD:smw



MOORHEAD

AREA PUBLIC SCHOOLS

Human Resources
Memo HR.14.115

TO: Dr. Lynne Kovash, Superintendent

FROM: Kristin Dehmer, Director of Human Resources

DATE: April 22, 2014

RE: Acceptance of Part Time Contract

The administration requests approval of Part Time Contracts for the following teachers:

Julie Rosenfeldt Physical Education Teacher, Ellen Hopkins Elementary, .60 FTE,
MA +30 (11) \$39,040.80 effective at the beginning of the 2014-2015 school
year.

SUGGESTED RESOLUTION: Move to approve the acceptance of Part Time Contract for Julie Rosenfeldt as presented.

KLD:smw



MOORHEAD

AREA PUBLIC SCHOOLS

Human Resources
Memo HR.14.xxx

TO: Dr. Lynne Kovash, Superintendent

FROM: Kristin Dehmer, Director of Human Resources

K. Dehmer

DATE: April 22, 2014

RE: New Employee

The administration requests the approval of the following new employee subject to satisfactory completion of federal, state and school statute and requirements.

Carrie Mickelson LSS Teacher, Ellen Hopkins Elementary, MA+10 (10) \$58,086.00 effective with the 2014-2015 school year. (New position)

SUGGESTED RESOLUTION: Move to approve the employment of Carrie Mickelson as presented.

KLD:smw



MOORHEAD

AREA PUBLIC SCHOOLS

Office of Assistant
Superintendent
Memo OAS.14.066 R

TO: Dr. Lynne A. Kovash, Superintendent

FROM: Jeremy K. Larson, Interim Assistant Superintendent

DATE: April 22, 2014

RE: Major Magnitude Field Trip Request – Speech/Theatre Students to New York City

Attached please find information related to a proposed Major Magnitude Field Trip for Moorhead High School Speech/Theatre students to travel to New York City January 8-12, 2015. Students must be in grades 9-12 and participating in speech or theatre during the 2014-15 school year to be eligible for the field trip. Students will be funding the trip using their own resources. The anticipated cost per student is \$992.

Rebecca Meyer-Larson and Brian Cole will be in attendance at the April 28, 2014 School Board meeting to present the request to the board.

Suggested Resolution: Move to approve the Major Magnitude Field Trip request for Moorhead High School Speech/Theatre students to travel to New York City January 8-12, 2015 as presented.

JKL:ajj
Attachment

Administrative Policy of the Moorhead Public Schools

District Code: 632.2 Major Magnitude

Date Adopted: 01/08/01 Field Trip

Revised: Request Form

Section I

Preliminary Approval

Field Trip Request Name: *Speech/Theatre to New York City*

Type of Trip: Curricular Co-curricular

Date of Request: *April 1, 2014*

School Board Presentation Date: *April 14, 2014*

Staff/Advisor Requesting *Cole/Meyer-Larson*

Phone/Extention: 284-7437

Purpose of the Trip: *The Moorhead High Speech and Theatre Department would like to travel to New York City to take in three live theatre events. The cultural center of America, New York City will afford our students a chance to explore not only the rich cultural heritage of the arts, but more importantly the process of our developing country.*

Please explain the educational value of this trip and how this trip is related to the course content and graduation standards:

This Educational Learning Event has five components:

- | | |
|--------------------|---|
| #1 Artistic - | Theatrical Productions and Museums |
| #2 Multicultural - | Tracing the path of immigrants |
| #3 Historical - | Visiting diverse communities: Chinatown, Brooklyn, and the West Village |
| | Key landmarks of America: Federal Building, Trinity Church, World Trade Center Site, Stonewall, African American mass grave, Civil Engineering (Brooklyn Bridge, Canal Street, Grand Central Terminal) |
| #4 Literary - | Read Walt Whitman's poems on life in Brooklyn - Ferry Crossing etc - |
| | Meet with Theatre Critic of New York Times |
| #5 Personal - | As with all our our excursions, our students are given notebooks to reflect on their impressions of the city. Information is given to the students to make the city become alive. Very little time is spent in 'tourist' areas. |

The following standards will be addressed during this tour via discussion, observation, written critique and personal reflection.:

3. Analyze how the characteristics of a variety of genres and styles contribute to the creation of, performance of, or response to music/art/theatre.

