

**REGULAR MEETING
BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT #152
PROBSTFIELD CENTER FOR EDUCATION
AUGUST 11, 2014
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MEMBERS PRESENT: Cindy Fagerlie, Lisa Erickson, Laurie Johnson, Carol Ladwig, Scott Steffes, Bill Tomhave, and Dr. Lynne A. Kovash.

MEMBER ABSENT: Matt Valan.

CALL TO ORDER: Chair Fagerlie called the meeting to order at 7:01 p.m. and led everyone in attendance with the Pledge of Allegiance.

PREVIEW OF AGENDA: Superintendent Kovash recommended approval of the agenda to proceed with revisions to pages 13 and 20 and the addition of page 44.5.

APPROVAL OF AGENDA: Erickson moved, seconded by Tomhave, to approve the agenda with revisions. Motion carried 6-0.

MATTERS PRESENTED BY CITIZENS/OTHER COMMUNICATIONS: (Citizens who wish to address a non-agenda item have the opportunity to speak by raising their hand and being recognized by the School Board chair. Speakers must state their name and will be limited to three minutes. Speakers must complete the sign-up form, which outlines the public input process, and submit it to the School Board secretary.) None.

CONSENT AGENDA: Ladwig moved, seconded by Steffes, to approve the following items on the Consent Agenda:

Minutes - Approve the July 14, 2014 Special Meeting Minutes and the July 14, 2014 Regular Meeting Minutes as presented.

Change in Publishing School Board Meeting Minutes - Approve publishing the School Board meeting minutes after each meeting effective August 11, 2014.

School Resource Officer Agreement - Approve the School Resource Officer Agreement for the 2014-15 school year in the amount of \$53,180.00.

Claims - Approve the August Claims, subject to audit, in the amount of \$1,796,218.61.

| | |
|-------------------------|----------------|
| General Fund: | \$1,755,746.06 |
| Food Service Fund: | \$23,485.66 |
| Community Service Fund: | \$16,986.89 |
| TOTAL | 1,796,218.61 |

The July Wire Payments, subject to audit, in the amount of \$1,453,893.52.

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| | |
|---|----------------|
| General Fund: | \$1,452,558.52 |
| Post Employment Irrevocable Trust Fund: | \$1,335.00 |
| TOTAL | \$1,453,893.52 |

Increase to Adult Meal Prices - Approve the adult meal price of \$3.40 for the 2014-2015 school year, an increase of \$.15 compared to the 2013-2014 school year.

West Central Regional Juvenile Center Clerical Contract Renewal - Approve the West Central Regional Juvenile Center Clerical contract for the 2014-2015 school year.

Clay County Lease Agreement - Approve the lease agreement with Clay County for classroom space at West Central Regional Juvenile Center commencing on September 1, 2014 and ending on June 30, 2015 at the cost of \$633.95 per month as presented.

School District Insurance Contract Renewal - Approve the renewal insurance contract package at \$378,852.56; a \$607 reduction from the original quoted price of \$379,459.56.

Change in Contracts

Erinn Bowen - Early Childhood Teacher, .5 FTE to 1.0 FTE, BA (1) \$37,070.00 effective with the 2014-2015 school year (replaces Emily Yule).

Rachel Horan - Choir Teacher, Moorhead High School, .3 FTE, BA (9) \$13,887.30, effective with the 2014-2015 school year (new position).

Alison Morgan - Literacy Teacher, Hopkins/Probstfield Elementary, .4 FTE to .9 FTE BA (1) \$33,363.00 effective with the 2014-2015 school year (replaces Kristi Rowekamp).

Anthony Eddleston - Orchestra, Moorhead High School, .883 FTE to 1.0 FTE, BA (2) \$38,212.00, effective with the 2014-2015 school year (new position within approved FTE).

Anna Olson - ELL Teacher, Ellen Hopkins Elementary, .7 FTE, to 1.0 FTE, BA (1) \$37,070.00, effective with the 2014-2015 school year (new position within approved FTE).

Family/Medical Leaves

Lyndsay Coulombe - Teacher, Ellen Hopkins Elementary, effective approximately October 13, 2014 until approximately January 5, 2015.

Pam Redlinger - Teacher, Moorhead High School, effective approximately November 11, 2014 until approximately January 25, 2015.

Ashley Nelson - Teacher, EIS, effective approximately, November 14, 2014 until approximately January 23, 2015.

Resignations

Daniel Berg - Lunchroom Supervisor, Horizon Middle School, effective June 2, 2014.

Jeff Schneider - Head Boys Swimming and Diving Coach, effective June 12, 2014.

