

**REGULAR MEETING
BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT #152
PROBSTFIELD CENTER FOR EDUCATION
JUNE 23, 2014
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MEMBERS PRESENT: Cindy Fagerlie, Lisa Erickson, Carol Ladwig, Scott Steffes, Matt Valan, and Dr. Lynne A. Kovash.

MEMBER ABSENT: Laurie Johnson and Bill Tomhave.

CALL TO ORDER: Chair Fagerlie called the meeting to order at 7:00 p.m. and led everyone in attendance with the Pledge of Allegiance.

APPOINTMENT OF CLERK: Erickson moved, seconded by Steffes, to approve appointing Carol Ladwig to serve as Clerk for tonight's meeting. Motion carried 5-0.

PREVIEW OF AGENDA: Superintendent Kovash recommended approval of the agenda as presented.

APPROVAL OF AGENDA: Valan moved, seconded by Steffes, to approve the agenda as presented. Motion carried 5-0.

MATTERS PRESENTED BY CITIZENS/OTHER COMMUNICATIONS: (Citizens who wish to address a non-agenda item have the opportunity to speak by raising their hand and being recognized by the School Board chair. Speakers must state their name and will be limited to three minutes. Speakers must complete the sign-up form, which outlines the public input process, and submit it to the School Board secretary.) None.

CONSENT AGENDA: Valan moved, seconded by Steffes, to approve the following items on the Consent Agenda:

Revised Census Numbers - Accept the change of the census figure from 42,929 to 43,700 as indicated by State of Minnesota demographic information.

Administrative Procedure 512.1: Tuition Fees: Approve the tuition fees for full-time out-of-state students based on the general education formula allowance and pupil weighting as presented. The 2014-15 basic general education formula allowance is \$5,831.

Return from Leave of Absence

Ayako Dooher - Paraprofessional, effective with the 2014-2015 school year.

Mary Fluto - Paraprofessional, effective with the 2014-2015 school year.

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Family/Medical Leave

Charles Glidden - Custodian, Horizon Middle School, effective June 19, 2014 through July 18, 2014.

Minda Sadlowski - Confidential Administrative Assistant, PCE, effective June 13, 2014 for approximately four weeks.

Resignations

Jennifer Neumiller - Paraprofessional, EIS, effective June 4, 2014.

Lesly Doyle - Paraprofessional, Robert Asp Elementary, effective June 6, 2014.

Ahmed Mohammed - Bus Driver, effective June 12, 2014.

Miranda Wells - Lunchroom Supervisor, effective June 13, 2014

Xandra Stowman - Paraprofessional, Moorhead High School, effective June 17, 2014.

Kathryn Becher - Administrative Assistant, Red River Area Learning Center, effective June 20, 2014.

Change in Contract

Jeremy Larson - Interim Assistant Superintendent, PCE to Interim Principal, Horizon Middle School, E82 (8) \$101,411.00 effective July 1, 2014 through June 30, 2015 (replaces Lori Lockhart).

Acceptance of Part Time Contract

Alison Morgan - Title 1 Teacher, Ellen Hopkins Elementary, .40 FTE, BA (1) \$14,828.00, effective at the beginning of the 2014-2015 school year.

Olivia Latimer - Music, Horizon Middle School, .59 FTE, BA (7) \$25,948.20, effective with at the beginning of the 2014-2015 school year.

New Employees

Andrew Parochka - DAPE Teacher, Ellen Hopkins Elementary, .5 FTE, BA (0) \$17,956.00, effective with the 2014-2015 school year (replaces Julie Rosenfeldt).

Leigh Dornfeld - Gifted and Talented Coordinating Teacher, District wide, 1.0 FTE, MA(10) \$55,430.00, effective with the 2014-2015 school year (new position).

Jodie Reed - EBD Teacher, Robert Asp Elementary, 1.0 FTE, MA (10) \$55,430.00, effective with the 2014-2015 school year (replaces Kent Karch).

Brianna Johnson - 3rd Grade Teacher, Robert Asp Elementary, 1.0 FTE, BA (0) \$35,913.00, effective with the 2014-2015 school year (replaces Jennifer Cerar).