3. Demonstrate understanding of the personal, social, cultural and historical contexts that influence the arts areas.

9.3.1.3.3 3. Justify artistic intent, including how audience and occasion influence performance choices.

4. Artistic Process: Respond or Critique I. Respond to or critique a variety of creations and performances

1. Analyze, interpret and evaluate a variety of musical works or performances by applying self-select criteria within the traditions of the art form.

9.1.1.4.1

Analyze how the elements of theater, including plot, theme, character, language, sound and spectacle are combined to communicate meaning in the creation of, performance of, or response to theater.

Trip Destination: *New York City, New York*

Date of Trip Departure: *January 8, 2015* Return Date: *January 12, 2015*

Number of School Days Involved: *Two - January 9 & 12* Number of Students Involved: *24 (Grades 9-12)*

☒ Attached trip itinerary (activities planned, approximate time lines, accommodations, transportation plans);

☐ Attached accommodation plans for any student with IEP/504 plan;

☒ Attached funding plans (trip anticipated expenses (\$992 per person) , approximate cost to the district (\$0), student's individual costs (\$0), and fund raising plans(none);

☒ Attached plans for parental notification and approval;

☒ Attached list of accompanying staff. *Brian Cole & Rebecca Meyer-Larson*

Number of Chaperones needed for the trip: *Two (2)*

Authorization Signature of Building Principal: *Dave Kaurer*

Signature of Superintendent/Assistant Superintendent - Teaching/Learning: *[Signature]*

Board Approval Date: _____

Section II

Final Trip Information

This is to be received by Superintendent/Assistant Superintendent - Teaching/Learning and Building Principal at least TWO (2) weeks prior to the date of departure. (Failure to provide this assurance will result in immediate cancellation of the trip. School Board Policy: 632).

_____ 1. Copy of the Major Magnitude Field Trip Request Form Section I with authorized signatures and school board approval;

_____ 2. Roster of students going on the trip with signed parental approval;

_____ 3. List of staff and adult chaperones going on the trip;

_____ 4. A detailed trip itinerary: transportation plans at destination, hotel/motel accommodations, addresses, phone numbers, places and time lines of activities/events planned;

_____ 5. An accommodation plan for students with an IEP or 504 plan;

_____ 6. Trip expenses, district costs, fund raising, and cost of the trip for individual students;

_____ 7. List of emergency phone numbers where staff/chaperones can be reached in case of an emergency;

_____ 8. Transportation plans to and from destination: (company, flights, times, costs, schedule, chaperoning, approved district Transportation Request Form (Administrative Form 632.1) if needed.

Section III

Field Trip Evaluation

Please complete within 3 weeks after returning from trip with information based on the statement of educational value and reason for the trip. Send a copy to the Building Principal & Superintendent/Assistant Superintendent - Teaching/Learning Date: _____

Speech/Theatre Major Magnitude Field Trip

Tentative Itinerary for New York City

January 8-12, 2015

Accommodations: Milford Plaza - 1 Block off Times Square - Safe/Secure
Air Transportation: Delta - Depart Fargo - Connection in Minneapolis - Arrive Newark
Ground Transportation: New York Mass Transit - Unlimited 7 Day MTA Pass -

Thursday, January 8 Late Afternoon Departure out of Fargo - Arrival Newark Airport
Charter bus to our hotel

Friday, January 9 Writer's Walk through Central Park
Riverside Church and the Rockefellers
Grants Tomb and US Park Service presence in NYC
Chelsea Market, the Highline and Urban Renewal
SOHO - growth despite gentrification
Off Broadway Show in the Village (#1)

Saturday January 10 The Cloister Museum - one families gift to the city -
Washington Heights - and Tyron Park
Newsies at the Nederlander (#2)
Warhorse at Lincoln Center (#3)

Sunday, January 11 Culinary Tour through Neighborhoods
Flatiron District and the Ladies Mile
Astor Place and the birth of New York's Theatre Scene
Little Italy and the Old St. Patrick's Cathedral
Lunch at Joe's Shanghai - *TBDDITL - The Best Darn Dumplings in the Land*

Monday January 12 TBA
Flight Departs Newark at Noon - Return to Fargo at 5:30 p.m.