Emily Yule - Early Childhood Special Education Teacher, Probstfield Elementary, effective July

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Bonnie Beedy - Paraprofessional, Ellen Hopkins Elementary, effective July 18, 2014.
Davis Kosen - Physical Education Teacher, Ellen Hopkins Elementary, effective July 28 2014.
Kristin Mohs - Paraprofessional, S.G. Reinertsen Elementary, effective July 28, 2014.
Ashley Magelky - Paraprofessional, S.G. Reinertsen Elementary, effective July 29, 2014.
Jackie Gilbertson - Paraprofessional, Robert Asp Elementary, effective July 30, 2014.
Rachel Burcham - Interpreter, Horizon Middle School, effective July 31, 2014.
Lori Lockhart - Principal, Horizon Middle School, effective August 4, 2014.
Enas Areef - Lunchroom Supervisor, Probstfield Elementary, effective August 4, 2014.
Samantha Guttu - Interpreter, Robert Asp Elementary/Horizon Middle School, effective August 6, 2014.
Rose Husel - Food and Nutrition Cook, Ellen Hopkins Elementary, effective August 6, 2014.

New Employees

Tina Gjestvang - Registrar, Moorhead High School, 1.0 FTE, B22 (5) \$17.00 per hour, 8 hours per day, effective July 1, 2014 (replaces Peggy Haugstad).
Tammy Schatz - Adult Basic Education Program Manager, ABE, D71 (2) \$61,746.00, effective August 11, 2014 (replaces Bonnie Herman).
Shelly Taylor - Health Technician, Moorhead High School, B21 (4) \$16.25 per hour 6.75 hours per day, 186 days per year, effective August 25, 2014 (replaces June Wentzel).
Mary Jo Good - Math Teacher, Red River Area Learning Center, 1.0 FTE, BA (10) \$47,435.00, effective with the 2014-2015 school year (replaces Paulette Hagen and .25 Brad Hawkins).
Michaela Reuss - Early Childhood Special Education Teacher, Probstfield Elementary, 1.0 FTE, BA (0) \$35,913.00, effective with the 2014-2015 school year (replaces Julia Kramer).
Leah Spotts - Business Teacher, Moorhead High School, 1.0 FTE, BA +10 (1) \$38,499.00, effective with the 2014-2015 school year (new position).
LeAnn Thorvilson - Counselor, Probstfield Elementary, .75 FTE, MA (0) \$31,045.50, effective with the 2014-2015 school year (new position).
Adrienne Lecuyer - First Grade Teacher, Robert Asp Elementary, 1.0 FTE, MA+10 (10) \$58,086.00, effective with the 2014-2015 school year (replaces Andrea Manston).
Christine Sorby - Math Teacher, Horizon Middle School, 1.0 FTE, MA +30 (10) \$63,412.00, effective with the 2014-2015 school year (replaces Sue Knorr).
Stephanie Gruenberg - Lunchroom Supervisor, S.G. Reinertsen Elementary, 2.25 hours per day, \$10.00 per hour, effective September 2, 2014 (replaces Bob Stroh).
Olivia Latimer - Assistant Marching Band, Moorhead High School, .03 (2) \$1,236.00, effective with the 2014-2015 school year (new Extra Curricular position).
Linda Life - Food and Nutrition Server, S.G. Reinertsen Elementary, 2.75 hours per day, \$10.00 per hour, effective September 2, 2014 (replaces Bob Stroh).
Heather Kostohryz - Lunchroom Supervisor, Robert Asp, 3.5 hours per day, \$10.00 per hour, effective September 2, 2014 (replaces Leisha Allen).
Daniel Sederquist - Social Studies Teacher, Horizon Middle School, 1.0 FTE, BA (0) \$35,913.00,

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effective for the 2014-2015 school year (replaces Darrin Olmscheid).

Clay County Interagency Purchase of Services Agreement - Approve the July 1, 2014, to December 31, 2014, renewal agreement with Clay County Social Services in cooperation with Lakeland Mental Health Center to continue mental health services to identified students and their families as part of the Clay County Mental Health & Outreach Treatment Program not to exceed the amount of \$120,276.00

Motion carried 6-0.

WEATHER EMERGENCIES: Lunak reviewed information related to weather emergencies and explained the purpose of the document is to provide guidance and protocols for winter and summer weather emergencies.

APPROVAL TO RESCHEDULE SPECIAL SCHOOL BOARD MEETING: Steffes moved, seconded by Ladwig, to approve rescheduling the August 14, 2014 Special School Board meeting to August 21, 2014 at 12:00 p.m. in the Probstfield Center for Education Board Room 224 to accommodate election requirements. Motion carried 6-0.