Andrew Tichy - English Teacher, Moorhead High School, 1.0 FTE, BA (0) \$35,913.00, effective with the 2014-2015 school year (new position).

Christina Stoa - 1st Grade Teacher, S. G. Reinertsen Elementary, 1.0 FTE, BA+30 98) \$50,746.00, effective with the 2014-2015 school year (replaces Emily Nygard).

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Abdirizak Hussein - Bus Driver, Transportation, 4 hours per day, \$14.26 per hour, effective June 16, 2014 (replaces Ahmed Mohamed).

Part-Time and Substitute Pay Schedule Change - Approve the Part-Time and Substitute Pay Schedule as presented. The pay schedule covers district employees who are not a part of a contract or association.

Resolution for Referendum and Section 218 Modification - Approve the resolution directing administration to request a divided vote referendum and modify the Section 218 Agreement.

Motion carried 5-0.

APPROVAL OF SCHOOL DISTRICT INSURANCE PACKAGE: Erickson moved, seconded by Steffes, to approve the property and liability insurance package in the amount of \$154,561.56 from Riverport Insurance Company and the workers' compensation insurance policy in the amount of \$223,213 from RAM Mutual Insurance Company for a combined total premium of \$380,652.56.

Discussion was held related to incorrect amounts in the suggested resolution; Erickson rescinded her motion.

Ladwig moved, seconded by Steffes, to approve the student accident policy through Berkley at a \$1,684.90 premium, the property and liability insurance package in the amount of \$154,561.66 with Riverport Insurance Company and the workers' compensation insurance policy in the amount of \$223,213 with RAM Mutual Insurance Company for a combined total premium of \$379,459.56. Motion carried 5-0.

ACTIVITIES REPORT: Dean Haugo, Moorhead High School activities director, presented information related to the school district's high school activities programs, fees and participation. Information was also provided regarding projects completed during the 2013-14 school year. The report serves as the annual evaluation of the school activities programs and ongoing projects at the high school.

AdvancED UPDATE: Kovash reported Dr. Angie Koppang, vice president of the AdvancED Midwest Region, provided an overview of the AdvancED process at the April 14 board meeting. Over the course of the school year, administration has been examining the World's Best Workforce legislation and determining a process that will provide for data gathering and an

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aligned process for school improvement across the schools and district. The schools and district will use the AdvancED process for school improvement beginning with the 2014-15 school year.

FIRST READING OF POLICIES: The board conducted a first reading of the policies, School District Attendance 515 and Bullying Prohibition 578.

MOORHEAD HIGH SCHOOL STUDENT HANDBOOK: Kovash provided an annual review of the student handbook. Board members suggested additional revisions to the handbook.

Erickson moved, seconded by Steffe, to approve the 2014-2015 Moorhead High School Student Handbook as revised. Motion carried 5-0.

RESOLUTION ESTABLISHING DATES FOR FILING AFFIDAVITS OF CANDIDACY: Ladwig moved, seconded by Valan, to approve the Resolution Establishing Dates for Filing Affidavits of Candidacy as presented. Motion carried 5-0.

2014-2015 ANNUAL OPERATING PLAN: Interim assistant superintendent Larson presented information related to the 2014-2015 Annual Operating Plan (AOP), which includes the preliminary budget for fiscal year 2015.

The district is anticipating 2014-15 General Fund revenues of \$64.2 million. This reflects an increase of approximately \$3.5 million compared to 2013-14. This increase is due primarily to a \$25 per pupil increase on the basic formula allowance, an estimated increase in enrollment of approximately 100 students, and the state funding of all-day kindergarten. Expenses for the General Fund are anticipated to be \$63.6 million. This reflects an increase of approximately \$1.9 million compared to projected expenditures from 2013-14. The primary reasons for this increase include the continued addressing of the priorities established during the 2010 referendum campaign and the addition of approximately 13 full-time equivalent teaching and support staff positions. Additionally, a total of two school buses will be purchased in 2014-15. This represents a continuation of the upgrading of the district's bus fleet.