Parental Notification Form

Payment Voucher

Moorhead Speech/Theatre Department

Cultural Excursion to New York City

January 8-12, 2015

Deposit is due on April 30th. Give form to Mrs. Meyer-Larson

I give my son/daughter _____ the permission to travel with the Moorhead Theatre Department to New York City. It is expressly understood that in the event my son/daughter becomes involved in any activity which would involve some type of punitive action, Ms. Meyer-Larson has the discretion of sending my child home at my expense. I further understand that Mr. Cole would contact me before taking such action.

Mr. Cole reserves the right to make changes in the itinerary as circumstances dictates, and is not responsible to any person for loss of time, money, or eventualities resulting from occurrences beyond reasonable control.

Transportation will be provided by the Delta Airlines. Ground transportation will be provided by MTA's busses and subways. Space is limited and will be filled on a first come first serve basis. 24 Sports are available. Brian Cole and Rebecca Meyer-Larson will serve as chaperones. Parents are invited to come along. Contact Mr. Cole for double occupancy pricing.

The cost of the trip will be \$992 and includes all lodging (quad occupancy), all transportation, breakfasts, tickets to two shows, a Museum, escorted tours, and a MTA Subway pass. Please see the following page for more specific inclusions. A \$62 deposit is due by March 30th. \$465 is due on May 15th. And \$465 is due on Nov 15th.

Checks are to be made out to *Theatre Trips* . No Cash is allowed

Date

Signature (Parent/Guardian)

I have read and understand the guidelines that have been set for this trip. I realize that I will be held accountable for my actions and will be required to make up any school work I miss ahead of time.

Date

Signature (Student)

PLEASE ATTACH \$62.00 DEPOSIT CHECK HERE - MADE OUT TO Moorhead Schools

Moorhead Theatre Director • Rebecca Meyer-Larson • 284-2371 • rmlarson@moorhead.k12.mn.us

Direct travel questions to: Brian Cole • 284-7437 • bcole@moorhead.k12.mn.us

Moorhead High School Speech & Theatre

New York City • January 8-12, 2015

Inclusions

Transportation

Round-trip airfare between Fargo and New York City

Airport Transfers

Ground transportation for all activities New York City (Metro Pass)

Accommodations & Meals

Accommodations at Milford Plaza located directly in Times Square on West 46th – 4 nights

Breakfasts – 4

Sack Lunches - 3

Portage of luggage at hotel

Sightseeing & Activities *(all guided)*

2 Broadway Shows

Federal Building

The Following Churches:

Riverside, St. Pauls, Greenwood, Church of the Transfiguration,

The Following Communities:

Queens, Brooklyn, Long Island City, Financial District, Midtown, Brooklyn Heights,

DUMBO, Murray Hill, Upper West Side, Chelsea, Greenwich Village, Chinatown,

Brooklyn Academy of Music

Manhattan Bridge

9/11 Memorial

Central Park

Bethesda Fountain

Belvedere Castle

Museum of Modern Art

Cloister Museum and the Metropolitan Museum of Art

Grants Tomb

Chelsea Market and The High Line

Flatiron Building

Cooper Union

Old St Patrick's Church

Exclusions:

Suppers - 3 (Bring \$36)

Optional 4th Show- (TBA)



MOORHEAD

AREA PUBLIC SCHOOLS

Superintendent
Memo S.14.106R

TO: School Board

FROM: Dr. Lynne A. Kovash, Superintendent *LAK*

DATE: April 22, 2014

RE: Self Funded Insurance Update

Aaron Casper, National Insurance Company will present an update to the board regarding self-funded insurance. At this time he will also present information on the process to set the renewal rates for the insurance and the recommended rate for the 2014-2015 year. The insurance renewal rate will be on the May 12, 2014 consent agenda for board action.

LAK:smw



MOORHEAD

AREA PUBLIC SCHOOLS

Superintendent
Memo S.14.105R

TO: School Board

FROM: Dr. Lynne A. Kovash, Superintendent *LAK*

DATE: April 22, 2014

RE: School Board Work Sessions

A School Board work session is recommended for Monday, July 14, 2014 from 9:00 a.m. to 4:00 p.m. in the Probstfield Center for Education Board Room 224. Discussion items will include school district and board priorities, board development and facilities planning.

Suggested Resolution: Move to approve Monday, July 14, 2014 from 9:00 a.m. to 4:00 p.m. to conduct a School Board work session to discuss school district and board priorities, board development and facilities planning.

LAK:mde