APPROVAL OF MOORHEAD ELEMENTARY SCHOOLS PARENT AND STUDENT HANDBOOK: Ryan LaDage, Ellen Hopkins School principal, reviewed the updated student handbook with the board. Board members recommended additional revisions.

Steffes moved, seconded by Tomhave, to approve the 2014-2015 Moorhead Elementary Schools Parent and Student Handbook as presented. Motion carried 6-0.

APPROVAL OF HORIZON MIDDLE SCHOOL STUDENT HANDBOOK: Jeremy Larson, Horizon Middle School principal, and Jacob Scandrett, Horizon Middle School assistant principal, reviewed the updated student handbook.

Tomhave moved, seconded by Steffes, to approve the 2014-2015 Horizon Middle School Student Handbook as presented. Motion carried 6-0.

SUPERINTENDENT REPORT: Lunak noted a board member representative was needed to serve on the facilities master plan steering committee and added the meetings would be scheduled on Mondays opposite of board meeting dates. Fagerlie agreed to represent the board and Steffes will serve as an alternate.

Lunak added a facilities master plan planning group was also being formed which will include staff and community member representatives; that group will meet both mornings and evenings.

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COMMITTEE REPORTS: Ladwig provided a brief report related to the MSBA Summer Seminar sessions attended. Erickson added she, Dr. Kovash, Lunak and Ladwig attended a breakfast with master facilities planning consultant, Judy Hoskens, Cuningham Group, and noted she learned more about the planning process.

OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD: None.

CLOSE PUBLIC MEETING: Steffes moved, seconded by Ladwig, to approve closing the public meeting at 8:17 p.m., pursuant to M.S. 13D.03, for the purpose of discussing negotiation strategies. Motion carried 6-0.

OPEN PUBLIC MEETING: Ladwig moved, seconded by Tomhave, to approve opening the public meeting at 9 p.m. Motion carried 6-0.

2014-2016 CUSTODIAN MASTER AGREEMENT: Steffes moved, seconded by Erickson, to approve the Custodian Master Agreement for 2014-2016 as presented with the cost as follows:

| Year | Cost | Percentage Increase |
|-----------|----------|---------------------|
| 2014-2015 | \$51,455 | 3.58% |
| 2015-2016 | \$47,556 | 3.19% |
| TOTAL | \$99,011 | 6.77% |

Motion carried 6-0.

2014-2016 BUS DRIVER/ASSISTANTS' MASTER AGREEMENT: Johnson moved, seconded by Erickson, to approve the Bus Driver/Assistants' Master Agreement for 2014-2016 as presented with the cost as follows:

| Year | Cost | Percentage Increase |
|-----------|-------------|---------------------|
| 2014-2015 | \$13,680.16 | 3.07% |
| 2015-2016 | \$17,034.44 | 3.68% |
| TOTAL | \$30,714.60 | 6.75% |

Motion carried 6-0.

2014-2016 PARAPROFESSIONAL MASTER AGREEMENT: Ladwig moved, seconded by Johnson, to approve the Paraprofessional Master Agreement for 2014-2016 as presented with the cost as follows:

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| Year | Cost | Percentage Increase |
|-----------|-----------|---------------------|
| 2014-2015 | \$129,403 | 3.38% |
| 2015-2016 | \$135,165 | 3.39% |
| TOTAL | \$263,568 | 6.77% |

Ladwig moved, seconded by Johnson, to rescind the 2014-2016 Paraprofessional Master Agreement approval due to an error in the 2015-2016 costing. Motion carried 6-0.

Ladwig moved, seconded by Johnson, to approve the Paraprofessional Master Agreement for 2014-2016 as presented with the cost as follows:

| Year | Cost | Percentage Increase |
|-----------|-----------|---------------------|
| 2014-2015 | \$129,403 | 3.38% |
| 2015-2016 | \$134,165 | 3.39% |
| TOTAL | \$263,568 | 6.77% |

Motion carried 6-0.

2014-2016 ADMINISTRATIVE ASSISTANT MASTER AGREEMENT: Tomhave moved, seconded by Steffes, to approve the Administrative Assistant Master Agreement for 2014-2016 as presented with the cost as follows:

| Year | Cost | Percentage Increase |
|-----------|-----------|---------------------|
| 2014-2015 | \$57,612 | 3.46% |
| 2015-2016 | \$57,072 | 3.31% |
| TOTAL | \$114,684 | 6.77% |

Motion carried 6-0.

ADJOURNMENT: Hearing no objections, the Chair adjourned the meeting at 9:11 p.m.

Laurie Johnson, Clerk