Of particular note for the 2014-15 school year, the district will have a reduction in its general obligation school building bond payments in an amount of \$550,000 per year for fiscal years 2016 through 2022. This will cause a corresponding decrease in the district's property tax levies for taxes payable in 2015 and 2021. This reduction was the result of financing a current refunding of the 2015 through 2022 maturities of the \$42,080,000 school building bonds.

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Capital projects for 2014-15 outlined by Jeremy Larson, interim assistant superintendent, include refinishing the Moorhead High School gymnasium floor with the new M logo, work on facilities master planning, enclosing an additional team area for a classroom at S.G. Reinertsen Elementary, marching band uniforms and repairing the swimming pool ventilation system at Moorhead High School. Work on the parking lot entry and sidewalk repair at Ellen Hopkins Elementary that was originally planned for this summer may be delayed to the 2015-16 school year.

Besides the gymnasium addition at Reinertsen Elementary, other projects being planned for the 2015-16 school year are security upgrades to school entrances, kitchen remodeling at Probstfield Center for Education, and upgrading the elevator at Moorhead High School as a part of a master facilities plan.

Larson also reviewed the preliminary staffing plan, enrollment projections, food service fund, community service fund and debt service fund.

Erickson moved, seconded by Fagerlie, to approve the 2014-2015 Annual Operating Plan, which includes the preliminary budget for fiscal year 2015. Motion carried 5-0.

**APPROVAL OF RESOLUTION RELATING TO CONVERTING THE VOTER
APPROVED REFERENDUM AUTHORITY TO A BOARD APPROVED**

REFERENDUM: Larson explained that district voters approved an \$850 per pupil operating levy in 2010. That levy amount was converted to \$949.52 when the Minnesota legislature changed the way pupil units were counted for funding. Action by the legislature allows Minnesota school districts to approve a board-approved levy of up to \$300 per pupil unit. This was done to help equalize education funding between those districts where voters approved higher operating levies and those districts where voters didn't approve additional levies. The board-approved levy would need to be renewed after five years. The district's remaining voter-approved operating levy will provide the district with funding through the 2017-18 school year.

Ladwig moved, seconded by Fagerlie, to approve the conversion of \$300 per adjusted pupil unit of voter approved referendum authority to board approved referendum authority based on Minnesota Statutes, Section 126C.17, Subdivision 9a, with an expiration after taxes payable in 2020. A roll call vote was taken and the motion carried 5-0.

SUPERINTENDENT REPORT: Dr. Kovash introduced the new assistant superintendent, Brandon Lunak, and welcomed him to the school district. Kovash reminded board members of the MSBA Summer Seminar scheduled for August 4.

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COMMITTEE REPORTS: Brief reports were heard related to the Community Education Advisory Council and the graduation ceremony.

OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD: Chair Fagerlie reminded board members of the July 14 board work session scheduled at 9 a.m. to 4 p.m. and the regular meeting at 7 p.m. in the Probstfield Center for Education Board Room.

CLOSE PUBLIC MEETING: Valan moved, seconded by Steffes, to close the public meeting at 9:32 p.m., pursuant to M.S. 13D.03, for the purpose of discussing negotiation strategies. Motion carried 5-0.

The board recessed at 9:33 p.m. and reconvened at 9:37 p.m.

OPEN PUBLIC MEETING: Steffes moved, seconded by Valan, to open the public meeting at 10:04 p.m. Motion carried.

2014-2016 ADMINISTRATOR AGREEMENT: Steffes moved, seconded by Valan, to approve the Administrator Agreement for 2014-2016 as revised with the cost as follows:

Year	Cost	Percentage Increase
2014-2015	\$8,720	3.12%
2015-2016	\$9,020	3.13%
TOTAL	\$17,740	6.25%

Motion carried 5-0.

2014-2016 NON-ALIGNED AGREEMENT: Discussion was held related to recommended language in the contract. Steffes moved, seconded by Erickson, to refer the 2014-16 Non-Aligned Agreement back to administration for further negotiations. Motion carried 5-0.

ADJOURNMENT: Hearing no objections, the Chair adjourned the meeting at 10:08 p.m.

Carol Ladwig, Acting Clerk